

**DISPOSITION SHEET INSTRUCTIONS**  
**STATE OF ARKANSAS**  
**CIRCUIT COURT: JUVENILE FINS**

The disposition form shall be completed and submitted by the attorney or other appropriate official as designated by the trial court. This form shall be filed with the court clerk.

- Complete the case ID number and juvenile's name.
- Fill in the name of the juvenile's attorney, and whether the attorney was retained or a public defender.
- Provide the dates of the adjudication and disposition hearings.
- Select the trial type. It is a bench trial if evidence is introduced, regardless of whether a judgment is reached.
- Choose the manner of disposition. Select only one.
  - If this is a contempt disposition, choose MDJD – judgment/decreed/order, then skip to page 2 to complete the contempt hearing information.
- Indicate the outcome of the case, including placement of the juvenile, services or evaluations ordered, and any fees, fines, costs, or sanctions imposed.
- Indicate whether an interpreter was used for the case. If so, for whom and what language was required?
- Public Law 104-193 requires collection of certain information in cases where custody decisions are made or support is ordered. This information is shared with OCSE. Answer the questions regarding custody and child support. If any of the parties has an order of protection, indicate who the order is intended to protect. Check N/A for any questions that do not apply.
- For a contempt hearing, complete the top section of the form, manner of disposition, and information about the contempt hearing on page 2. Indicate whether the juvenile's attorney was present, trial type, if contempt was found, and whether detention was ordered.