



Application Name: SCALES

(Specialty Court Application & Legal Exchange System)

Release #:

1.2.8

Release Date:

12/06/2021

Audience:

Current SCALES users

Summary of Release:

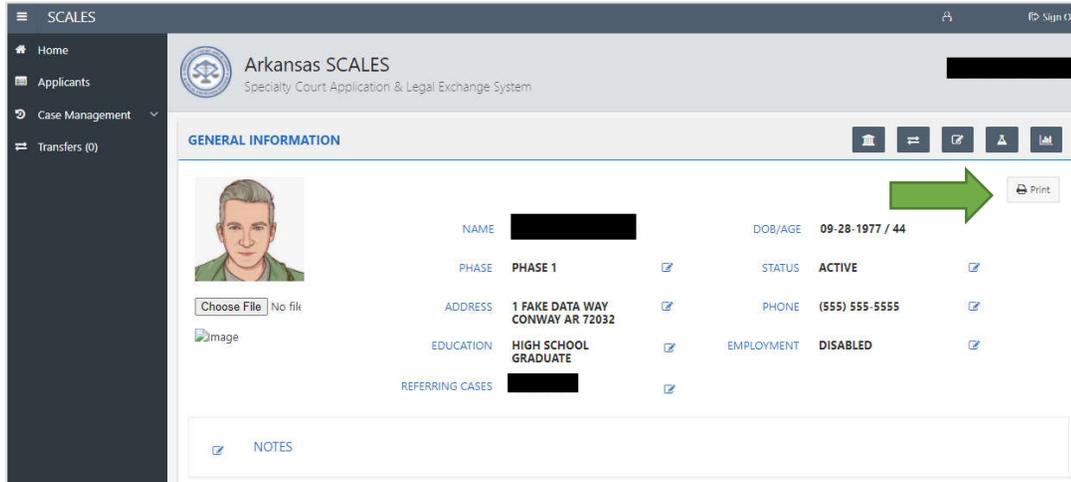
The focus of this release is to provide teams a printable participant summary report with details needed for staffing and review hearings. The report brings together key information about the participant (such as phase, status, education level, current employment, sobriety days), the bench notes from the case history header, all hearing notes with sanctions and incentives, all drug test results with positive or abnormal results, and all supervision notes since the last hearing date.

Additionally minor modifications to improve user experience are also contained in this release including the ability for users to edit case history notes.

Details of Release:

Review Hearing Staffing Report

1. Open Case History for any participant (click Case Management Dashboard in Navigation area, then click on the Case History folder to the far right on each participant's row).
2. In the right corner of the Case History header, click Print to access the Review Hearing Staffing Report.



3. Report displays as follows:

Dec 03, 2021 12:01 PM

ARKANSAS SPECIALTY COURT
CASE HISTORY SUMMARY

GENERAL INFORMATION



NAME: [REDACTED]	DOB/AGE: 09/29/1977 44 Years Old
PHASE: PHASE 1	STATUS: ACTIVE
ADDRESS: 1 FAKE DATA WAY CONWAY AR 72032	PHONE: 5555555555
EDUCATION: HIGH SCHOOL	EMPLOYMENT: DISABLED
IN PHASE: 06/22/2021	SOBRIETY: 36 DAYS

NOTES

HEARING NOTES

10/27/21 12:00 AM ADMIN16

HEARING NOTES "THE QUICK BROWN FOX JUMPS OVER THE LAZY DOG" IS AN ENGLISH-LANGUAGE PANGRAM—A SENTENCE THAT CONTAINS ALL OF THE LETTERS OF THE ENGLISH ALPHABET. DUE TO ITS BREVITY AND COHERENCE, IT HAS BECOME WIDELY KNOWN.

