

**IZARD COUNTY DISTRICT COURT
ADMINISTRATIVE PLAN
2020-2021**

1. **JUDGES:** The IZard County District Court is served by one Local District Judge, David E. Miller. Judge Miller serves in the designated divisions of the court as follows:
 - Melbourne City and IZard County Divisions (P.O. Box 337, Melbourne, AR 72556, 870-368-4390)
 - Amber Lee, Clerk
 - Susan Graham, Clerk
 - Horseshoe Bend Division (704 W. Commerce, Horseshoe Bend, AR, 870-670-5113)
 - Michelle Grabowski, Clerk
 - Sheila Butler, Clerk

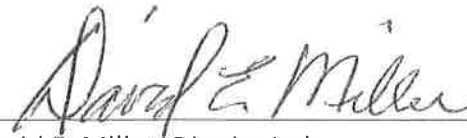
2. **COURT:** Sessions of court are generally scheduled as follows:
 - Melbourne City and IZard County Division arraignments and trials are held twice per month on Thursday beginning at 8:30 a.m. until completed as well as any Small Claims or Civil cases (both divisions).
 - Horseshoe Bend Division arraignments and trials are held once per month on Tuesday beginning at 9:30 a.m. until completed.

3. **TYPES OF CASES:** The following cases are heard at these locations:
 - Melbourne City and IZard County Division criminal and traffic cases are held in the IZard County District Courtroom located at 300 Circle Drive, Melbourne, AR 72556.
 - Horseshoe Bend Division criminal and traffic cases are held in the courtroom of the Horseshoe Bend Municipal Building located at 704 W. Commerce Street, Horseshoe Bend, AR 72512.
 - Small Claims and Civil cases (both divisions) are held in IZard County District Courtroom located at 300 Circle Drive, Melbourne, AR 72556.

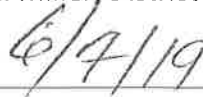
4. **SPECIALTY PROGRAMS:** The following specialty programs are provided:
 - None.

All correspondence or filings shall be coordinated with the Clerk in the respective division where the case is assigned or filed. This court's calendar is available at the Clerk's Office.

WHEREFORE, this plan is submitted as the Izard County District Court Administrative Plan pursuant to Administrative Order 18 and corresponding Arkansas Code Sections and shall remain in effect until amended or suspended.



David E. Miller, District Judge



Date

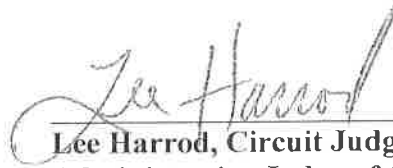
IN THE 16TH JUDICIAL CIRCUIT
IZARD COUNTY, ARKANSAS CIRCUIT COURT

IN THE MATTER OF
THE IZARD COUNTY DISTRICT COURT
ADMINISTRATIVE PLAN

APPROVAL OF PLAN

On the 25th day of June, 2019, the Izard County District Court
Administrative Plan is approved by Lee Harrod, the Administrative Judge of the
16th Judicial Circuit.

WITNESS my hand on this 25th day of June, 2019.



Lee Harrod, Circuit Judge
Administrative Judge of the 16th Judicial Circuit