

TRAINING-DISPOSITION SHEET
STATE OF ARKANSAS
CIRCUIT COURT: JUVENILE FINS

This FINS information sheet is required by Supreme Court Administrative Order 8 to be completed and filed for every juvenile. The data contained herein shall not be admissible as evidence in any court proceeding or replace or supplement the filing and service of pleadings, orders, or other papers as required by law or Supreme Court rule.

<div>1 Case ID: _____</div> <div>2 Juvenile's Attorney: _____ <input type="checkbox"/> Retained (AJV) <input type="checkbox"/> Public Defender (APD)</div> <div>3 Adjudication Date (HA43T): _____</div> <div>1 Trial Type: <input type="checkbox"/> (B) Bench Trial <input type="checkbox"/> (N) Non-Trial <input type="checkbox"/> (P) Stipulation</div> <div>3 Manner of Disposition (Choose one): <table border="0" style="width: 100%;"><tr><td><input type="checkbox"/> (MDCO) Consolidated into: _____</td><td><input type="checkbox"/> (MDDM) Dismissed</td></tr><tr><td><input type="checkbox"/> (MDFO) Found FINS Disobedient to parent</td><td><input type="checkbox"/> (MDFR) Found FINS Runaway</td></tr><tr><td><input type="checkbox"/> (MDFT) Found FINS Truancy</td><td><input type="checkbox"/> (MDFFN) Found FINS – delinquency < age 10</td></tr><tr><td><input type="checkbox"/> (MDTR) Transferred to another circuit court</td><td><input type="checkbox"/> (MDJD) Judgment/Decree/Order</td></tr></table></div> <div>3 Outcome of Case (JVFIN): <u>Services</u> <input type="checkbox"/> Order parent/guardian to parenting class <input type="checkbox"/> Order specific services <input type="checkbox"/> Order to submit to psychological evaluations <input type="checkbox"/> Juvenile <input type="checkbox"/> Parent <input type="checkbox"/> Order to submit to physical evaluations <input type="checkbox"/> Juvenile <input type="checkbox"/> Parent <u>Placement/Transfer custody to</u> <input type="checkbox"/> Home detention with electronic monitoring <input type="checkbox"/> DHS 72-hour hold <input type="checkbox"/> DHS custody <input type="checkbox"/> Out of home residential placement (licensed) <input type="checkbox"/> Relative <input type="checkbox"/> Another adult <u>Fines/Costs/Sanctions</u> <input type="checkbox"/> Place juvenile on supervision terms: _____ months <input type="checkbox"/> Community service: _____ hours <input type="checkbox"/> Fine: \$ _____ <input type="checkbox"/> Court Costs: \$ _____ <input type="checkbox"/> Juvenile Service Fee: \$ _____</div>	<input type="checkbox"/> (MDCO) Consolidated into: _____	<input type="checkbox"/> (MDDM) Dismissed	<input type="checkbox"/> (MDFO) Found FINS Disobedient to parent	<input type="checkbox"/> (MDFR) Found FINS Runaway	<input type="checkbox"/> (MDFT) Found FINS Truancy	<input type="checkbox"/> (MDFFN) Found FINS – delinquency < age 10	<input type="checkbox"/> (MDTR) Transferred to another circuit court	<input type="checkbox"/> (MDJD) Judgment/Decree/Order	<div>2 Juvenile Name: _____</div> <div>2 Bar #: _____</div> <div>3 Disposition Date (HD80): _____</div>
<input type="checkbox"/> (MDCO) Consolidated into: _____	<input type="checkbox"/> (MDDM) Dismissed								
<input type="checkbox"/> (MDFO) Found FINS Disobedient to parent	<input type="checkbox"/> (MDFR) Found FINS Runaway								
<input type="checkbox"/> (MDFT) Found FINS Truancy	<input type="checkbox"/> (MDFFN) Found FINS – delinquency < age 10								
<input type="checkbox"/> (MDTR) Transferred to another circuit court	<input type="checkbox"/> (MDJD) Judgment/Decree/Order								

2 **Was an interpreter used for this case?** ☐ Yes ☐ No
For whom? _____
Language: ☐ Spanish ☐ Sign Language ☐ Other: _____

2 **Was any party self-represented for any portion of the case?** ☐ Yes ☐ No
If so, who? _____

3 **If this case involved custody or support (CSINF):**
Custody placed with: _____
Child support ordered: ☐ New ☐ Modified ☐ Terminated ☐ N/A
Person(s) ordered to pay child support: _____
Was there an order of protection in this case? ☐ Yes ☐ No
If yes, name of person(s) protected under the order: _____

If this was a contempt hearing, complete page 2.

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Contempt hearing date (HC60): _____

3 Was juvenile's attorney present? ☐ Yes ☐ No

1 Trial Type: ☐ Bench Trial ☐ Non-Trial ☐ Stipulation

Contempt found? ☐ Yes ☐ No

Detention ordered? ☐ Yes ☐ No

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Contexte Cover Sheet Forms and Fields

	<u>Form Name</u>	<u>Tab/Field</u>	<u>OR</u>	<u>Form Name</u>	<u>Tab/Field</u>	<u>Notes</u>
1	CMAINIT	Top Block				Case ID Field
	CMAINIT	Top Clock				Trial Type is entered here
2	CMAINIT	Party Tab		CDAPRTY		Verify parties
	CDAPRTY	Language				Enter language of the party which used an interpreter.
	CDAPRTY	Self-represented litigant party status				Enter the party status of SELFREP for the party who was a self-represented litigant.
3	CDADOCT	Adjudication Date (HA43T); Disposition Date (HD80); Contempt hearing date (HC60):		COASITE from HA43T or HC60 codes		Courts scheduling in Contexte should continue to close events with the appropriate docket code. When the disposition sheet is submitted, the clerk should search for the hearing docket code, as applicable, and enter the appropriate outcomes on COASITE. In a court that is not using the scheduling functionality, the appropriate docket code should be added and COASITE information be added as needed.
	CDADOCT	Docket association (MF to JVFIN/CSINF & MD) is done here on the Docket Tab.				The disposition date is the date that the order was filed. Enter the appropriate MD code with that date.
	CDADOCT	Docket				Enter the JVFIN docket code. Go to the navigation frame and select COASITE and enter the case outcomes.
	CDADOCT	Docket				Enter the CSINF docket code, save, then go to COASITE in the navigation frame.

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TRAINING-DISPOSITION SHEET
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CIRCUIT COURT: JUVENILE FINES

Instructions

The disposition form shall be completed and submitted by the attorney or other appropriate official as designated by the trial court. This form shall be filed with the court clerk.

- Complete the case ID number and juvenile's name.
- Fill in the name of the juvenile's attorney, and whether the attorney was retained, appointed, or a public defender.
- Provide the dates of the adjudication and disposition hearings.
- Select the trial type. It is a bench trial if evidence is introduced, regardless of whether a judgment is reached.
- Choose the manner of disposition. Select only one.
- Indicate the outcome of the case, including placement of the juvenile, services or evaluations ordered, and any fees, fines, costs, or sanctions imposed.
- Indicate whether an interpreter was used for the case. If so, for whom and what language was required?
- Public Law 104-193 requires collection of certain information in cases where custody decisions are made or support is ordered. This information is shared with OCSE. Answer the questions regarding custody and child support. If any of the parties has an order of protection, indicate who the order is intended to protect. Check N/A for any questions that do not apply.
- For a contempt hearing, complete the top section of the form and information about the contempt hearing on page 2. Indicate whether the juvenile's attorney was present, trial type, if the contempt was found, and whether detention was ordered.