

## **2020 Case Plans for District Courts**

**Little Rock District Court**

**(including Wrightsville and Cammack Village District Courts)**

**North Little Rock District Court**

**Pulaski County District Court**

**Sherwood District Court**

**Jacksonville/Maumelle District Courts**

**Perry County District Court**

**EXCHANGE AGREEMENT – STATE DISTRICT JUDGE**

The undersigned State District Judges, pursuant to and under the authority of Ark. Const. Amend. 80, Sec. 7; Ark. Code Ann. Sec. 16-17-102 and Supreme Court Administrative Order No. 18, Sec. 6, agree that they permit the respective judges to sit in the respective courts other than their own. Further, by signing this Exchange Agreement, the District Judges will have the authority to hear circuit court cases with jurisdiction and venue in Pulaski County and Perry County that have either been referred to them or which have been transferred to them by consent.

In addition, the undersigned District Judges agree to the proposed Case Assignment Plan for the 6th Judicial Circuit and agree to hear child support cases originating with the Office of Child Support Enforcement, and other related issues thereto, final Petitions for Orders of Protection and unlawful detainer cases referred by the Circuit Court. The District Judges further agree to hear these cases at the Pulaski County Courthouse effective January 1, 2020.

Dated this 28th day of June, 2019.

Approved by email - 6-20-19 HVS  
Judge Rita Bailey

Approved by email - 6-26-19 HVS  
Judge Vic Fleming

Approved by email - 6-20-19 HVS  
Judge Wayne Gruber

Approved by email 6-20-19 HVS  
Judge Milas H. "Butch" Hale

Approved by email - 6-20-19 HVS  
Judge Paula Juels Jones

Approved by email - 6-20-19 HVS  
Judge Mark Leverett

Approved by email 6-26-19 HVS  
Judge Melanie Martin

Approved by email, 6-26-19 HVS  
Judge Randy Morley

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**Little Rock District Court**

**Wrightsville District Court**

**Cammack Village District Court**  
**(Abolished by Local Ordinance)**

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## DISTRICT COURT ADMINISTRATIVE PLAN

*Little Rock District Court, Wrightsville District Court, and Cammack Village District Court,  
all in the Thirty-First District, as established by Ark. Code Ann. Sec. 16-17-110*

Whereas Arkansas Code Annotated Section 16-17-110 (E) provides that "Effective January 1, 2017, the Thirty-First (31<sup>st</sup>) District shall continue to have eleven (11) departments that shall be served by eight (8) state district judges"; and,

Whereas the referenced statute further provides that the judges of the above mentioned courts "shall be elected districtwide and shall have district-wide territorial jurisdiction"; and,

Whereas the 31<sup>st</sup> District is defined as being Pulaski County, Arkansas; and,

Whereas the referenced statute provides further that

"The Little Rock District Court – First Division shall be served by one (1) judge"; and,

"The Little Rock District Court – Second Division shall be served by one (1) judge"; and,

"The Little Rock District Court – Third Division, the Wrightsville District Court and the Cammack Village District Court shall be served by one (1) judge"; and,

Whereas, it is now appropriate pursuant to the applicable administrative orders of the Arkansas Supreme Court, that the below three judges of the above referenced courts set forth the administrative plan for said courts,

BE IT HEREBY RESOLVED, AGREED, ESTABLISHED AND SET FORTH by the below signed judges as follows, for submission to the Arkansas Supreme Court for its approval.

1. **Judges:** The Little Rock District Court is served by three State District Judges:

Melanie Martin

Division 1

Vic Fleming

Division 2

Mark Leverett

Division 3

Additionally, Judge Mark Leverett serves as a State District Judge in and for the Wrightsville District Court and the Cammack Village District Court.

## **2. COURT SESSIONS:**

**LITTLE ROCK DISTRICT COURT** sessions are regularly scheduled as follows:

Division 1	Mon.-Fri.	8:30 a.m. – finish
Division 2	Mon-Thu. Fri.	8:30 a.m. – finish As and when needed
Division 3	Mon., Wed., Thu. Tue.	1:00 p.m. – finish 1:30 p.m. – finish

**WRIGHTSVILLE DISTRICT COURT** sessions are regularly scheduled as follows:

2 <sup>nd</sup> and 4 <sup>th</sup> Tue.	9:00 a.m. – finish
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**CAMMACK VILLAGE DISTRICT COURT** sessions are regularly scheduled as follows:

