

ADMINISTRATIVE PLAN

17th District District Court of Greene County, Arkansas

1. JUDGES.

The Greene County District Court is a state district court served by one judge. The judge serves in the statutorily designated district [departments] [divisions] of the court as follows:

<u>Judge</u>	<u>District</u>	<u>Departments</u>
Judge Dan Stidham	District 17	Paragould-Greene County
Judge Dan Stidham	District 17	Marmaduke

The judge does not travel. Both departments conduct court in the District Courtroom of the Greene County Courthouse in Paragould, Arkansas.

2. COURT SESSIONS AND TYPES OF CASE BY SUBJECT MATTER (Criminal, Traffic, Civil and Small Claims).

Sessions of the court are generally scheduled on the following days of the week at the following times:

<u>District</u>	<u>Department</u>	<u>Day</u>	<u>Time</u>	<u>Type of Case</u>
17	Paragould	Monday	11:00 am	Video Arraignment from Jail for Felony & Misd. Criminal
17	Paragould	Monday	1:30 pm	Misd. Arraignments & Pleas
17	Paragould	1 st & 2 nd Weds	1:30 pm	Traffic Arraignment & Pleas
17	Marmaduke	4 th Wednesday	9:30 am	Traffic and Misdemeanors
17	Paragould	Thursday	9:30 am	Video Arraignment/Trials for Misdemeanors & Traffic

Fridays are reserved for special settings in either criminal or civil matters.

3. ADMINISTRATIVE ORDER NO. 18 REFERRALS FROM CIRCUIT COURT.

No referrals are made from circuit court.

or

The following matters are referred from circuit court and have been included in the circuit court administrative plan:

Consent Jurisdiction. Upon the consent of all parties, the following types of cases are referred from circuit court:

- Civil
- Domestic Relations
- Probate

Protective Orders. (*Ex parte* portion only)

Forcible Entry and Detainers / Unlawful Detainer.

Other Matters of an Emergency or Uncontested Nature Pending in Civil, Domestic Relations or Probate Division.

<u>Type of Other Matters</u>	<u>Location</u>
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Court begins on Tuesdays in Paragould for uncontested Circuit Court matters involving Civil, Domestic Relations and Probate at 9:30 am each time that the Greene County Circuit Court is in session hearing DR/PR matters pursuant to the "2020 Official Court Calendar for the 2d Judicial Circuit" so that the Circuit Judges may focus their efforts entirely on contested matters on these days. In addition, uncontested Greene County Circuit Court matters are handled every day as requested by the Bar, the Circuit Court Clerk and/or the prosecutor's office.

Other Matters, if Justification for the Reference and Procedures to be Employed are Sufficiently Demonstrated in the Circuit Court Administration Plan Pursuant to Administrative Order No. 14.

<u>Type of Other Matters</u>	<u>Location</u>
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Criminal. The following duties are referred with respect to an investigation or prosecution of an offense lying within the exclusive jurisdiction of the circuit court:

- Issue Search Warrant Pursuant to Rule 13.1
- Issue Arrest Warrant Pursuant to Rule 7.1 or A.C.A. §16-81-104
- Issue Summons Pursuant to Rule 6.1
- Reasonable Cause Determinations Pursuant to Rule 4.1 (e)
- Conduct First Appearance Pursuant to Rule 8.1
- Appoint Counsel Pursuant to Rule 8.2
- Inform Defendant Pursuant to Rule 8.3

- Accept Plea of "Not Guilty" or "Not Guilty by Reason of Insanity"
- Conduct Pretrial Release Inquiry Rules 9.1, 9.2 and 9.3
- Conduct Preliminary Hearing Pursuant to A.C.A. §16-93-307

Digital Audio Recording Equipment

Pursuant to Administrative Order No. 4, digital audio recording equipment is utilized to record a verbatim record of all proceedings pertaining to any contested matter before the court or jury.

and

I have provided the State District Court Digital Audio Recording Equipment Compliance Form to the Administrative Office of the Courts.

or

Digital audio recording equipment is not utilized.

4. SPECIALTY COURTS.

No specialty courts are conducted.

or

The following specialty courts are conducted:

Name of Docket	Location
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- a. Type of specialty docket and description of its operation:
- b. Statutory or legal authority on which it is based:
- c. Certification of compliance with all applicable sentencing laws, including assessment, collection and remittance of fines, fees, court costs, probation fees.
- d. Use of court resources. *[Describe the court team including prosecuting attorneys, public defenders, and health professionals; that each has been consulted in setting up the program and its operation; scheduling has been coordinated; and the necessary resources are available.]*
- e. Sources of funding:

This specialty court was established in the circuit court administrative plan, but the judicial circuit does not have a circuit judge who is available to administer the specialty court on a consistent basis. Accordingly, the administrative plan for the judicial circuit required by Administrative Order No. 14 of the Supreme Court designated a district court judge to administer this specialty court program.

5. OTHER PROGRAMS OR DOCKETS.

No other programs or dockets are administered.

or

The following programs or dockets are administered:

<u>Name of Docket</u>	<u>Location</u>
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- a. Type of specialty docket and description of its operation:
- b. Statutory or legal authority on which it is based:
- c. Certification of compliance with all applicable sentencing laws, including assessment, collection and remittance of fines, fees, court costs, probation fees.
- d. Use of court resources. *[Describe the court team including prosecuting attorneys, public defenders, and health professionals; that each has been consulted in setting up the program and its operation; scheduling has been coordinated; and the necessary resources are available.]*
- e. Sources of funding:

6. EFFECTIVE DATE.

This Administrative Plan is effective January 1, 2020.



Judge

Dated: 12/20/19