

**ADMINISTRATIVE PLAN OF THE SECOND JUDICIAL
DISTRICT PURSUANT TO ADMINISTRATIVE ORDER NO. 14**

EFFECTIVE JANUARY 1, 2022

I. INTRODUCTION

The Second Judicial District consists of six counties and nine courthouses. The six counties are Clay, Craighead, Crittenden, Greene, Mississippi, and Poinsett. Three counties have two county seats: Craighead County with seats in Jonesboro and Lake City; Clay County with county seats in Corning and Piggott; and Mississippi County with county seats in Blytheville and Osceola.

As of January 1, 2021, there are 12 Circuit Judges serving this area as follows:

Judge Pam Honeycutt	Division 1
Judge Richard Lusby	Division 2
Judge Chris Thyer	Division 3
Judge Cindy Thyer	Division 4
Judge Charles M. Mooney, Jr.	Division 5
Judge Tonya Alexander	Division 6
Judge Mary Broadaway	Division 7
Judge Kim Bibb	Division 8
Judge Melissa Richardson	Division 9
Judge Dan Ritchey	Division 10
Judge Randy Philhours	Division 11
Judge Scott Ellington	Division 12

II. ADMINISTRATIVE POLICY

A majority vote of the Circuit Judges of the Second Judicial District shall determine the case management and procedures to be used within the Second Judicial District to administer this plan and any subsequent plan. One of the circuit judges shall serve as the Administrative Judge (AJ). The AJ shall take any and all actions necessary to implement this plan and the administrative procedures established by the Circuit Judges. Judge Pamela Honeycutt currently serves as AJ. This Plan, if approved by the Supreme Court, shall take effect on January 1, 2022, and be effective until replaced by any subsequently approved plan.

III. CASE ASSIGNMENT AND ALLOCATION

A. Eleven of the twelve circuit judges, (except for Judge Philhours), shall be assigned to the Domestic Relations and Probate Division. Furthermore, Judge Scott Ellington will not be assigned any Criminal Division cases nor Juvenile Delinquency and FINS cases, for the next year as he was the elected Prosecuting Attorney for the Second Judicial District prior to being elected as a circuit judge. This is to avoid all conflicts of interest.

B. Juvenile Delinquency and FINS cases. The Circuit Judges elected to Divisions 2, 5, 7, and 8 shall be randomly assigned 25% of the Juvenile Delinquency and FINS cases. The Division 8 Circuit Judge will be assigned to the Craighead County Juvenile Drug Court.

Dependency-Neglect Cases. The Division 5 Circuit Judge shall be assigned all of the D-N cases in Clay and Poinsett counties. The Division 7 Circuit Judge shall be assigned all the D-N cases in Greene County. The Division 8 Circuit Judge shall be assigned all the D-N cases in Craighead County. The Division 12 Circuit Judge shall be assigned all the D-N cases in Crittenden and Mississippi counties.

C. The Circuit Judges elected to Divisions 5, 7, 8, and 12 shall have a reduced Civil and/or Criminal caseload because of their Dependency-Neglect caseload. All judges will be randomly assigned cases in the Civil and Criminal Divisions as described in subsection.

D. This assignment of the respective Circuit Judges to a particular division shall not preclude any Circuit Judge from hearing any and all routine and uncontested matters irrespective of the division assignment, with the exception of Division 12 Circuit Judge hearing criminal, juvenile delinquency, and FINS matters. Motions for continuances and motions to be relieved as counsel are to be heard by judge to whom the case is assigned.

IV. CIVIL AND CRIMINAL DIVISION ASSIGNMENTS

The Circuit Clerks of the respective counties are responsible for the random assignment of civil and criminal cases pursuant to this plan. The manner, process, and procedure of a true and accurate random selection of judges is left to the respective Circuit Clerks to implement.

In the Eastern District of Clay County, all criminal and civil cases shall be assigned to judges elected to Divisions 1 and 3. In the Western District of Clay County, all criminal and civil cases shall be assigned to judges elected in Divisions 5 and 8.

In the Western District of Craighead County, all Drug Task Force cases shall be assigned to the judge elected to Division 3. All other criminal cases shall be randomly assigned to the judges elected to Divisions 4 and 11. All cases referred to drug court for disposition shall then be assigned to the judge elected to Division 9. All civil cases filed in this district shall be assigned to judges elected in Division 1, 2, and 9.

Because of the comparatively small caseload in the Eastern District of Craighead County and in view of speedy trial considerations and judicial efficiency, all civil and criminal cases are assigned to one Circuit Judge with that district. All civil and criminal cases shall be assigned to the judge elected to Division 10.

In Crittenden County, all criminal cases shall be assigned to judges elected to Division 6, 10, and 11. All cases referred to drug court for disposition shall then be reassigned to the judge elected to Division 5. All civil cases filed in Crittenden County shall be assigned to the judges elected to Divisions 2, 3, and 12.

In Greene County, all criminal cases shall be assigned to judges elected to Divisions 1, 9, and 11. All cases referred to drug court for disposition shall be reassigned to the judge elected to Division 7. All civil cases in Greene County shall be assigned to judges elected to Divisions 2 and 9.

In the Chickasawba District of Mississippi County, all criminal cases shall be assigned to the judges elected to Divisions 4, 5, and 8. All cases referred to drug court for disposition shall then be reassigned to the judge elected to Division 10. All civil cases in the Chickasawba District of Mississippi County shall be assigned to judges elected to Divisions 6 and 7.