INCENTIVES APPLAUSE, CANDY/COOKIES/SNACKS

SANCTIONS ESSAY - DEFINITION OF RECOVERY

10/30/21 12:00 AM ADMIN16

HEARING NOTES COMMON PHRASES TO SAY HOW YOU ARE: I'M FINE, THANKS. HOW ABOUT YOU? PRETTY GOOD. SAME AS ALWAYS. NOT SO GREAT. COULD BE BETTER. CANT COMPLAIN

INCENTIVES APPLAUSE, FISHBOWL DRAWING, VERBAL PRAISE

CASE HISTORY NOTES

10/29/21 11:23 AM ADMIN16

CONTACT UPDATE CONTACT INFO UPDATE - 1 FAKE DATA WAY , CONWAY, AR - PHONE NUMBER : 5555555555 - NOTES

DRUG TEST

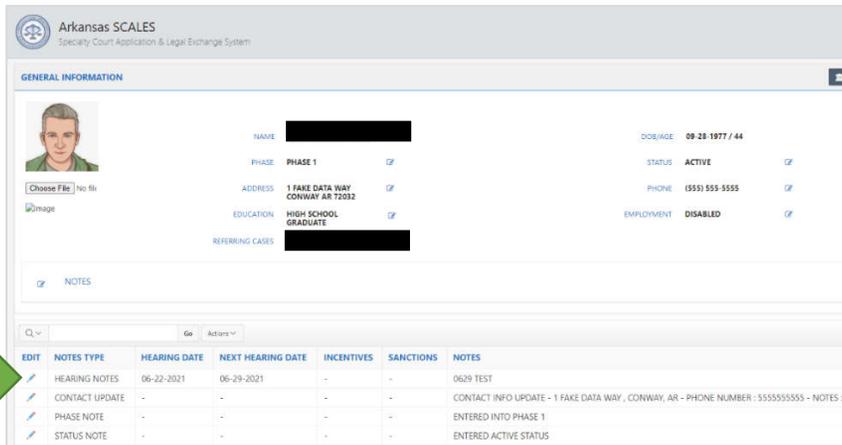
DATE TESTED	POSTIVE DRUG LIST	RESULTS	TOTAL TESTED
10/09/21 12:00	ALCOHOL (ETOH)	POSITIVE	12

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- a. Date/Time stamp in upper left corner
- b. Report title with court name and location
- c. PHOTO, NAME, DOB/AGE, PHASE, STATUS, ADDRESS, PHONE, EDUCATION, EMPLOYMENT, and NOTES from case history header.
- d. IN PHASE displays the date participant promoted to current phase.
- e. SOBRIETY displays the number of sober days calculated based on drug test results as follows:
 - i. If there aren't any drug test results OR if the last drug test results were positive, SOBRIETY will be 0.
 - ii. Otherwise, if there are only negative test results, SOBRIETY will be the number of days between today and the TEST DATE of the first negative test result.
 - iii. Otherwise, SOBRIETY will be the number of days between today and the TEST DATE of the first negative test result after the last positive test result.
 - iv. NOTE: Positive with Prescription results are counted as negative in the calculation.
- f. The HEARING NOTES section displays all hearing notes, sanctions, and incentives for the participant.
- g. The CASE HISTORY NOTES section displays all note types, except HEARING NOTES, for the participant listed in Case History since the last HEARING DATE.
- h. The DRUG TEST section displays all non-negative drug test summary results.

Edit Case History Notes

1. In Case History, users are now able to edit and delete notes they created. To edit, click the pencil icon next to the note to be edited.



Arkansas SCALES
Specialty Court Application & Legal Exchange System

GENERAL INFORMATION

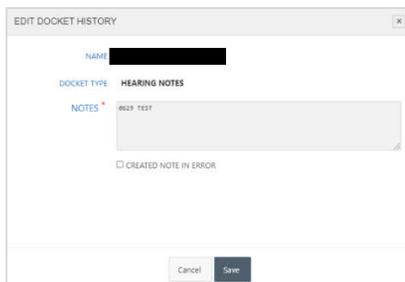
NAME: [REDACTED] DOB/AGE: 09-28-1977 / 44
PHASE: PHASE 1 STATUS: ACTIVE
ADDRESS: 1 FAKE DATA WAY CONWAY AR 72032 PHONE: (555) 555-5555
EDUCATION: HIGH SCHOOL GRADUATE EMPLOYMENT: DISABLED