4 <sup>th</sup> Fri.	9:00 a.m. – finish
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**PULASKI COUNTY CIRCUIT COURT** sessions:

The 31<sup>st</sup> District State District Court Judges of the above courts sit for the Sixth Judicial Circuit Court Judges, in the Pulaski County Courthouse (in the State District Court courtroom on the second floor) on certain days, as follows:

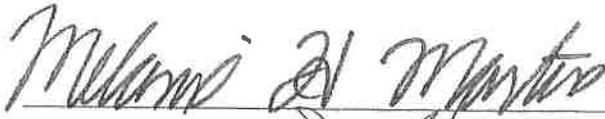
Judge Martin (1 <sup>st</sup> & 3 <sup>rd</sup> Thu.)	1:00 p.m. – finish
Judge Fleming (2 <sup>nd</sup> & 4 <sup>th</sup> Tue.)	1:00 p.m. – finish
Judge Leverett (1 <sup>st</sup> & 3 <sup>rd</sup> Tue.)	9:00 a.m. – finish

## **3. TYPES OF CASES:**

- a. Little Rock District Court, 600 West Markham Street; Little Rock, AR 72201;
  - Division 1 Non-traffic misdemeanors (arraignment, plea, trial)  
Felonies (probable cause and bond issues)
  - Division 2 Traffic violations and misdemeanors (arraignment, plea, trial)  
Felonies arising from traffic cases (probable cause and bond issues)
  - Division 3 Environmental, Civil, Small Claims, all city ordinance violations
- b. Wrightsville District Court, 13204 Hwy. 365 South, Wrightsville, AR 72183: Any case that might properly be lodged in district courts in Arkansas.
- c. Cammack Village District Court, 600 West Markham Street, Little Rock, AR 72207: Any case that might properly be lodged in district courts in Arkansas.

d. Pulaski County Circuit Court, 401 W Markham St., Little Rock, AR 72201: Any cases assigned by the Circuit Judges of the 6th Judicial Circuit. Currently, these dockets are limited to child support, paternity, domestic battery, and unlawful detainer cases.

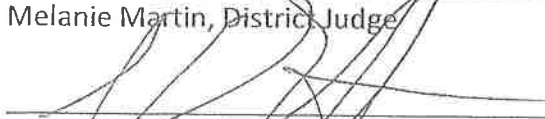
SET FORTH AND APPROVED by the undersigned on the dates so indicated.



Melanie Martin, District Judge

5-22-19

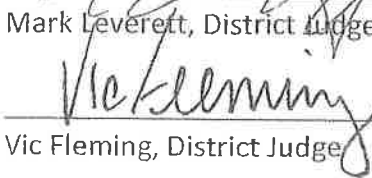
Date



Mark Leverett, District Judge

5-22-19

Date



Vic Fleming, District Judge

5-22-19

Date

**SPECIALTY PROGRAMS:**  
**The following Specialty Programs are provided:**

**Pulaski County Mental Health Court**  
**Little Rock District Court-First Division**  
**Judge Melanie Martin, Presiding**

- a. **Type of Program and Description of Operations:** Pulaski County Mental Health Court – Little Rock is a voluntary, post-adjudication, highly intensive supervision program designed to address the needs of high risk/high needs persons with a mental illness or co-occurring disorder with current misdemeanor criminal cases. Mental Health Court is available only to defendants meeting program eligibility requirements; the defendant must be an adult resident of Pulaski County, having no unresolved felony offenses or active warrants, no prior or pending sex-related offenses, and no prior or pending violent felony offenses. Mental Health Court is a minimum of twelve (12) months. Mental Health Court is held the second and fourth Thursday of each month at 2:30 p.m., at Little Rock District Court-1<sup>st</sup> Div. Criminal, 600 W. Markham, Little Rock, AR.

**Admission to the Mental Health Court is completed in a series of steps:**

- **Step One: Application** – If the defendant meets the above criteria, he/she or defense counsel may make a request for a referral to Mental Health Court, which then must be submitted to the Prosecuting Attorney's Office. Speedy trial will be tolled during the entire process.
- **Step Two: Preliminary Approval** - After the request is submitted to the Prosecuting Attorney's Office, the Deputy Prosecuting Attorney will review the pending charges and criminal history. If the Deputy Prosecuting Attorney determines that the defendant's request should be considered for further review and approved, the defendant will be scheduled for an assessment.
- **Step Three: Probation Assessment** – An assessment will be administered by a Probation Officer to determine the defendant's risk and needs. The Probation Officer will schedule a subsequent assessment with a Mental Health Treatment Provider.
- **Step Four: Mental Health Assessment** - Another assessment will be administered by a Mental Health Treatment Provider in order to determine clinical appropriateness for the program. Entry into Mental Health Court is usually limited to those who are determined as high risk/high needs and meet program criteria.

