

REPORTING FORM FOR DEFENSE-RELATED DISPOSITION
STATE OF ARKANSAS
CIRCUIT COURT: CRIMINAL

Instructions

The prosecuting attorney shall complete this disposition information. If there was a commitment to the Arkansas Department of Correction, probation, suspended imposition of sentence, commitment to Arkansas Community Correction or a county jail, a fine, restitution, or court costs on any charge then a Sentencing Order should be completed instead of this form.

1. Complete the docket number, case styling (the full name of the defendant), and the defendant's driver's license or state ID number.
2. Complete the date the information was filed, the arrest tracking number (ATN) and the arrest date. If no arrest was made, write "N/A".
3. Indicate the trial type. Indicate jury trial if a jury was sworn, regardless of whether a verdict was reached. Indicate bench trial if evidence was introduced, regardless of whether a judgment was reached.
4. Provide the type of case disposition. Options are by order of dismissal (or nolle prosequi), order transferring the case due to change of venue, or order transferring to juvenile.
5. Provide the manner of disposition for each charge. Add an additional sheet if needed.
 - a. Plea choices are not guilty and not guilty by reason of mental disease or defect.
 - b. Charge disposition choices are acquitted, acquitted-mental defect, dismissed, dismissed-speedy trial, dismissed-fitness to proceed, nolle prosequi (by prosecutor), transferred due to change in venue, and transferred to juvenile.
6. Indicate whether an interpreter was used in the case. If so, indicate for whom and what language.
7. Indicate whether any party was self-represented (pro se) at any point in the case after the first appearance.
8. Indicate if this person completed a specialty court program, such as drug court or veterans' court, that resulted in the dismissal of charges.
9. Complete the name and bar number of the attorney completing the form.
10. Include the judge's signature, as required by Administrative Order 8.