

Continuing Mediation Education Qualifying Activities

The following may be considered for CME credit:

Program accreditation should be sought in advance of the event. However, the Commission may accredit a program after the event upon a showing of good cause.

Activity	Credit	How to Apply for Credit
<p>Complete an in-person on live webinar CME course approved by the Commission</p> <p>On-demand courses approved by the Commission may qualify as CME only if completion is tracked by the provider and a certificate of completion is issued by the course sponsor.</p>	1 hour credit for each hour completed	<p>The following should be submitted to: adrcommission.cme@arcourts.gov</p> <ol style="list-style-type: none"> 1. Name and contact information of Sponsor 2. Speaker name 3. Topic or subject matter; including description of the presentation 4. Timed agenda
Serve as a role play coach in a training course or class sponsored by the Commission	1 hour credit per 1 hour of role play; limit 3 hours of credit per reporting period	Complete CME form provided and submit to ADR staff; or via email post event, to: adrcommission.cme@arcourts.gov
Write an article on mediation for a journal or other publication	up to 6 hours of credit depending on complexity of article and amount of research required.	Submit a copy of the article to: adrcommission.cme@arcourts.gov Amount of CME credit is determined by the Commission.
Present at CME/CLE or other continuing education program	2 hours of credit for each hour of solo presentation; 1.5 hours of credit for panel presentation	Submit the certificate of attendance and speaker credit form to: adrcommission.cme@arcourts.gov

Speak to a civic, religious, or educational organization about mediation	credit equal to the time of presentation if solo speaker; if panel presenter time will be pro-rated based on length of presentation and number of panelists; limit 2 hours per reporting period.	The following should be submitted to: adrcommission.cme@arcourts.gov 1. Name and contact information of group or organization 2. Topic or subject matter; including description of the presentation 3. Timed agenda
Teach a college or law school course on mediation, or serve as the primary trainer in a mediation training course	up to 12 hours of credit	For a university course provide documentation from the school such as a letter or course registration information. For a mediation training course provide a timed agenda specifying what parts of the course the certified mediator taught. Submit to: adrcommission.cme@arcourts.gov
Allow candidates for certification to observe or co-mediate	1 hour credit per observation or co-mediation; limit 3 hours of credit per reporting period	Submit a copy of the completed verification of observation form to: adrcommission.cme@arcourts.gov

To request credit for activities not listed, mediators should contact the Coordinator. The Coordinator will review the submission and determine if credit will be granted. Inquiries may be made to Stephanie H. Smith at (501) 682-9400 or stephanie.smith@arcourts.gov.