In the Osceola District of Mississippi County, all criminal cases shall be assigned to judges elected to Divisions 6 and 10. All cases referred to drug court for disposition shall then be reassigned to the judge elected to Division 10. All civil cases filed in the Osceola District of Mississippi County shall be assigned to judges elected in Divisions 6 and 12.

In Poinsett County, all criminal cases shall be assigned to judges elected to Divisions 1, 4, and 9. All civil cases filed in Poinsett County shall be assigned to judges elected to Divisions 7 and 12.

In regard to Drug Court, if there is an alleged failure to successfully complete Drug Court, the case will be transferred to the originally assigned judge for sentencing.

Petitions to revoke shall be assigned to the judge originally assigned the case unless, that judge is no longer hearing criminal cases in that county and then it will be assigned by random drawing to the judges who are hearing criminal cases in the district where the Petition to Revoke is filed.

V. DOMESTIC RELATIONS AND PROBATE

For the purpose of this plan, "Domestic Relations" shall mean cases relating to divorce, annulment, separate maintenance, alimony, child custody, visitation, child support, paternity, and domestic abuse. "Probate" means cases relating to decedent's estates, trust administration, adoption, guardianship, conservatorship, involuntary admissions, and adult protective custody. All cases filed in the Domestic Relations and Probate Divisions of the Circuit Court of the various counties within the Second Judicial District shall be assigned to the Judges elected to all Divisions except for Division 11. Case assignment in the Domestic Relations and Probate Divisions shall be randomly done and assigned in the following percentages:

Division	1	5%
Division	2	12%
Division	3	6%
Division	4	2%
Division	5	12%
Division	6	9%
Division	7	14%

Division	8	11%
Division	9	4%
Division	10	10%
Division	11	-0-
Division	12	15%

Reopened Cases. Once a domestic matter or a guardianship/probate matter has been “closed” by the Clerk, and the case is “re-opened” it shall be assigned by the Clerk among the 11 judges.

This provision is necessary to ensure the business of the court is apportioned among the circuit judges as equally as possible and to facilitate the best use of judicial resources within the circuit so that cases will be resolved in an efficient and prompt manner. For example, the originally assigned judge may no longer be hearing domestic cases in that county. Some judges have twenty (20) years worth of “reopened cases” while at least five (5) judges are new and would have no reopened cases, which could result in an unequal case load.

VI. CASELOAD ESTIMATES

Caseload Estimates are based on recent AOC statistics and set the average number of cases filed per judge at 2022.

The judges of the 2nd Judicial Circuit, in developing this plan, relied on caseload statistics prepared by the AOC for the calendar year 2016-2019. The Judges elected to all divisions would have a caseload of approximately 2022 cases per judge based on our circuit's approved weighted cases in dependency-neglect, domestic relations/probate and criminal divisions. In the event this assignment system results in a workload imbalance which adversely affects the judge or the judicial circuit, the AJ shall take steps to correct this imbalance by proposing an amended plan to correct any problem.

VII. OTHER PROVISIONS

Other Circumstances. Nothing in this Plan shall prohibit another judge within our circuit from presiding over cases in a division and venue jurisdiction to which he or she is not assigned, under this Plan, on the condition that there is the express consent of the judge to whom the cases are originally assigned, under circumstances including but not limited to the following: 1) to provide relief to an overcrowded docket where the volunteering judge not assigned to the particular division and venue has free time due to cancellation, settlement, or rescheduling of cases, or 2) any other extenuating circumstance requiring the just and expeditious disposition of cases with the consent of the volunteering judge and the judge to whom the cases are assigned.

VIII. SPECIALTY DOCKETS OR PROGRAMS

1. Craighead County Drug Court, Judge Melissa Richardson Presiding.

A. Type of Program and Description of Operations: Craighead County Adult Drug Court is a voluntary, pre-adjudication, highly intensive supervision program designed to address the needs of criminal defendants struggling with addiction and substance abuse. Drug Court is available only to defendants meeting program eligibility requirements. Eligible defendants plead guilty to a non-violent felony, sentencing is deferred, and defendants are transferred to the Craighead County Adult Drug Court program for treatment and services. Such plea and transfer occur with the full consent on the record and in writing of the Defendant, Prosecuting Attorney, Defense counsel, and presiding Circuit Judge. All potential applicants to the program are assessed for eligibility utilizing a validated, evidence-based risk-needs assessment designed to identify moderate to high-risk participants. The Adult Drug Court program is designed to last a minimum of twelve (12) months and a maximum of (18) eighteen months, although can be extended if circumstances warrant. The Craighead County Adult Drug Court conducts court proceedings every Tuesday at 8:30am at the Craighead County Courthouse in Jonesboro, Arkansas. All court proceedings occur on the record, and all team members attend each session of court. All team members have continuing input in the structure and operations of the program, and scheduling of staffing and court hearings occurs with coordination by and between the team members.

B. Statutory Authority: The Craighead County Adult Drug Court is authorized pursuant to A.C.A. §16-98-303 and approved by the Arkansas Supreme Court pursuant to A.C.A. §16-10-139.

C. Certification of Compliance: The Craighead County Adult Drug Court operates in compliance with all applicable sentencing laws, including fines, fees, court costs, and probation assessments. Team members have attended training programs offered by the Administrative Office of the Courts. The Drug Court was implemented and operates in accordance with best-practice standards.

