



# JUVENILE COVER SHEET - 101

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PHOTOGRAPH CREDIT  
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KUAR NEWS

#2017ACAP

## Building Bridges

**Arkansas Court Automation Program Systems Conference 2017**

# JUVENILE COVER SHEET

#2017ACAP

## PRESENTATION POINTS

- Cover Sheet
  - Updated case types
    - DN & FINS coversheets
      - DX & DN
      - FS & FT
    - JD & EJJ coversheets
      - JD
      - EJ

# JUVENILE COVER SHEET

#2017ACAP

## IMPORTANT CHANGES

- Interpreter (CDAPRTY)
- Self-Represented (CDAPRTY)
- School Status (CNASUPR)
  - Add school name and the juvenile's status
  - Need TAs to update clerk's access
- Related Case (CDARELC)

# DN & FS cover sheet

Home Tools JV\_DN\_FINS\_cover\_... x

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**COVER SHEET**  
**STATE OF ARKANSAS**  
**CIRCUIT COURT: JUVENILE DEPENDENCY-NEGLECT & FINS**

This juvenile cover sheet is required by Supreme Court Administrative Order 8. The data contained herein shall not be admissible as evidence in any court proceeding or replace or supplement the filing and service of pleadings, orders, or other papers as required by law or Supreme Court rule. Instructions are located on the following page.

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County: \_\_\_\_\_ District: \_\_\_\_\_ Filing Date: \_\_\_\_\_  
Judge: \_\_\_\_\_ Division: \_\_\_\_\_ Case ID: \_\_\_\_\_

Case Type (choose only one IF a new case):  
☒ (DX) Dependency    ☐ (DN) Dependency-Neglect    ☐ (FS) FINS    ☐ (FT) FINS Truancy

Juvenile 1		Juvenile 2	
Last Name		Last Name	
Suffix		Suffix	
First Name		First Name	
Middle name		Middle name	
DL/State ID/ Contexts ID		DL/State ID/ Contexts ID	

# JD & EJJ cover sheet

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**COVER SHEET**  
**STATE OF ARKANSAS**  
**CIRCUIT COURT: JUVENILE DELINQUENCY/EJJ**

This delinquency/EJJ cover sheet is required by Supreme Court Administrative Order 8 to be completed and filed for every juvenile. The data contained herein shall not be admissible as evidence in any court proceeding or replace or supplement the filing and service of pleadings, orders, or other papers as required by law or Supreme Court rule. Instructions are located at [www.courts.arkansas.gov](http://www.courts.arkansas.gov).

**County:** \_\_\_\_\_ **District:** \_\_\_\_\_ **Filing Date:** \_\_\_\_\_  
**Judge:** \_\_\_\_\_ **Division:** \_\_\_\_\_ **Case ID:** \_\_\_\_\_

**Case Type (select one):** ☐ (JD) Delinquency ☐ (EJ) Extended Juvenile Jurisdiction  
Is this an amendment? ☐ Yes ☐ No If yes, reason: \_\_\_\_\_

**Does this juvenile have other active cases?** ☐ Yes ☐ No Case IDs: 

Juvenile information			
Last Name		Alias	
Suffix		Address	
First Name			
Middle Name		City	
Contexte ID		State	
DLN/State ID		ZIP	



# CDAPRTY – PARTY INFO

Oracle Fusion Middleware Forms Services

File Edit Options Block Field Record Query Help Window

Party (CDAPRTY) (COURTS)

Case ID: 55JV-17-25 TIRA SUE JOLLIE

Seq Num	Assoc	Party Type	Party ID	Security Level	Language	Address Type	Address Seq	Start Date	End Date
1	<input type="checkbox"/>	J	C09WD01	1		JU	1	01-JUN-2017	
Name: 9TH WEST CIRCUIT DIVISION 1									
Party Status: Status Date: Status Time:									
2	<input type="checkbox"/>	JUV	951751234	7		5	1	01-JUN-2017	
Name: JOLLIE, TIRA SUE									
Party Status: Status Date: Status Time:									
3	<input type="checkbox"/>	PETR	852159357	1		1	1	01-JUN-2017	
Name: PAI, PRINCE A									
Party Status: Status Date: Status Time:									
4	<input type="checkbox"/>	PETR	ED1905017	1		MA	1	01-JUN-2017	
Name: WYNNE HIGH SCHOOL									
Party Status: Status Date: Status Time:									

Enter the party status or press LIST for valid codes.

End Reason  
Case Copy (CDACCOP)  
Letter (CLALMRG)  
Personnel (CSAPTYP)  
Recuse Judge  
Transfer Judge  
Assign Judge  
Div/Judge Assoc (CTRDIVI)  
Open CMADISP  
Case Reassign(CDACASN)  
Caseload Qry (CPICSCSCL)  
Attorney Assignment  
Party Associations  
Notes (CMANOTE)  
Open CPAIDEN  
Open CDACASU  
Open CBAACCD  
Open CSAEVNT

# CNASUPR – SCHOOL INFO

Oracle Fusion Middleware Forms Services

File Edit Options Block Field Record Query Help Window

Custom Supervision Maintenance (CNASUPR) (COURTS)

Case ID: 55JV-17-25 TIRA SUE JOLLIE  
ID: 951751234 JOLLIE, TIRA SUE

Programs Conditions Restitution Drug Testing Assessments School Employment

☐ IEP Last Review Date:  ☐ 504 Last Review Date:

Effective Date: 03-JUL-2017

School Status:

School ID:

Address Type:

School Address:

City:

County:

Email:

Area Code:  Phone Num:

School District:

Grade Level:

Attendance:

School Status Code List

Code	Description
E	EXPELLED
ENROLLED	ENROLLED
G	GED
GRAD	GRADUATED
HOMESCHOOL	HOME-SCHOOLED
N	NOT ATTENDING
S	SUSPENDED
U	UNDER SCHOOL AGE
W	WITHDRAWN

Find %

Find OK Cancel

Choices in list: 9

# CDARELC – CASE INFO

[illegible]



# CNASUPR – ACCESS INFO

- Can't access CNASUPR?
  - Contact the HelpDesk
    - [acap.help@arcourts.gov](mailto:acap.help@arcourts.gov)
    - In the email, please include:
      - Full name and user ID
      - Court and location
      - Contact information: phone number and email address
      - Request statement regarding CNASUPR access

# **JUVENILE COVER SHEET**

QUESTIONS

COMMENTS

CONCERNS

# WHAT'S NEXT

#2017ACAP

LUNCH – 12:00 – 1:00

After lunch – 1:00- 1:45

- Surfing the Judicial Web – Ambassador I – IV
- CV/DR Cover Sheet - Ambassador V
- eFiling Order Management - Ambassador VII
- Software Lab - Ambassador VI