- Step Five: Mental Health Court Team Review - After the completion of the assessments, the probation officer and treatment providers will share the information with the Mental Health Court Team for a final review.
  - Step Six: Plea – If the defendant’s request is approved by the Mental Health Court Team, he/she will be provided a date for acceptance of plea before the Mental Health Court Judge. Prior to the court date, the defendant must make an appointment with defense counsel to complete all necessary forms.
  - Step Seven: Sentencing – The defendant will appear at a hearing before the Mental Health Court Judge to be formally accepted into Mental Health Court.
- b. **Statutory Authority:** Pulaski County Mental Health Court - Little Rock was established pursuant to the Arkansas Code Annotated Sections § 16-98-201 and §16-98-301-307 et seq.
- c. **Certification of Compliance:** Pulaski County Mental Health Court – Little Rock operates in compliance with all applicable sentencing laws. This includes fines, court costs, fees, probation assessments, and sentencing alternatives.
- d. **Use of Court Resources:** The Pulaski County Mental Health Court – Little Rock team includes one (1) full-time District Court Judge, (1) back-up District Court Judge, (1) full-time Deputy Prosecuting Attorney, (1) back-up Deputy Prosecuting Attorney, (1) full-time Deputy Public Defender, (1) back-up Deputy Public Defender, (1) Coordinator, (1) Probation Officer, (1) Law Enforcement Officer, (1) Court Coordinator, and (3) Representatives from community treatment providers, including Little Rock Community Mental Health, Professional Counseling Associates, Department of Human Service, and Children and Family Therapy. Team members have attended training programs offered by the State of Arkansas Administrative Office of the Courts. Pulaski County Mental Health Court – Little Rock was implemented and operates according to the MHC Best Practices and Arkansas law.
- e. **Sources of Funding:** Pulaski County Mental Health Court – Little Rock receives support from the City of Little Rock, the Public Defender Commission, the Pulaski County Prosecuting Attorney’s Office, and Federal Providers.



**Pulaski County  
Mental Health Court  
Little Rock Criminal Court  
Client Handbook**

**Effective 08/01/2019**

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Dear Prospective Participant,

You are being considered as a potential participant in the Pulaski County Mental Health Court – Little Rock program. The Mental Health Court team is committed to working with you and others who choose to participate in the program and who are willing to work toward making healthy lifestyle changes and improving mental health.

This handbook is designed to answer your questions and provide overall information about the Pulaski County Mental Health – Little Rock Court program. It will detail what is necessary for you to succeed in the program.

As a participant, it will be crucial to follow the instructions given by the Mental Health Court team. The Mental Health Court team is confident that this program can help you learn how to make successful choices.

Reading and understanding the expectations of the program should help you decide if participating in Mental Health Court is right for you. This Mental Health Court is built on mutual respect. You can expect to be treated with fairness and dignity just as you are expected to be honest and sincere. The process is challenging but if you are willing to make the commitment, we think you will find it will give you the tools you need for a fulfilling and rewarding life.

If you have any specific questions or concerns prior to entry into the Mental Health Court program, please direct those questions to your defense attorney.

Sincerely,

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Judge Melanie Martin

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Initial

**This handbook is provided to you as a resource to understand the purpose and expectations of your participation in Mental Health Court. Please review this material carefully and familiarize yourself with the contents. If you are accepted into the Mental Health Court program, you will be expected to comply with all requirements in this handbook.**

*\*ALL RULES ARE SUBJECT TO CHANGE AT ANY TIME WITH REASONABLE NOTICE AND AS ORDERED BY THE COURT.*

## **INTRODUCTION**

Mental Health Court is a multi-phase intervention program designed to address the large number of people with mental illness involved in the criminal justice system. It is a collaborative effort by several agencies that work together to seek to provide treatment and consistent supervision geared toward supporting you and linking you to community services.