D. Use of Court Resources: The Craighead County Adult Drug Court team includes: The circuit judge, deputy prosecuting attorney, managing public defender, one probation officer, two ACC advisors, one ACC administrator, and one law enforcement officer. The team meets each week at the Craighead County Courthouse to staff and review all participants, and team members attend the court sessions each week as well.

E. Sources of Funding: Craighead County Adult Drug Court receives funding and/or support from Craighead County (use of courtroom facilities), the Public Defender Commission (public defender serves on the team), the Craighead County Prosecuting Attorney's office (deputy prosecutor serves on the team), Arkansas Community Corrections, the Administrative Office of the Courts, and federal and state grant opportunities as same may arise and become available. There are sufficient resources for operation of the program, as required by A.C.A. §16-98-305.

2. Craighead County Pre-Adjudication Probation Program, Judge Melissa Richardson Presiding.

A. Type of Program and Description of Operations: The Craighead County Pre-Adjudication Probation Program is a voluntary, pre-adjudication, supervision program designed to target a defendant population at lower risk of re-offending and with a lower need for services as compared with participants eligible for the Adult Drug Court. The program provides an alternative to disposition that promotes enforcement of the criminal code while easing the burden on both the county jails and the Division of Corrections. Eligible defendants, facing a criminal information or indictment filed in circuit court, are arraigned and enter the program for treatment and/or services without entering a guilty plea, as set forth in A.C.A. §5-4-902. Such transfer occurs with the full consent on the record and in writing

of the Defendant, Prosecuting Attorney, Defense counsel, and presiding Circuit Judge, as set forth in A.C.A. §5-4-904. All potential applicants to the program are assessed for eligibility utilizing a validated, evidence-based risk-needs assessment designed to identify low to moderate risk defendants and will exclude those ineligible due to charges identified in A.C.A. §5-4-904(b)(2). The Craighead County Pre-Adjudication Probation Program is designed to last six (6) months but can be extended if circumstances warrant. Upon successful completion of the Pre-Adjudication Probation Program, the defendant's charges are dismissed and sealed as authorized by A.C.A. §5-4-906. If unsuccessful, the State continues prosecution on the existing charge. The Craighead County Pre-Adjudication Probation Program conducts court proceedings one Tuesday per month at 8:30am. All court proceedings occur on the record, and all team members attend each session of court. All team members have continuing input in the structure and operations of the program, and scheduling of staffing and court hearings occurs with coordination by and between the team members.

B. Statutory Authority: The Craighead County Pre-Adjudication Probation Program is authorized pursuant to A.C.A. 5-4-903(a)(1).

C. Certification of Compliance: The Craighead County Pre-Adjudication Program operates in compliance with all applicable sentencing laws, including fines, fees, court costs, and probation assessments. Team members have attended training programs offered by the Administrative Office of the Courts. The Pre-Adjudication Probation Program is implemented and operates in accordance with best-practice standards.

D. Use of Court Resources: The Craighead County Pre-Adjudication Probation team includes: The circuit judge, deputy prosecuting attorney, managing public defender, one probation officer, two ACC advisors, one ACC administrator, and one law enforcement officer.

E. Sources of Funding: The Craighead County Pre-Adjudication Probation Program receives funding and/or support from Craighead County (use of courtroom facilities), the Public Defender Commission (public defender serves on the team), the Craighead County Prosecuting Attorney's office (deputy prosecutor serves on the team), Arkansas Community Corrections, the Administrative Office of the Courts, and federal and state grant opportunities as same may arise and become available. There are sufficient resources for operation of the program, as required by A.C.A. §5-4-911.

3. Crittenden County Drug Court, Judge Charles M. Mooney, Jr. presiding.

A. Type of Program and Description of Operations: The Crittenden County Drug Court is a voluntary pre-adjudication probation/treatment program that includes a TRACK 1 program for pre-adjudication participants that enter the program without a guilty plea and a TRACK 2 program for pre-adjudication participants that enter the program after entering a plea of guilty but before a Circuit Judge enters a judgment and pronounces a sentence. The Drug Court is a highly intensive supervision/treatment program designed to address the needs of targeted offenders that have chemical addiction and/or substance abuse issues coupled with a pending felony case in Crittenden County, Arkansas. The program provides alternatives to the disposition of criminal offenders that will promote the enforcement of the criminal laws while easing the burden on the county jail, the criminal dockets and the Division of Corrections. Additionally, the program addresses the collateral damage caused by chemical addiction in the communities. Drug Court is available only to Adult offenders meeting the program eligibility requirements as required by statutory law and the rules established by the Drug Court Team. The TRACK 1 and TRACK 2 program designations are based upon a validated risks-needs assessment and the recommendations of the Drug Court Team. With the voluntary consent of the offender, the prosecuting attorney and the Circuit Judge with jurisdiction over the pending criminal case, the offender is assessed to determine program eligibility. However, the Drug Court Judge is not required to consider or accept into the drug court program every offender with a treatable condition or addiction, regardless of the fact that the controlling criminal offense is eligible for consideration. The offender must be accepted by the Drug Court Team. Upon successful completion of the Drug Court program the participant's pending criminal case shall be dismissed with prejudice and ordered sealed pursuant to A.C.A. §5-4-906 and A.C.A. §16-98-303. Further, pursuant to A.C.A. §16-98-303(2)(A), if the participant has pled guilty or nolo contendere to or has been found guilty of an offense falling within a target group under A.C.A. §16-93-1202(10)(A)(i) in another Arkansas court, the Drug Court Judge may order the sealing and dismissal of an offense falling within a target group with the written concurrence of the other Arkansas court. Participants that are unsuccessful in completing the program are transferred back to the docket of the Circuit Judge with jurisdiction over the pending criminal case with prosecution to proceed in accordance with Arkansas law. All court proceedings are closed and occur on the

