

**TRAINING-DISPOSITION SHEET**  
**STATE OF ARKANSAS**  
**CIRCUIT COURT: DOMESTIC RELATIONS**

The domestic relations reporting form and the information contained herein shall not be admissible as evidence in any other court proceeding or replace or supplement the filing and service of pleadings, orders, or other papers as required by law of Supreme Court Rule. This form is required pursuant to Administrative Order Number 8. Instructions are located on the back of the form.

**1 Case ID:** \_\_\_\_\_ **1** \_\_\_\_\_ V \_\_\_\_\_

**1 Trial Type:**  (B) Bench Trial  (N) Non-Trial

**3 Disposition Date:** \_\_\_\_\_

**2 Was an interpreter used for this case?**  Yes  No

For whom? \_\_\_\_\_

Language:  Spanish  Sign Language  Other: \_\_\_\_\_

**2 Was any party self-represented for any portion of the case?**  Yes  No

If so, who? \_\_\_\_\_

**3 Manner of Disposition (Choose one)**

- (MDCO) Consolidated into case ID: \_\_\_\_\_  (MDRB) Removed to Bankruptcy  
 (MDDM) Dismissed  (MDTR) Transferred to another circuit  
 (MDJD) Judgment/Decree/Order

**4 If this case resulted in an annulment or divorce (DCINF):**

Date of marriage: \_\_\_\_\_

Number of affected children: \_\_\_\_\_

Was the divorce/annulment contested?  Yes  No

Grounds for divorce:  adultery  continuous separation  cruelty  felony  
 general indignities  habitual drunkenness  impotency  willful nonsupport

Grounds for annulment:  fraud  inability to understand  physical cause  underage  other

Alimony granted?  Yes  No

**5 If this case involved custody or support (CSINF):**

Primary custody was placed with: \_\_\_\_\_  
first name last name

Child support ordered:  New  Modified  Terminated  N/A

Person ordered to pay child support: \_\_\_\_\_  
first name last name

Was there an order of protection in this case?  Yes  No

If yes, person(s) protected under the order: \_\_\_\_\_

***Also file the completed Confidential Information Sheet.***

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**Contexte Cover Sheet Forms and Fields**

	<u>Form Name</u>	<u>Tab/Field</u>	<u>OR</u>	<u>Form Name</u>	<u>Tab/Field</u>	<u>Notes</u>
1	CMAINIT	Top Block				Case ID Field
	CMAINIT	Top Block				Enter Trial Type here
	CMAINIT	Top Block				Case Description Field
2	CDAPRTY	Language Field				The Language for the party should have been entered. If not, enter on CDAPRTY now
	CDAPRTY	Party Status				The party status will be displayed if already entered. If not already entered, enter now.
3	CDADOCT	Second Block				Disposition date is the date the order is filed with the Clerk.
	CDADOCT	Second Block Docket association (MF to DCINF, CSINF & MD) is done here on the Docket Tab.				Enter the appropriate MD code. The disposition date will be the date that the order was filed and the appropriate MD code entered.
4	CDADOCT	Second Block		COASITE from the DCINF code.		Enter the DCINF docket code, save, then go to COASITE in the navigation frame.
5	CDADOCT	Second Block		COASITE from the CSINF code.		Enter CSINF Choose COASITE in the navigation frame and enter in custody information <b>NOTE:</b> PLINF docket code is being ended and will no longer be available

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**Instructions**

The domestic relations disposition form shall be completed and submitted by the attorney filing the initial pleading or other appropriate official as designated by the trial court. This form shall be filed with the court clerk.

- On the first line, include the case ID and the case styling.
- Select the trial type. Select bench trial if evidence was introduced, even if a judgment was not reached. Non-trial types include any type of disposition that does not involve a bench trial. Examples include dismissals, default judgments, and settlements.
- Enter the disposition date. The disposition date is the date the order is filed.
- Answer whether an interpreter was used for the case and, if so, for whom and what language.
- Answer whether any party was self-represented for any portion of the case.
- Choose the appropriate manner of disposition.
- If this case resulted in an annulment, divorce, or separate maintenance, indicate:
  - the date of the marriage (Vital Records will not accept the record if the month, day, or year of the marriage is missing),
  - the number of affected children,
  - whether the action was contested, and
  - what the grounds for the divorce or annulment were (check only one).
- If there are affected children, also complete the Confidential Information Sheet if it has not yet been filed.
- Public Law 104-193 requires collection of certain information in cases where custody decisions are made or support is ordered. Answer the questions regarding custody, child support, and whether there was an order of protection. Primary custody refers to any parent with more than 50% custody.
- Complete the confidential information sheet if it has not been submitted previously on this case.