

**FINAL CASE CLOSING FORM**  
**STATE OF ARKANSAS**  
**CIRCUIT COURT: JUVENILE DEPENDENCY & DEPENDENCY-NEGLECT**

**Instructions:**

The case closing form shall be completed and submitted by the attorney or other appropriate official as designated by the trial court. This form shall be filed with the court clerk. This form is to be used only for juvenile dependency or dependency-neglect cases. This form does not replace the Disposition Sheet.

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- Complete the case ID number and case description.
- Provide the closure date. *This is the date the case closed for the specific juvenile (s) listed in the closing order, or the closing date for the entire case if the closing order applies to all juveniles.*
- Indicate whether this case closing form is for all juveniles listed on the case. Answering YES, will result in the entire case being closed.
- Indicate the closing reason for each juvenile listed in the closing order. If the closing order is closing out the entire case **and** the closing reason is the same for all juveniles, then write “**all**” next to the closing reason. If the closing reasons are different, then write the juvenile’s full name next to their related reason code.

Note: When e-filing the Final Case Closing Form, the form should be filed under document type: **AOC CASE CLOSURE JUVENILE DN.**