record subject to the protection of the participant's due process rights. All Team members have continuing input in the structure and operations of the drug court program. The Drug Court Team reviews all participants with the utilization of the SCALES program and Drug Court proceedings are held at least three (3) times per month on Monday mornings commencing at 9:15 a.m. in the Crittenden County Courthouse in Marion, Arkansas.

TRACK 1: The program is designed to target offenders with lower risks of re-offending and a lower need for services using evidence-based practices to reduce recidivism. The length of the program is six (6) months, but it can be extended based on the changing risks and needs of the participant.

TRACK 2: The program is designed to target offenders with a moderate to high risks of re-offending and a higher need for services using evidence-based practices to reduce recidivism. The length of the program is a minimum of twelve (12) months and a maximum of sixteen (16) months, but it can be extended based on the changing risks and needs of the participant.

B. Statutory Authority: The Crittenden County Drug Court is authorized pursuant to A.C.A. §5-4-903(a) and A.C.A. §16-98-303 as approved by the Arkansas Supreme Court pursuant to A.C.A. §16-10-139.

C. Certification of Compliance: The Crittenden County Drug Court operates in compliance with all applicable sentencing laws, including fines, fees, court costs, and probation assessments. Team members have attended training programs offered by the Administrative Office of the Courts. The Drug Court was implemented and operates in accordance with the Benchmarks and Certification Criteria guidelines published by the Specialty Court Program Advisory Committee.

D. Use of Court Resources: The Crittenden County Drug Court Team includes: The presiding Circuit Drug Court Judge, deputy prosecuting attorney, managing public defender, substance abuse counselor, ACC probation officer, ACC advisor, ACC administrator, a law enforcement officer and any other stakeholder and/or providers as determined to be necessary by the Drug Court Judge. The Team regularly meets for staffing and to review all participants in the program as well as attend all scheduled court sessions.

E. Sources of Funding: The Crittenden County Drug Court receives funding and/or support from Crittenden County (use of courtroom facilities), Crittenden County Sheriff's Dept, (Court Security), City of West Memphis (law enforcement officer) the Public Defender Commission (public defender), the Crittenden County Prosecuting Attorney's office (chief deputy prosecutor), Arkansas Community Corrections, the Administrative Office of the Courts, and federal and state grant opportunities as same may arise and become available. There are sufficient resources for operation of the program, as required by A.C.A. §5-4-911 and A.C.A. §16-98-305.

4. Greene County Drug Court, Judge Mary Broadway presiding.

A. Type of Program and Description of Operations: Greene County Adult Drug Court is a voluntary, fourteen-month, pre-and post-adjudicated, multi-phase intervention program for adults who have pled guilty to a criminal charge(s) due to an underlying, untreated substance use disorder. It is a collaborative effort by several agencies that work together to provide substance use disorder treatment and intensive community supervision to help participants maintain a healthy lifestyle. Drug Court is available only to defendants meeting program eligibility requirements. Eligible defendants please guilty to a non-violet felony, sentencing is deferred, and defendants are transferred to Greene County Adult Drug court program for treatment and services. Such plea and transfer occur with the full consent of the record and in writing of the Defendant, Prosecuting Attorney, Defense counsel, and presiding Circuit Judge. All potential applicants to the program are accessed for eligibility utilizing a validated, evidence-based risk-needs assessment designed to identify moderate to high-risk participants. The Greene County Adult Drug Court conducts court proceedings every Tuesday at 4:00 p.m. at the Greene County Courthouse in Paragould, Arkansas. All court proceedings occur on the record, and all team members attend each session of court. All team members have continuing input in the structure and operations of the program, and scheduling of staffing and court hearings occurs with coordination by and between the team members.

B. Statutory Authority: The Greene County Drug Court is authorized pursuant to A.C.A. §16-98-303 and approved by the Arkansas Supreme court pursuant to A.C.A. §16-10-139.

C. Certification of Compliance: The Greene County Adult Drug Court operates in compliance with all applicable sentencing laws, including fines, court costs, and probation assessments. Team members have attended training programs offered by the Administrative Office of the Courts. The Drug Court was implemented and operates in accordance with best-practice standards.

D. Use of Court Resources: The Greene County Adult Drug Court team includes: The circuit judge, deputy prosecuting attorney, managing public defender, one probation officer, one ACC advisor and one ACC administrator. The team meets each week at the Greene County Courthouse to staff and review all participants, and team members attend the court sessions each week as well.

E. Sources of Funding: Greene County Adult court receives funding and/or support from Greene County (use of courtroom facilities and a grant of \$500.00), the Public Defender Commission (public defender serves on the team), the Greene County Prosecuting Attorney's office (deputy prosecutor serves on the team), Arkansas Community Corrections, the Administrative Office of the courts, and federal and state grant opportunities as same may arise and become available. The court also utilizes local program user fees as authorized by A.C.A. §16-98-304. There are sufficient resources for operation of the program, as required by A.C.A. §16-98-305.

