

**ARKANSAS ALTERNATIVE DISPUTE RESOLUTION COMMISSION**  
**625 Marshall Street, Suite 1200**  
**Little Rock, AR 72201**  
**Phone: (501) 682-9400 Fax: (501) 682-9410**

APPLICATION FOR ACCREDITATION OF CONTINUING MEDIATION EDUCATION  
ACTIVITY

1. Sponsoring Organization: \_\_\_\_\_ Sponsor #: \_\_\_\_\_  
Address: \_\_\_\_\_ Phone #: \_\_\_\_\_  
\_\_\_\_\_  
FAX #: \_\_\_\_\_ E-mail: \_\_\_\_\_
  2. Title of educational activity: \_\_\_\_\_  
\_\_\_\_\_
  3. Date(s) & location(s): \_\_\_\_\_
  4. Registration Fee: \$ \_\_\_\_\_ 5. Writing surface available: \_\_\_yes \_\_\_no
  6. Delivery Method(s): \_\_\_ faculty in room with participants \_\_\_ phone to broadcast site  
\_\_\_ satellite \_\_\_ videotape presentation (requires moderator) \_\_\_ "live" interactive computer  
webcast
  7. Advertised to: \_\_\_ Mediators \_\_\_ Clients \_\_\_ Others (specify). \_\_\_\_\_
  8. List any admission restrictions: \_\_\_\_\_
  9. Is this an 'in-house" activity? (Access limited to members of one private organization):  
\_\_\_\_\_yes \_\_\_no
  10. Method of evaluation: \_\_\_ participant critique \_\_\_ independent evaluator \_\_\_ none
  11. Description of materials to be distributed: \_\_\_\_\_ total pages \_\_\_ before program \_\_\_ after program  
\_\_\_ other
  12. REQUIRED ATTACHMENTS to this application:  
a. Time schedule (brochure, outline, description)  
b. Table of contents or equivalent  
c. Faculty name(s) & credentials (if not in brochure)
  13. Total minutes of instruction, excluding breaks, meals or introductions:  
General: \_\_\_\_\_
  14. Approval by other states: granted by \_\_\_\_\_ denied by \_\_\_\_\_
  15. Submitted by: \_\_\_\_\_ employee of sponsor/provider \_\_\_\_\_ individual mediator
- SPONSOR OBLIGATIONS: Sponsor acknowledges Mediator Name: \_\_\_\_\_  
and agrees to comply with Arkansas ADR Certification #: \_\_\_\_\_  
Commission CME rules. Address: \_\_\_\_\_  
Sponsor Representative: \_\_\_\_\_  
Signature: \_\_\_\_\_  
Title: \_\_\_\_\_ Phone: \_\_\_\_\_  
Date: \_\_\_\_\_ Signature: \_\_\_\_\_