Mental Health Court involves frequent court appearances, random drug testing, group and individual counseling and intensive community supervision. Mental Health Court awards incentives for healthy, appropriate behavior. Participants who do not comply with the rules may be subject to sanctions, including termination from the program.

All members of the Mental Health Court team will assist you in this program to ensure you understand what is expected of you.

## **MISSION**

The mission of the Pulaski County Mental Health Court – Little Rock is to assist and encourage clients in their recovery process through court supervision, and to enhance clients' lives through the treatment, education incentives, employment, and healthy support systems.

## **ELIGIBILITY REQUIREMENTS**

Mental Health Court is an opportunity offered to those who qualify. Mental Health Court is a voluntary program.

To be eligible for Mental Health Court:

- The defendant must be an adult.
- The defendant must be a resident of Pulaski County.
- The defendant must be currently charged with a misdemeanor offense.
  - Offenses including violence will be considered on a case-by-case basis.
  - Reduced felonies will be considered on a case-by-case basis.
- The defendant must not have any unresolved felony offense or active warrant in any other jurisdiction.
- The defendant must not have committed prior sex-related offenses or have a pending sex-related charge.

\_\_\_\_\_ Initial

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**North Little Rock District Court**

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**DISTRICT COURT ADMINISTRATIVE PLAN**  
**(Amended December 2019)**

State District Court, 31<sup>st</sup> District  
North Little Rock District Court, Pulaski County, Arkansas

1. **JUDGES:** The North Little Rock District Court is served by two State District Court judges. The judges serve in the designated divisions of the court as follows:

Paula Jones	NLRDC, Div. 1	North Little Rock, AR
Randall Morley	NLRDC, Div. 2	North Little Rock, AR

2. **COURT:** Sessions of the court are generally scheduled on:

Division 1	NLRDC	Tuesday, Wednesday and Thursday	9:00 a.m.
Division 1	NLRDC	2 <sup>nd</sup> Tuesday	1:00 p.m.
Division 1	NLRDC	1 <sup>st</sup> Thursday	11:00 a.m.
Division 2	NLRDC	Monday	9:00 a.m.
Division 2	NLRDC	Tuesday, Wednesday, Thursday	1:00 p.m.

3. **TYPES OF CASES:** The following cases are heard at these locations:

Division 1	NLRDC	Criminal, Small Claims and Civil Matters
Division 2	NLRDC	Traffic and City Code Violations

4. **ADMINISTRATIVE ORDER NO. 18 REFERRALS FROM CIRCUIT COURT:**  
The following matters are referred from circuit court:

☐ Consent Jurisdiction. Upon the consent of all parties, the following types of cases are referred from circuit court:

- ☐ Civil
- ☐ Domestic Relations
- ☐ Probate

☒ Protective Orders.

☒ Forcible Entry and Detainers / Unlawful Detainer.

☐ Other Matters of an Emergency or Uncontested Nature Pending in Civil, Domestic Relations or Probate Division.

☒ Other Matters if Justification for the Reference and Procedures to be Employed are Sufficiently Demonstrated in the Circuit Court Administration Plan.

Child Support Enforcement Matters

☐ Criminal. The following duties are referred with respect to an investigation or prosecution of an offense lying within the exclusive jurisdiction of the circuit court:

- ☐ Issue Search Warrant Pursuant to Rule 13.1
- ☐ Issue Arrest Warrant Pursuant to Rule 7.1 or A.C.A. §16-81-104
- ☐ Issue Summons Pursuant to Rule 6.1
- ☐ Reasonable Cause Determinations Pursuant to Rule 4.1 (e)
- ☐ Conduct First Appearance Pursuant to Rule 8.1
- ☐ Appoint Counsel Pursuant to Rule 8.2
- ☐ Inform Defendant Pursuant to Rule 8.3
- ☐ Accept Plea of "Not Guilty" or "Not Guilty by Reason of Insanity"
- ☐ Conduct Pretrial Release Inquiry Rules 9.1, 9.2 and 9.3
- ☐ Conduct Preliminary Hearing Pursuant to A.C.A. §16-93-307

5. SPECIALTY COURTS: The following specialty courts are provided:  
None.

6. OTHER PROGRAMS OR DOCKETS: The following programs or dockets are administered:

Alternative Sentencing Program at NLRDC

a. Description:

The Alternative Sentencing Program (ASP) at NLRDC, Div. 1 is a form of probation that uses community resources to treat drug / alcohol addiction, provides free educational services and cognitive behavioral therapy for defendants who want to change their lifestyle in exchange for consideration towards fines and jail time. Defendants are also assisted with job placement.

b. Statutory Authority:

Ark. Code Ann. §5-4-303	Conditions of Suspension of Probation,
Ark. Code Ann. §5-4-322	District Court, Probation -- Fees and Fines Authorized
Ark. Code Ann. §5-4-323	Additional Conditions -- High School Diploma or High School Equivalency Diploma -- Employment Training

c. Certification of compliance with all applicable sentencing laws, including assessment, collection and remittance of fines, fees, court costs, probation fees.