5. Mississippi County Drug Court, Judge Dan Ritchey presiding.

A. Description of Program and How it Operates. Defendants, by plea bargain, who qualify, plead guilty to charges and are transferred into drug court for "last chance" of rehabilitation and avoidance of long-term incarceration. The program lasts 16-24 months and participants pay for treatment, fees, etc., as they go. (Five phases must be completed in order to graduate and be entitled to dismissal of charges.) Those who are unsuccessful are sentenced out to CCC or ADC. In order to graduate, they must have maintained, immediately prior to graduation, at least 6 months sobriety/clean time and completed GED, been regularly employed, and completed a community service project.

B. Statutory Authority. The program was established pursuant to the Drug Court Act codified at A.C.A. §6-98-301 to 16-98-307.

C. Certification. The program conforms to all applicable sentencing laws, including fines, fees, court costs and probation assessments.

D. Description of Program's Use of Court Resources. Court is conducted after hours (6:00-7:00pm). Court resources are fully utilized: Mississippi County Detention Center Courtroom used; prosecutors/defense attorneys/public defenders attend sessions where dispositive action occurs sentencing out, primarily, but other occasions as well.

E. Sources of Funding: Mississippi County Adult Drug Court receives funding and/or support from Mississippi County (use of courtroom facilities), the Public Defender Commission (public defender serves on the team), the Mississippi County Prosecuting Attorney's office (deputy prosecutor serves on the team), Arkansas Community Corrections, the Administrator Office of the Courts, and federal and state grant opportunities as same may arise and become available. There are sufficient resources for operation of the program, as required by A.C.A. § 16-98-305.

6. Craighead County Mental Health Court, Judge Tonya Alexander presiding.

A. Type of Program and Description of Operations: Craighead County Mental Health Court is a voluntary, pre-adjudication, highly intensive supervision program designed to address the needs of criminal defendants with mental illness or co-occurring disorders. Mental Health Court is available only to defendants meeting program eligibility requirements. The defendant must be an adult resident of Craighead, Mississippi or Crittenden County; must not have a previous conviction for a serious felony involving violence as defined in §5-4-501(c)(2); must not have a previous conviction that would require registration as a sex offender; must be identified as high-risk/high-need, as determined by a validated risk-need assessment; must have a mental health disorder, and must be identified as clinically appropriate for the program, as determined by a licensed therapist. Mental Health Court is a minimum of fourteen (14) months. Craighead County Mental Health Court is held every Tuesday of the month at 4:00pm at the Craighead County courthouse, 511 Union, Jonesboro, AR.

B. Statutory Authority: Craighead County Mental Health Court was established pursuant to the Arkansas Code Annotated Sections §16-100-201-209.

C. Certification of Compliance: Craighead County Mental Health Court operates in compliance with all applicable sentencing laws, including fines, fees, court costs, and probation assessments.

Team members have attended training programs offered by the Administrative Office of the Courts. Craighead County Mental Health Court was implemented and operates in accordance with best-practice standards.

D. Use of Court Resources: The Craighead County Mental Health Court team includes (1) full-time Circuit Court Judge, (1) back-up Circuit Court Judge, (1) full time Deputy Prosecuting Attorney, (1) full-time Deputy Public Defender, (1) Court Coordinator, (1) Probation Officer, (1) Law Enforcement Representative, and (3) Representatives from the community treatment provider, Mid-South Health Systems.

E. Sources of Funding: Craighead County Mental Health Court receives funding and support from Craighead County, the Public Defender Commission, the Craighead County Prosecuting Attorney's Office, the Department of Corrections, the Administrative Office of the Courts, and Federal Providers.

7. Crittenden County Mental Health Court, Judge Tonya Alexander presiding.

A. Type of Program and Description of Operations: Crittenden County Mental Health Court is a voluntary, pre-adjudication, highly intensive supervision program designed to address the needs of criminal defendants with mental illness or co-occurring disorders. Mental Health Court is available only to defendants meeting program eligibility requirements. The defendant must be an adult resident of Craighead, Mississippi or Crittenden County; must not have a previous conviction for a serious felony involving violence as defined in §5-4-501(c)(2); must not have a previous conviction that would require registration as a sex offender; must be identified as high-risk/high-need, as determined by a validated risk-need assessment; must have a mental health disorder, and must be identified as clinically appropriate for the program, as determined by a licensed therapist. Mental Health Court is a minimum of fourteen (14) months. Crittenden County Mental Health

Court is held every Wednesday of the month at 8:30am at the Crittenden County Courthouse, 100 Court St., Marion, AR.

B. Statutory Authority: Crittenden County Mental Health Court was established pursuant to the Arkansas Code Annotated Sections §16-100-201-209.

C. Certification of Compliance: Crittenden County Mental Health Court operates in compliance with all applicable sentencing laws, including fines, fees, court costs, and probation assessments.

Team members have attended training programs offered by the Administrative Office of the Courts. Crittenden County Mental Health Court was implemented and operates in accordance with best-practice standards.

D. Use of Court Resources: The Crittenden County Mental Health Court team includes (1) full-time Circuit Court Judge, (1) back-up Circuit Court Judge, (1) full time Deputy Prosecuting Attorney, (1) full-time Deputy Public Defender, (1) Court Coordinator, (1) Probation Officer, (1) Law Enforcement Representative, and (3) Representatives from the community treatment provider, Mid-South Health Systems.

