

ADMINISTRATIVE OFFICE OF THE COURTS



Session Direct A Beginners Guide

Presented By Jon Graves & Demetria Murdock



Agenda for this Session

- Live Demonstration
 - Pleas, Dispositions, Sentences, Programs, Dockets and events
 - Discussion
- More Live Demonstration
 - Fees, Bonds, Create Pay Plans
 - Discussion
- Even More Live Demonstration
 - Adding FTA charges, Issuing FTA warrants
- Hands On and more Discussion



SessionDirect Processing Query NMAMAIN (HELPDESK)

Case ID:

Court Code:

Location Code:

Case Type Code:

Event Location:

Room:

Event:

Judge ID:

Date:

Time:

Violations without Pleas

Violations without Dispositions

Violations without Sentences

What is Session Direct?

- Session Direct is a separate processing environment that enables court personnel to select existing events in Contexte and process them quickly.
- After processing events and dispositions, SessionDirect passes the data back to Contexte.



Session Direct Forms and Features

- Pleas
- Dispositions
- Sentences
- Conditions
- Programs
- Dockets
- Events
- Fees
- Bonds
- Pay Plans

Custom SessionDirect Processing (NMAMAIN) (HELPDESK)

Judge ID: DJ26HT DISTRICT JUDGE OF GARLAND COU Location: HT Room: HT-CR1 Sort Events By: Case ID

Proc	Case ID	Vio No	Vio	Citation No	Event	Party	Name	Process Date	Print Date
<input type="checkbox"/>									
<input type="checkbox"/>									
<input type="checkbox"/>									
<input type="checkbox"/>									
<input type="checkbox"/>									

None
 Other

None
 Other

Seq	Sentence	Description	Length	Unit	Start Date	Susp Length	Unit	Cons	Conc
Docket:									
Docket:									
Docket:									



Hands On Guidelines

- Each of you will get a worksheet with your event date information
- Each worksheet will have Court/Location Code and Event Date that you will be processing
- Each Event will have at lease 10 cases, you will
 - Take a plea and reset 2 cases
 - Take a plea, dispo, sentence, and adjust fees on 2 cases
 - Process 4 cases with guilty plea's and add them to a new pay plan
 - The remaining 4 cases Failed to Appear and we will process those accordingly



Live Demonstration