The North Little Rock District Court certifies it conforms with all applicable sentencing laws, including assessment, collection and remittance of fines, fees, court costs, probation fees.

d. Use of court resources.

A separate report date is set for those in the ASP. Court staff administers those report dates.

e. Sources of funding:

ASP does not cost the court any additional funds. Community resources and non-profits are used to administer the program. In addition, the program does not charge the defendants anything.

North Little Rock Teen Court at NLRDC

a. Description:

North Little Rock Teen Court is a volunteer program that uses positive peer pressure to change the behavior of juveniles. This program is administered through the North Little Rock City Attorney's Office and cases are referred from North Little Rock High School's school resource officers. Student volunteers are trained to be attorneys and jurors. Participation is voluntary for offenders must accept responsibility for their actions in order to participate. Mini jury trials are held, and the jury of peers decide punishment phase only. Judge Jones volunteers her time to preside and train.

b. Statutory Authority:

Not Applicable.

c. Certification of compliance with all applicable sentencing laws, including assessment, collection and remittance of fines, fees, court costs, probation fees.

Not Applicable.

d. Use of court resources:

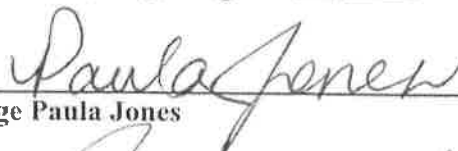
Judge Jones uses the courtroom to hold court and train the student volunteers. No other court resources are used.

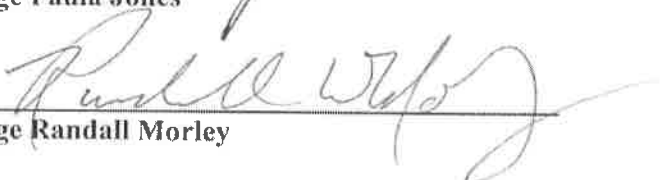
e. Sources of funding:

Funding is provided through the NLR City Attorney's Office who provides funds and an administrator for the program.

In addition to this document, please see the attached materials that further explain the duties of NLRDC.

DATE: 1-8-2020

  
\_\_\_\_\_  
Judge Paula Jones

  
\_\_\_\_\_  
Judge Randall Morley



## FIRST DIVISION DISTRICT COURT ADMINISTRATIVE PLAN

North Little Rock District Court, Pulaski County, Arkansas

EVERYDAY:		Warrants (search and arrest)
MONDAY:		Sign affidavits, civil filings, search warrants and Returns, probable cause
	2 <sup>nd</sup> & 4 <sup>th</sup> Mondays at 8:30	Circuit Court Rotations
TUESDAY:	9:00 until complete	Criminal Court (every week) Sign affidavits, civil filings, search warrants and returns, Administrative office duties
	1:00 until complete	Civil & Small Claims Court (every 2nd Tuesday)
WEDNESDAY:	9:00 – 1:30	Criminal Court (every week) Sign affidavits, civil filings, search warrants and returns, Administrative office duties
THURSDAY:	9:00 – 12:00	Criminal Court Sign affidavits, civil filings, search warrants and returns, Administrative office duties
	2 <sup>nd</sup> Thursday 11:00-1:00	Alternative Sentencing Hearings
FRIDAY:		Probable cause, bonds Sign affidavits, civil filings, search warrants and returns, Administrative office duties; office management.
MONDAY – FRIDAY:		Swearing in officers, attorneys; Administrative office duties; office management.
SATURDAY:		Pulaski County Jail (every 8 <sup>th</sup> Saturday) Warrants (search and arrest)

Both Judges are available, at all times, for review and execution of search and arrest warrants.