E. Sources of Funding: Crittenden County Mental Health Court receives funding and support from Crittenden County, the Public Defender Commission, the Crittenden County Prosecuting Attorney's Office, the Department of Corrections, the Administrative Office of the Courts, and Federal Providers.

8. The Second Judicial District Veterans Diversion Program, Judge Tonya Alexander presiding.

A. Type of Program and Description of Operations: The Second Judicial Circuit Veteran's Treatment Court is a voluntary, pre-adjudication; highly intensive supervision program designed to address the needs of criminal defendants who have a substance use disorder or mental health disorder; are eighteen years of age or older, and who are a veteran or a service member of the United States Armed Forces or National Guard. The defendant must be a resident of one of the six counties that comprise the Second Judicial Circuit; must not have

a previous conviction for a serious felony involving violence as defined in §5-4-501(c)(2); must not have a previous conviction that would require registration as a sex offender; must be identified as high-risk/high need, as determined by a validated risk-need assessment; must have a mental health disorder, and must be identified as clinically appropriate for the program, as determined by a licensed therapist. Veteran's Treatment Court is a minimum of fourteen (14) months. Craighead County Veteran's Treatment Court is held every Tuesday of the month at 3:00pm at the Craighead County Courthouse, 511 Union, Jonesboro, AR.

B. Statutory Authority: Craighead County Veteran's Treatment Court was established pursuant to the Arkansas Code Annotated Sections §16-101-101-106.

C. Certification of Compliance: Craighead County Veteran's Treatment Court operates in compliance with all applicable sentencing laws, including fines, fees, court costs, and probation assessments.

Team members have attended training programs offered by the Administrative Office of the Courts. Craighead County Veteran's Treatment Court was implemented and operates in accordance with best-practice standards.

D. Use of Court Resources: The Craighead County Veteran's Treatment Court team includes (1) full-time Circuit Court Judge, (1) back-up Circuit Court Judge, (1) full time Deputy Prosecuting Attorney, (1) full-time Deputy Public Defender, (1) Court Coordinator, (1) Probation Officer, (1) Law Enforcement Representative, and (3) Representatives from the community treatment provider, Mid-South Health Systems.

E. Sources of Funding: Craighead County Veteran's Treatment Court receives funding and support from Craighead County, the Public Defender Commission, the Craighead County Prosecuting Attorney's Office, the Department of Corrections, the Administrative Office of the Courts, Veteran's Affairs Administration, and Federal Providers.

9. Mississippi County Mental Health Court (Project Fresh Start), Judge Tonya Alexander presiding.

A. Type of Program and Description of Operations: Mississippi County Mental Health Court is a voluntary, pre-adjudication, highly intensive supervision program designed to address the needs of criminal defendants with mental illness or co-occurring disorders. Mental Health Court is available only to defendants meeting program eligibility requirements. The defendant must be an adult resident of Craighead, Mississippi or Crittenden County; must not have a previous conviction for a serious felony involving violence as defined in {5-4-501(c)(2); must not have a previous conviction that would require registration as a sex offender; must be identified as high-risk/high-need, as determined by a validated risk-need assessment; must have a mental health disorder, and must be identified as clinically appropriate for the program, as determined by a licensed therapist. Mental Health Court is a minimum of fourteen (14) months. Mississippi County Mental Health Court is held every Thursday of the month at 3:00pm at the Mississippi County Detention Center courtroom, 685 N. Co. Rd. 599, Luxora, AR

B. Statutory Authority: Mississippi County Mental Health Court was established pursuant to the Arkansas Code Annotated Sections {16-100-201-209.

C. Certification of Compliance: Mississippi County Mental Health Court operates in compliance with all applicable sentencing laws, including fines, fees, court costs, and probation assessments.

Team members have attended training programs offered by the Administrative Office of the Courts. Mississippi County Mental Health Court was implemented and operates in accordance with best-practice standards.

D. Use of Court Resources: The Mississippi County Mental Health Court team includes (1) full-time Circuit Court Judge, (1) back-up Circuit Court Judge, (1) full time Deputy Prosecuting Attorney, (1) full-time Deputy Public Defender, (1) Court Coordinator, (1) Probation Officer, (1) Law Enforcement Representative, and (3) Representatives from the community treatment provider, Mid South Health Systems.

E. Sources of Funding: Mississippi County Mental Health Court receives funding and support from Mississippi County, the Public Defender Commission,

the Mississippi County Prosecuting Attorney's Office, the Department of Corrections, the Administrative Office of the Courts, and Federal Providers.

