

DISTRICT COURT ADMINISTRATIVE PLAN

33RD District Court District, Hot Spring and Grant Counties, Arkansas

1. JUDGES: The 33rd District Court is served by one state district judge. The judge serves in the designated divisions of the court as follows:

Emily White:	Hot Spring County Division	Malvern, Arkansas
	Malvern Division	Malvern, Arkansas
	Rockport Division	Rockport, Arkansas
	Grant County Division	Sheridan, Arkansas
	Sheridan Division	Sheridan, Arkansas

2. COURT: Sessions of court are generally scheduled on:

Hot Spring County Division	Malvern, Arkansas	Thursday	8:30 a.m.
Malvern Division	Malvern, Arkansas	Mondays	8:30 a.m.
Rockport Division	Rockport, Arkansas	Mondays/Wednesdays	9:00 a.m.
Grant County Division	Sheridan, Arkansas	Tuesdays	1:30 p.m.
Sheridan Division	Sheridan, Arkansas	Tuesdays	1:30 p.m.

3. TYPES OF CASES: The following cases are heard at these locations:

Hot Spring County Division	Malvern, Arkansas	Traffic and Criminal Misdemeanors
Hot Spring County Division	Malvern, Arkansas	Small Claims and Civil
Malvern Division	Malvern, Arkansas	Traffic and Criminal Misdemeanors
Rockport Division	Rockport, Arkansas	Traffic and Criminal Misdemeanors
Grant County Division	Sheridan, Arkansas	Traffic and Criminal Misdemeanors
Grant County Division	Sheridan, Arkansas	Small Claims and Civil
Sheridan Division	Sheridan, Arkansas	Traffic and Criminal Misdemeanors

4. ASSIGNMENTS TO DISTRICT JUDGE: The District Judge may have primary responsibility to preside over the following cases including scheduling and related administrative duties:

- Pro Se uncontested divorces;
- Forcible Entry and Detainers and Unlawful Detainers;
- Search warrants pursuant to Rule 13.1;
- Arrest warrants pursuant to Rule 7.1;
- Collection cases – uncontested default judgment motions, uncontested garnishments, post judgment, contempt hearings for debtor failure to file financial schedule, motions for extensions of time for service of process, uncontested motions for summary judgment or judgment on the pleadings;
- Orders of Protection;
- Civil, domestic relations and probate cases upon the consent of all parties pursuant to Administrative Order No. 18(d);

- Criminal case First Appearances pursuant to Rule 8.1 through 8.4; and bond hearings.

The District Judge will not be primarily responsible for, but will be authorized to handle the following matters when the Circuit Judge is unavailable:

- Requests for ex-parte mental commitment orders;
- Requests for ex-parte drug/alcohol commitment orders;
- Transport orders for incarcerated litigants or witnesses.

DATE: 5/28/19

Emily White

Emily White, District Court Judge

Chris Williams 5/28/19

Administrative Judge 7th Judicial District,
Chris Williams