2018 FILINGS:	Criminal	10,251
	Civil	271
	Small Claims	54

## SECOND DIVISION DISTRICT COURT ADMINISTRATIVE PLAN

North Little Rock District Court, Pulaski County, Arkansas

EVERYDAY:		Warrants (search and arrest)
MONDAY:		Traffic plea & arraignment
TUESDAY:	1:00 until complete	Traffic trials and "Add-On" docket, in which defendants with difficulty paying place themselves on the docket to seek community service, credit for time served, relief due to poverty, medical or disability conditions
WEDNESDAY:	1:30 until complete	Traffic trials and "Add-On" docket
2 <sup>nd</sup> THURSDAY:	1:30 until complete	Animal Control plea & arraignment and trials
3 <sup>rd</sup> THURSDAY:	1:30 until complete	Municipal Code plea & arraignment and trials
FRIDAY:		Administrative office duties, warrants and regularly sitting as Special Judge in Circuit Court for Juvenile and Mental Health cases. Juvenile matters are only heard by Special Assignment Order of the Supreme Court and mental health matters are heard by referral under AO 18.
WEDNESDAY MORNINGS:		(2 <sup>nd</sup> & 4 <sup>th</sup> Wednesdays) Circuit Court child support hearings, domestic abuse petition hearings, unlawful detainers and uncontested divorce hearings.
Every 8 <sup>th</sup> SATURDAY:		Pulaski County Detention Facility Rule 8.1 hearings

Both Judges are available 24/7 for review and execution of search and arrest warrants.

2018 FILINGS:	Traffic	14,242
	Animal Control	809
	Municipal Code	586

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## **Pulaski County District Court**

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**PULASKI COUNTY DISTRICT COURT**  
**3001 West Roosevelt Road**  
**Little Rock, AR 72204**  
**Pulaski County, AR**

**ADMINISTRATIVE PLAN**

**2019**

**JUDGE:** The Pulaski County District Court is designated as a State District Court, served by one (1) state district judge. Judge Wayne A. Gruber presides, hearing all subject matter designated for Pulaski County District Court.

1. Pulaski County District Court has subject matter jurisdiction over the following misdemeanors and violations of state law and local ordinances:
  - a. Criminal cases;
  - b. Traffic cases;
  - c. Game and fish regulations;
  - d. Preliminary felony cases – “video arraignments” (plea/arraignment, establishing probable cause and setting bonds);
  - e. Civil cases;
  - f. Small claims
2. COURT: Court sessions are conducted daily (Monday – Friday)
3. TYPES OF CASES: All cases are heard at the court location, 3001 West Roosevelt Road, Little Rock, AR
4. SPECIALTY PROGRAM:

**As provided for in A.C.A. § 16-10-139 and as amended by ACT 1044 of 2019,** Pulaski County District Court implemented a DWI/Sobriety Court program targeting first and second DWI offenders, as well as first time offenders registering a BAC level of .15 or higher. The program, which began accepting referrals in August 2016, is available to all offenders identified as meeting program criteria. The DWI/Sobriety Court program has been developed in line with and follows the Ten Guiding Principles as set out by the National Center for DWI Courts. All members of the team have completed training provided by the National Center, the National Association of Drug Court and Professionals, as well as the Arkansas Association of Drug Court Professionals. Pulaski County District Court is one of thirteen District Courts in Arkansas, including, Sherwood

District Court also in Pulaski County, which has developed and begun a DWI/Sobriety Court based on the national standards and guidelines.

The program provides services, supervision and accountability that will assist the participant to achieve and maintain his/her sobriety; thus reducing the number of impaired drivers in Pulaski County through a multi-disciplinary team. Team members include the following: Pulaski County District Judge; Pulaski County District Court Chief Clerk; Pulaski County District Court case manager; Pulaski County deputy prosecuting attorney; Pulaski County deputy public defender; Pulaski County sheriff's office Lieutenant and two drug/alcohol treatment therapists. The team meets bi-weekly to staff cases and conduct court proceedings.

Currently, there are no designated funds to support the Pulaski County District Court DWI/Sobriety Court. Each county entity represented on the team provides the representative considering the additional duties required by the team member to be inclusive of the respective duties of each. For training purposes, the District Court has applied for and received funds in the amount of \$15,000 from the Arkansas State Police Highway Safety Office. These funds allow team members to attend the Arkansas Drug Court Professionals Association and the National Association for Drug Court Professionals annual training conferences which provides on-going training. A.C.A. § 16-10-139 now provides for fees and costs for specialty courts, which may be considered by our court in the future.