10. Craighead County Juvenile Division Drug Court, Judge Kim Bibb presiding.

A. Type of Program and Description of Operations: The Craighead County Juvenile Drug Court is a voluntary, pre-adjudication and adjudication, highly intensive supervision program. It was established to provide an effective structure treatment program for individuals in the juvenile justice system with a history of substance use and abuse. The services provided will be family focused and strength-based, thus identifying and building upon the strengths of the participants and their families. The program is focused on reducing or eliminating the need for out-of-home placement by intervention, assistance, education, and restorative consequences as well as the opportunity to dismiss criminal charges. Throughout the program, the court system acts as a therapeutic agent with positive therapeutic outcomes as the goals. The design of the drug court program influences therapeutic outcomes by implementing incentives or sanctions by a collegial or team-based approach. To qualify for the juvenile drug court program the juvenile must be between the ages of 12-18; must be a resident of Craighead County unless granted approval from the juvenile drug court judge; must have committed the offense in Craighead County; must have a parent/guardian reliable to participate with the conditions of the program and treatment requirements; must be under the Court's supervision; may not have a history of violence including former or pending delinquent cases; may not be a sex offender; must exhibit habitual use and/or abuse of illegal and/or habit-forming substances; must complete a thorough substance abuse and behavioral health assessment with Mid-South Health Systems or preferred provider. This assessment will include the Simple Screening Instrument for Alcohol and Other Drugs (SSI-AOD), self-report assessments, and a face-to-face interview with a licensed mental health professional that has experience in substance abuse treatment. The results of these assessment tools will determine the needs, strengths, and course of treatment required of the juvenile. The juvenile drug court is a minimum of 12 months. Juvenile drug court hearings are held once a month at 3:30 pm at the Courthouse Annex Building 511 Union St, 3rd floor, Jonesboro AR 72401.

B. Statutory Authority: Craighead County Juvenile Drug Court was established pursuant to the Arkansas Code Annotated Section § 16-98-301.

C. Certification of Compliance: Craighead County Juvenile Drug Court operates in compliance with all applicable juvenile sentencing laws, including fines, fees, court costs and probation assessments.

Team members have attended training programs offered by the Administrative Office of the Courts. Craighead County Juvenile Drug Court was implemented and operates in accordance with the statutes and best-practice standards.

D. Use of Court Resources: The Juvenile Drug Court Team includes (1) full time Circuit Court Judge, (1) full time Deputy Prosecutor Attorney, (1) full time Deputy Defense Attorney, (1) Drug Court Coordinator/Probation Officer/Law Enforcement Officer and (4) treatment provider representatives (Mid-South Health Systems, Life Strategies, Methodist Family Health and Families Inc. Counseling Services).

E. Sources of Funding: The Craighead County Juvenile Drug Court receives the funding for operation from the Craighead County Juvenile Drug Court fund based on ordered monthly supervision fees of \$30.00 per participant.

STATE DISTRICT JUDGES

ADMINISTRATIVE ORDER NO. 18 REFERRALS FROM CIRCUIT COURT

Has the circuit court referred matters pursuant to Administrative Order No. 18 to be heard by a state district judge?

Yes

No

Participating State District Judges ----- Assignment and Allocation of Cases

The state district judges participating in referrals from the circuit court include:

<u>Name</u>	<u>District Court Judicial District</u>	<u>Assignment and Allocation of Cases</u>
Judge Dan Stidham	17 th District	100% of Criminal Referrals Clay County & Greene County
Judge Shannon Langston	18 th District	100% of Criminal Referrals Mississippi County -- Chickasawba District
Judge Catherine Dean	18 th District	100% of Criminal Referrals Mississippi County -- Osceola District
Judge David Boling	19 th District	50% of Criminal Referrals Craighead County
Judge Tommy Fowler	19 th District	50% of Criminal Referrals Craighead County

Judge Ron Hunter	20 th District	100% of Criminal Referrals Poinsett County
Judge Fred Thorne	21 st District	100% of Criminal Referrals Crittenden County

Circuit judges will also hear criminal matters when the state district judge is unavailable or as needed.

Other matters may be referred at a later date. Some of the state district judges have agreed to accept referrals from the circuit court, but do not currently have the digital audio recording equipment that complies with the guidelines. Once the equipment has been obtained, the plan will be supplemented to include the assignment and allocation of those cases to the state district judges.

Matters Subject to Reference

The following matters are referred from circuit court to state district court and have been included in the administrative plan for the circuit court and the administrative plan for the district court:

- Consent Jurisdiction.** Upon the consent of all parties and approval by the circuit judge originally assigned, the following types of cases are referred from circuit court:
 - Civil
 - Domestic Relations
 - Probate
- Protective Orders.**
- Forcible Entry and Detainers / Unlawful Detainer.**
- Other Matters of an Emergency or Uncontested Nature Pending in Civil, Domestic Relations or Probate Division.** *Please provide detailed*

information regarding the types of matters that will be referred and where these matters will be heard below.

<u>Type of Other Matters</u>	<u>Location</u>
Uncontested Divorces	Heard in all District Courts (see below)
Uncontested Probate matters (orders)	
Emergency Ex-Parte Orders of Protection	

These matters may be presented at all District Courts in the district. In Craighead County only the District Judges may also appear in Circuit Court on Mondays which are pre-scheduled in the calendar as uncontested domestic days. When this occurs they use the circuit Judge's Court Reporter scheduled for that day. The Craighead District Judges hear only the uncontested matters and then the Circuit Judge begins the contested matters.

Some of the state district judges have agreed to accept referrals from the circuit court, but do not currently have the digital audio recording equipment that complies with the guidelines. Once the equipment has been obtained, the plan will be supplemented to include the assignment and allocation of those cases to the state district judges.

