

# 22<sup>nd</sup> Judicial District of Arkansas

## 2021 Administrative Plan

(2020 Administrative Plan amended due to election of three new judges)

### I. Circuit Judges

1<sup>st</sup> Division – Judge Ken Casady

2<sup>nd</sup> Division – Judge Josh Farmer

3<sup>rd</sup> Division – Judge Brent Houston

4<sup>th</sup> Division – Judge Robert Herzfeld

### II. District Judges -- 32nd District

Division 1

Judge Clay Ford

Division 2

Judge Stephanie Casady

The specific Circuit Court duties carried out by the District Court judges are listed below. The Saline County District Court plan is also attached hereto pursuant to Administrative Order 14.

#### A. **District Court Authority for Certain Circuit Court Cases**

1. The Saline County District Court shall have all authority permitted under the Arkansas Supreme Court's Administrative Rule 18.
2. Division 2 shall hear uncontested agency adoptions.
3. Division 1 shall conduct first appearance hearings in felony criminal cases.

### III. **Circuit Court Case Division**

#### 1. **1<sup>st</sup> Division**

a. Domestic Relations	30%
b. Criminal	50%
c. OCSE/Child Support	100%
d. Adult Drug Court	100%
e. Hope Court	100%

#### 2. **2<sup>nd</sup> Division**

a. Criminal	25%
b. Civil	50%
c. Domestic Relations	35%
d. Orders of Protection	50%

3. **3<sup>rd</sup> Division**
  - a. Criminal 25%
  - b. Civil 50%
  - c. Domestic Relations 35%
  - d. Orders of Protection 50%

4. **4<sup>th</sup> Division**
  - a. Probate 100%
  - b. Juvenile Delinquency/FINS 100%
  - c. Juvenile Dependency/Neglect 100%
  - d. Juvenile Drug Court 100%
  - e. Administrative Judge

**B. Case Assignment and Allocation**

1. Juvenile, Probate, Child Support Enforcement, Hope Court, and Adult Drug Court shall be assigned to the specific Division indicated above. All other cases shall be assigned by the Clerks randomly pursuant to the above percentages.
2. The Circuit and County Clerks shall assign cases according to this plan. In the event the Clerk is unable to determine in which category a particular case belongs, the Clerk shall seek and follow the direction of the Administrative Judge.
3. Probation revocations shall be assigned to the division of the originating case and any new cases involving the same defendant shall be assigned to the original division as well.
4. District Court Appeals will be assigned to the 2<sup>nd</sup> and 3<sup>rd</sup> Divisions 50/50.

**C. Circuit Court Caseload Estimate by Annual Filings**

1. 1<sup>st</sup> Division –1700 cases
2. 2<sup>nd</sup> Division –1600 cases
3. 3<sup>rd</sup> Division –1600 cases
4. 4<sup>th</sup> Division –1700 cases

**IV. Recusal Procedures**

In the event recusal is necessary, the recusing judge shall determine whether any other local judges can hear the case. If so, then the original judge's Trial Court Assistant shall prepare the order transferring the case between divisions and inform counsel and/or *pro se* parties of the transfer.

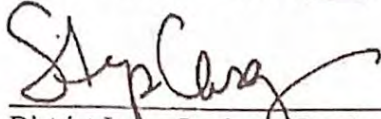
In the event all local judges are unable to handle the case, then the original Circuit Judge shall make the proper request for a Special Judge to the Chief Justice of the Arkansas Supreme Court. The original judge's Trial Court Assistant shall coordinate with the Administrative Office of the Courts and the Appointed Special Judge and counsel and/or *pro se* parties regarding courtroom scheduling and any special needs.

**V. Specialty Dockets**

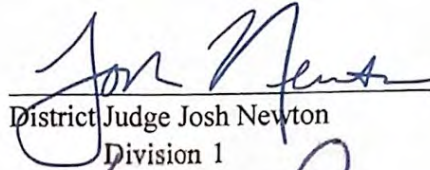
The 22<sup>nd</sup> Judicial District has three Specialty Dockets all authorized by statute and previously approved by the Arkansas Supreme Court. The respective presiding judges by their signatures below hereby certify that their programs conform to all applicable sentencing laws.

1. Saline County Adult Drug Court—Circuit Judge Ken Casady
2. Saline County Hope Court—Circuit Judge Ken Casady
3. Saline County Juvenile Drug Court—Circuit Judge Robert Herzfeld

APPROVED ON THIS 30<sup>TH</sup> DAY OF September, 2020.



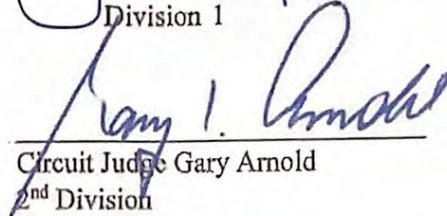
District Judge Stephanie Casady  
District Judge Stephanie Casady  
Division 2



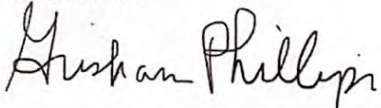
District Judge Josh Newton  
Division 1



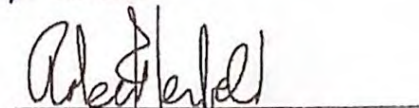
Circuit Judge Ken Casady  
1<sup>st</sup> Division



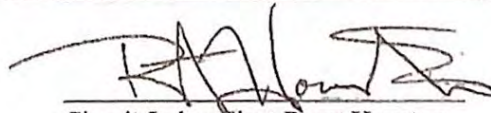
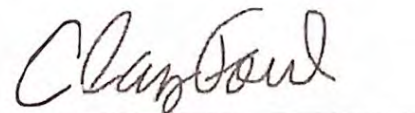
Circuit Judge Gary Arnold  
2<sup>nd</sup> Division



Circuit Judge Grisham Phillips  
3<sup>rd</sup> Division



Circuit Judge Robert Herzfeld  
4<sup>th</sup> Division  
Administrative Judge

  
Circuit Judge \_\_\_\_\_ Farmer  
2<sup>nd</sup> Division  
Circuit Judge-Elect Brent Houston  
3<sup>rd</sup> Division  
District Judge-Elect Clay Ford  
Division 2