DATE: MAY 30, 2019

JUDGE: Wm

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## **Sherwood Rock District Court**

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**DISTRICT COURT OF SHERWOOD**

2201 E Kiehl Ave  
Sherwood, AR 72120  
(501) 835-3693  
(501) 835-8918

**Milas H. Hale III**

District Judge  
[mhale@cityofsherwood.net](mailto:mhale@cityofsherwood.net)

**Barbara Collier**

Chief Clerk

May 20, 2019

Honorable Vann Smith  
CIRCUIT JUDGE  
Fourteenth Division  
401 West Markham  
Little Rock, AR 72116

Re: Administrative Plan for the Specialty Court – Sherwood DWI Court

Dear Judge Smith:

The Sherwood District Court has county-wide jurisdiction and hears traffic, misdemeanor, permits and planning violations, hot check, civil and small claims cases. Additionally, the court does preliminary hearings on felony cases before they are bound over to circuit court. And we do the 72-hour cases (Ark Rule Crim Pro. 8.1) cases for circuit courts.

Sherwood is served by one Judge, Milas “Butch” Hale III. Court sessions are as follows:

- a) Bond hearings – every day from 7:30 a.m. to 8:15 a.m.;
- b) Plea & Arraignment – (Misdemeanor Criminal & Traffic cases, to include DWI’s) – every Tuesday from 8:00 a.m. until 10:00 a.m.;
- c) Trial docket – Every Wednesday from 8:00 a.m. until 11:00 a.m.;
- d) Civil & Small Claims – 1:00 p.m., every Tuesday;
- e) Hot Checks – Arraignment and Trials are every other Thursday;
- f) DWI Court – Every other Tuesday at 4:00 p.m.;

g) Felony arraignments and Ark Crim. Pro. 8.1 hearings – every day.

Please consider this the administrative plan for the specialty court known as the Sherwood DWI Court.

a) Describe the program and how it operates:

This court targets drunk drivers with a BAC of .17 or higher, who are known as “hardcore drunk drivers.” Most are charged with their second or third DWI. Upon a plea of guilty, they enter a one-year program of 4 phases, which includes extensive group and individual therapy, probation with alcohol testing, and court review every two weeks. The model is very similar to that used in Drug Courts. We meet every other Tuesday at 4:00 p.m.

b) Provide the statutory and legal authority on which it is based:

A.C.A. §16-98-303, and Administrative Orders 14 and 18.

c) Certify that the program conforms to all applicable sentencing laws, including fines, court fees, and probation assessments.

I, Milas H. Hale III, do hereby certify that the program conforms to all applicable sentencing laws, including fines, court fees, and probation assessments.

d) Describe the program’s use of court resources, including without limitation, prosecuting attorneys or public defenders, and the availability of such resources and how they will be provided.

The Court team are: Judge Milas “Butch” Hale III, Stephen Cobb (Prosecuting Attorney), Tjuana Byrd (Public Defender), Captain Jim Bedwell (Police), Grace Gault, (Chief Clerk), Jay Blaylock (Probation), Victor Werner (Treatment Provider-Family Services). All sessions are fully staffed.

e) Provide the source of funding for the program:



Funding is provided from grants from the Arkansas State Police Highway Safety Office and the Arkansas Dept. of Community Corrections. We are in compliance with all reporting requirements. After the initial start-up costs were met the funding now goes to education and team training so stay current on the best practices. Additionally, the city of Sherwood provides some funding to cover travel expenses incurred by the team. Defendants are expected to pay the costs associated with the treatment and probation since their fines are suspended. Some Defendants are ADAP funded. We try to qualify them upon entry of the program.

This is Smart Justice and one of the most effective programs I have seen.

Please let me know if you need any further information.

Sincerely,

A handwritten signature in black ink, appearing to read "Milas Hale III", written over the printed name.

