

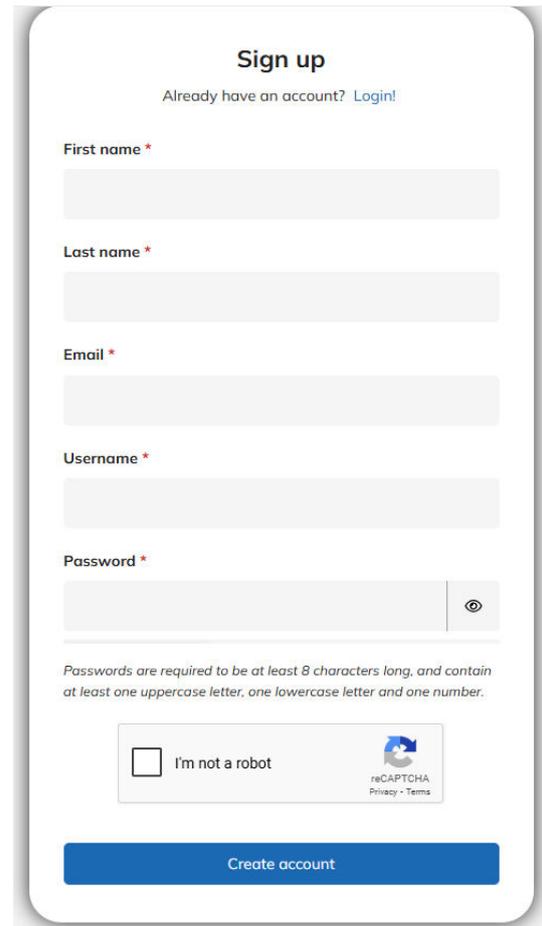
How to Register and Enroll in eFlex 101 on TalentLMS

Complete all steps below.

Step 1: Create Your TalentLMS Account

1. Go to <https://eflex-arcourts.talentlms.com/plus/signup>
2. Complete the Sign-Up Form (see image for reference):
 - First Name - Enter your first name.
 - Last Name - Enter your last name.
 - Email - Use a valid professional email address.
 - Username - Choose a unique username.
 - Password - Must be at least 8 characters, with:
 - 1 uppercase letter
 - 1 lowercase letter
 - 1 number
3. Complete the CAPTCHA - Check "I'm not a robot."
4. Click "Create account."
5. You will see a Term of Service you must accept.
6. Once complete, you will be logged in automatically.

Note: If you already have an account, click "Login!" at the top of the page or skip to Step 2.



The image shows a 'Sign up' form on a mobile device. At the top, it says 'Sign up' and 'Already have an account? Login!'. Below this are input fields for 'First name *', 'Last name *', 'Email *', 'Username *', and 'Password *'. The password field has an eye icon to toggle visibility. Below the password field is a note: 'Passwords are required to be at least 8 characters long, and contain at least one uppercase letter, one lowercase letter and one number.' There is a reCAPTCHA section with a checkbox for 'I'm not a robot' and a reCAPTCHA logo with links for 'Privacy' and 'Terms'. At the bottom is a blue button labeled 'Create account'.

Step 2: Log In to TalentLMS

1. Go to <https://eflex-arcourts.talentlms.com/plus/login>
2. Enter your username and password.
3. Click "Login."

Step 3: Register for eFlex 101 and Complete Course

1. (For new users) Once logged in, click "Get your first course" in the center of the page or select (For existing users) click "Course Catalog" in the left column.
2. If eFlex 101 is not present on this screen, you must search eFlex 101.
3. Click the blue and white "+" button to add this to your courses and click on the eFlex image to be directed to the course page.
4. Click "Start Course" to begin the training.
5. Complete the course.



Continuing Legal Education (CLE) Credit

- There is a Certificate of Attendance PDF at the end of the course
- Complete and submit the form according to its directions to receive your CLE credit.