- Other Matters, if Justification for the Reference and Procedures to be Employed are Sufficiently Demonstrated in the Circuit Court Administration Plan Pursuant to Administrative Order No. 14.** *Please provide detailed information regarding the types of matters that will be referred and where these matters will be heard below.*

<u>Type of Other Matters</u>	<u>Location</u>
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- Criminal.** The following duties are referred with respect to an investigation or prosecution of an offense lying within the exclusive jurisdiction of the circuit court:
 - Issue Search Warrant Pursuant to Rule 13.1
 - Issue Arrest Warrant Pursuant to Rule 7.1 or A.C.A. §16-81-104
 - Issue Summons Pursuant to Rule 6.1

- Reasonable Cause Determinations Pursuant to Rule 4.1 (e)
- Conduct First Appearance Pursuant to Rule 8.1
- Appoint Counsel Pursuant to Rule 8.2
- Inform Defendant Pursuant to Rule 8.3
- Accept Plea of "Not Guilty" or "Not Guilty by Reason of Insanity"
- Conduct Pretrial Release Inquiry Rules 9.1, 9.2 and 9.3
- Conduct Preliminary Hearing Pursuant to A.C.A. §16-93-307

Digital Audio Recording Equipment

Is digital audio recording equipment utilized to make a verbatim record of matters referred from the circuit court?

- Yes
- No

Specialty Court Dockets or Programs

Does a district court judge preside over a circuit court specialty court program?

- Yes
- No

The following circuit court specialty courts are conducted:

<u>Type of Specialty Court</u>	<u>Location</u>
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Not Applicable.

- a. Type of specialty docket and description of its operation:
- a. Statutory or legal authority on which it is based:

- c. Certification of compliance with all applicable sentencing laws, including assessment, collection and remittance of fines, fees, court costs, probation fees.
- d. Use of court resources. *[Describe the court team including prosecuting attorneys, public defenders, and health professionals; that each has been consulted in setting up the program and its operation; scheduling has been coordinated; and the necessary resources are available.]*
- e. Sources of funding:

District Court Administrative Plans

The following district court administrative plans are appended for submission to the supreme court:

- ☒ 17th District – Clay County and Greene County
- ☒ 18th District – Mississippi County
- ☒ 19th District – Craighead County
- ☒ 20th District – Poinsett County
- ☒ 21st District – Crittenden County

VIII. CONCLUSION

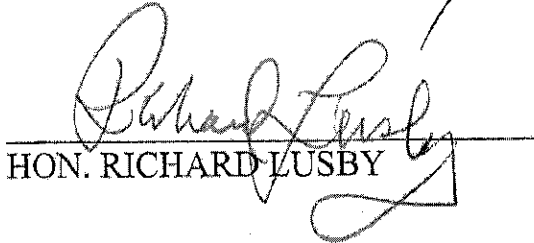
The Second Judicial District consists of six (6) counties and nine (9) courthouses. It includes the larger cities of Jonesboro, West Memphis, Paragould, Blytheville and Marion. There are approximately 275 attorneys living and practicing in this judicial district. The judges of the Second Judicial District submit that this plan provides an efficient method for the administration of justice in the Second Judicial District, taking into consideration the size of this judicial district, the number of courthouses, speedy trial considerations and the need to provide numerous opportunities in each county for judges assigned to hear civil cases in that courthouse as well as criminal.

Each District Court Plan is attached as an Exhibit to this Plan.

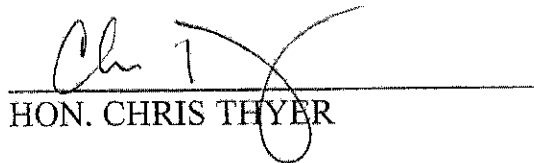
Dated this 17th day of November 2021.


HON. PAM HONEYCUTT

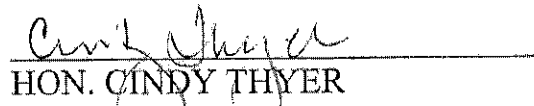
HON. MARY BROADAWAY


HON. RICHARD LUSBY

HON. KIM BIBB


HON. CHRIS THYER


HON. MELISSA RICHARDSON


HON. CINDY THYER


HON. DAN RITCHEY


HON. CHARLES M. MOONEY, JR.

HON. RANDY PHILHOURS

HON. TONYA ALEXANDER


HON. SCOTT ELLINGTON

Dated this 17th day of November 2021.

HON. PAM HONEYCUTT

HON. MARY BROADAWAY

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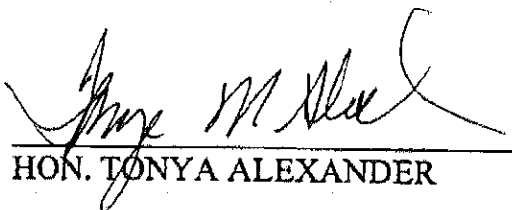
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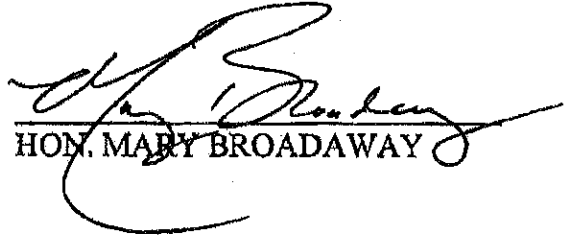


HON. TONYA ALEXANDER

HON. SCOTT ELLINGTON

Dated this 17th day of November 2021.

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HON. MARY BROADAWAY

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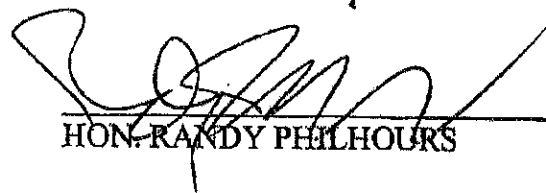
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