Milas "Butch" Hale III  
District Judge – Sherwood Division

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## **Jacksonville District Court**

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## DISTRICT COURT ADMINISTRATIVE PLAN

### JACKSONVILLE DISTRICT COURT, PULASKI COUNTY, ARKANSAS

1. JUDGES: The Jacksonville District Court is served by one state district Judge. The Judges serves In the designated divisions of the courts as follows:

Jacksonville District Court	Traffic Division Criminal Division Civil Division Small Claims	Jacksonville
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2. COURT: Sessions of court are generally scheduled on:

Traffic Division Trials, Plea & Arraignment, Show Cause and Reviews	Jacksonville	Tuesday	8:30 A.M.
Criminal Division Trials and Reviews	Jacksonville	Wednesday	1:30 P.M.
Civil/Small Claims Trials	Jacksonville	3 <sup>rd</sup> Monday	10:00 A.M.
Plea & Arraignment Criminal and Show Cause	Jacksonville	Thursday	1:00 P.M.
Show Cause /Fail to Pay	Jacksonville	2 <sup>nd</sup> & 4 <sup>th</sup> Monday	10:00 A.M.
Video Arraignment	Jacksonville	Monday and Wednesday Thursday	8:30 A.M. 1:00 P.M.
Bond Hearings	Jacksonville	Wednesday	1:00 P.M.
Saturday Court (probable cause)	Little Rock	every 6 weeks	8:00 A.M.

3. TYPES OF CASES: The following cases are heard at these locations

Traffic Division	Jacksonville	Moving, Non Moving, DWI
Criminal Division	Jacksonville	Criminal/Felony First Appearances
Civil/Small Claims	Jacksonville	Civil
Plea & Arraignment	Jacksonville	Traffic & Criminal

4. CIRCUIT COURT: Circuit Court is the 2<sup>nd</sup> and 4<sup>th</sup> Thursday mornings 8:30 A.M.  
Petitions for Order of Protection, Child Support, Unlawful Detainers

5. Jacksonville District Court has no specialty programs at this time. It is my desire to start a Domestic Violence Court and a Teen Court within the new future if approved by the Supreme Court. The Teen Court is specifically needed in Jacksonville at this time due to high in school arrests as reported to me by the Circuit Judges in 2018. The Domestic Violence Court I would like it to serve both Maumelle and Jacksonville if at all possible. The AOC is working with me in an effort to move forward if approved.

Date

June 24<sup>th</sup> 2019

JACKSONVILLE DISTRICT JUDGE

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## **Maumelle District Court**

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DISTRICT COURT ADMINISTRATIVE PLAN  
Maumelle District Court, Pulaski County, Arkansas

1. JUDGES: The Maumelle District Court is served by one district judge. The judge serves in the designated divisions of the court as follows:

Maumelle District Court	Traffic Division ) Criminal Division) Civil/Small Claims Division)	Maumelle
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2. COURT: Sessions of the court are generally scheduled as follows:

Video Arraignment Plea Arraignment Traffic Division Criminal Division	Maumelle	Tuesdays 1:00 p.m. Immediately after Video, regular Plea and Arraignment; All Trials beginning at 2:30pm
Special Setting for Trials/Hearings Probable Cause and Bond Hearings	Maumelle	1 <sup>st</sup> and 3 <sup>rd</sup> Thursday 10:00a.m. Special settings As needed. As Required
Saturday Court	Pulaski Co. Jail 8:00 A.M.	Shared responsibility with other Pulaski County district judges: Sit approx. once every 6-10 weeks
Civil/Small Claims	Maumelle	Every 3 <sup>rd</sup> Monday 1:00 p.m.


3. TYPES OF CASES: The following cases are heard by the court:

Traffic Division	Maumelle	Moving, Non-Moving, DWI
Criminal Division	Maumelle	Criminal
Plea & Arraignment	Maumelle	Traffic, Criminal, Ordinance
Civil/Small Claims	Maumelle	Civil, Small Claims

4. Circuit Court: Circuit Court is the 2<sup>nd</sup> and 4<sup>th</sup> Thursday mornings 8:30 a.m.  
Petitions and Order of Protection, Child Support and Unlawful detainers

5. **SPECIALTY PROGRAMS:** Maumelle District Court has no specialty programs at this time. It is my desire to start a Domestic Violence Court and a Teen Court within the new future if approved by the Supreme Court. The Teen Court is specifically needed in Jacksonville at this time due to high in school arrests as reported to me by the Circuit Judges in 2018. The Domestic Violence Court I would like it to serve both Maumelle and Jacksonville if at all possible. The AOC is working with me in an effort to move forward if approved.

DATE: June 24, 2019



[Rita Bailey]

*[When completed, the administrative plan should be submitted to the administrative judge of the circuit, and it will be appended to the circuit court's administrative plan for submission to the Supreme Court for its approval. (See Administrative Order Number 18)]*