

Effective January 1, 2020

FOURTH JUDICIAL DISTRICT COURT
ADMINISTRATIVE PLAN

Pursuant to Administrative Order Number 18, Section 9, the Fourth Judicial District Court hereby submits the following Administrative Plan:

STATE DISTRICT JUDGE

Fred Kirkpatrick is the elected State District Judge of the Fourth Judicial District Court.

COURT DEPARTMENTS

The Fourth Judicial District Court has four (4) Departments: Harrison, Alpena, Jasper, and Marshall.

DISTRICT COURT JURISDICTION

The jurisdiction of the Fourth Judicial District Court is countywide in Boone, Newton, and Searcy counties. The Court hears traffic and misdemeanor cases in all Court Departments. The Court also hears Civil and Small Claims cases in the Harrison, Jasper, and Marshall Departments. This includes the Civil jurisdiction set out in Administrative Order Number 18, Section 6 (a). Circuit Court cases are discussed below.

COURT SESSIONS

MONDAY:

Jasper Department arraignments, Small Claims, Civil trials and inmate 8.1 first appearance hearings on the first Monday of each month beginning at 9:00 a.m.

Jasper Department trials and inmate 8.1 first appearance hearings on the third Monday of each month at 9:00 a.m.

Alpena Department arraignments and trials on the second Monday of each month at 2:00 p.m.

Harrison Department: Inmate 8.1 video first appearances for all Departments at 9:00 a.m., and Small Claims trials at 10:00 a.m. on the second, fourth, and fifth (if applicable) Monday of each month.

TUESDAY:

Marshall Department arraignments, Small Claims, Civil trials and inmate 8.1 first appearances on the second Tuesday of each month beginning at 9:00 a.m.

Marshall Department trials and 8.1 inmate first appearances on the fourth Tuesday of each month at 9:00 a.m.

Harrison Department office days on the first, third, and fifth (if applicable) Tuesdays of each month. Inmate 8.1 first appearances are conducted for all Departments.

WEDNESDAY:

Harrison Department County trials on the first, third and fifth Wednesdays of the each month at 9:00 a.m. Inmate 8.1 first appearances conducted for all Departments.

Harrison Department City trials on the second and fourth Wednesdays of each month at 9:00 a.m. Inmate 8.1 first appearances conducted for all Departments.

Harrison Department Civil trials on the second and fourth Wednesdays of each month at 1:00 p.m. Inmate 8.1 first appearances conducted for all Departments.

THURSDAY:

Harrison Department County and City arraignments at 8:30 a.m. each Thursday of the month. Inmate 8.1 first appearances conducted for all Departments.

Harrison Department County and City Warrant arraignments at 1:00 p.m. each Thursday of the month. Inmate 8.1 first appearances conducted for all Departments.

FRIDAY:

Marshall Department trials at 9:00 a.m. on the Friday of each month following the second Tuesday arraignments. Inmate 8.1 first appearances conducted for all Departments.

Harrison Department office days on the remaining Fridays of each month. Inmate 8.1 first appearances conducted for all Departments.

CIRCUIT COURT CASES

Pursuant to the Administrative Plan of the Fourteenth Judicial Circuit and Administrative Order Number 18, State District Court Judge Fred Kirkpatrick is authorized to hear the following cases in Boone and Newton County, Arkansas:

1. Consent Jurisdiction. Matters filed in the Civil, Domestic Relations or Probate Division of the Circuit Court upon consent authorized by Administrative Order Number 18, Section 6(b)(1) and Section 6(d); and
2. Protective Orders. A.C.A. 9-15-201-217; and
3. Forcible Entry and Detainers and Unlawful Detainer, A.C.A. 18-60-301-312; and
4. Other Matters. Matters of an emergency or uncontested nature pending in the Civil, Domestic Relations or Probate Division of the Circuit Court including Ex Parte emergency involuntary commitments, decedent's estates administration, uncontested divorces and defaults under guidelines and procedures set out in the Fourteenth Judicial Circuit Administrative Plan; and
5. Criminal matters pursuant to Administrative Order Number 18, Section 6(b)(5).

COMPLIANCE WITH ADMINISTRATIVE ORDER 4

The Fourth Judicial District Court hereby certifies that it utilizes the digital audio recording equipment and procedures mandated by Administrative Order Number 4 and the Guidelines issued by the Administrative Office of the Courts. Currently the digital audio equipment is used in only the Harrison and Jasper Departments.

WHEREFORE, the undersigned agrees to the above Administrative Plan and respectfully petitions the Fourteenth and Twentieth Judicial Circuit Judges and the Supreme Court of Arkansas to approve said Plan.

Respectfully Submitted,



Fred Kirkpatrick
State District Judge
Fourth Judicial District Court

Date: _____

June 21, 2019