

REQUEST FOR QUALIFICATIONS

The Arkansas Alternative Dispute Resolution Commission is scheduling mediation training courses for 2023 and is seeking proposals from trainers interested in contracting with the Commission to provide the services. Required trainer qualifications and course curriculum are set out in the Commission's *Minimum Standards for Mediation Training* located at <https://courts.arkansas.gov/administration/adr/training>

In your proposal, please specify whether travel expenses and written materials are included in the fee. If not, please detail those expenses to the best of your ability.

2023 Tentative Training Schedule:

40 Hour Civil Trial Court Mediation Training: July 17-21, 2023
July 24-28, 2023

40 Hour Family Mediation Training: September 11-15, 2023
September 18 -22, 2023
September 25 -20, 2023

You may propose alternative dates; however, we are limited by the availability of the training space in our facilities.

Deadline for submissions: **Monday, September 12, 2022 at 4:00 pm**

Submissions may be made by email to Stephanie.Copeland@arcourts.gov or via U.S. mail to Arkansas Alternative Dispute Resolution, 625 Marshall Street, Little Rock, AR, 72201.