REFERRING CASES: [REDACTED]

NOTES

EDIT	NOTES TYPE	HEARING DATE	NEXT HEARING DATE	INCENTIVES	SANCTIONS	NOTES
	HEARING NOTES	06-22-2021	06-29-2021	-	-	0629 TEST
	CONTACT UPDATE	-	-	-	-	CONTACT INFO UPDATE - 1 FAKE DATA WAY , CONWAY, AR - PHONE NUMBER : 5555555555 - NOTES :
	PHASE NOTE	-	-	-	-	ENTERED INTO PHASE 1
	STATUS NOTE	-	-	-	-	ENTERED ACTIVE STATUS

2. To edit a note, enter note changes and click Save. Updated note will display in Case History.



EDIT DOCKET HISTORY

NAME: [REDACTED]

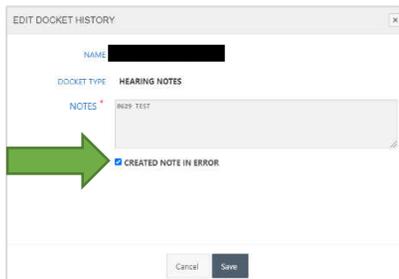
DOCKET TYPE: HEARING NOTES

NOTES: 0629 TEST

CREATED NOTE IN ERROR

Cancel Save

3. To delete a note, click the CREATED NOTE IN ERROR box and click Save. The note is no longer viewable in Case History.



EDIT DOCKET HISTORY

NAME: [REDACTED]

DOCKET TYPE: HEARING NOTES

NOTES: 0629 TEST

CREATED NOTE IN ERROR

Cancel Save

Other minor enhancements

Team Display in Sentencing/Docket Notes

1. Previously in sentencing and docket notes, team members that had access to multiple counties were duplicated in the TEAM PRESENT section. Users will not see duplicate usernames now for TEAM PRESENT.

Docket Notes

NAME: [REDACTED]

HIERARCHY: PRESENT ABSENT

STAFFING: YES NO

HEARING DATE: [REDACTED]

NOTES: [REDACTED]

NEXT HEARING DATE: [REDACTED]

TEAM PRESENT: ADMIN16 (ADMIN)

INCENTIVES: ACKNOWLEDGMENT OF CLEAN TIME, ADDICTION TREATING MATERIAL WORKBOOKS, ADMISSION PASS TO AMUSEMENT PARK, ALL STARS OR DEANS LIST, APPELLATE, APPOINTMENT AS IN PROGRAM PEER MENTOR, ARTWORK DISPLAYED IN COURTROOM/OFFICE

COURT values sorted alphabetically in admin panel for team management

1. Previously when admin users added or edited team members, the values in the COURT drop down were not sorted. Users will now see sorted values.

SPC TEAM

CONTEXT USERNAME: [REDACTED] REFERRAL ACCESS: Yes No

PARTY TYPE: [REDACTED]

COURT: [REDACTED] LOCATION: [REDACTED]

Cancel Create

ARKANSAS
BAXTER
BENTON
BOONE
COLUMBIA
WASHINGTON

Added uppercase text even when user enters mixed case to ADDRESS, PHONE, or NOTES updates in Case History

1. Previously when users entered lower and/or mixed case data in updates to Case History information, the data was saved to the database in the case in which it was entered. Data will now be converted to and displayed as all uppercase regardless of how the data was entered.

Arkansas SCALES
Specialty Court Application & Legal Exchange System

GENERAL INFORMATION

NAME: [REDACTED] DOB: 08-28-1977 / 44

PHASE: PHASE I STATUS: ACTIVE

ADDRESS: 1 FRANK DATA WAY PHONE: (501) 555-5555
CONWAY, AR 72032

EDUCATION: HIGH SCHOOL GRADUATE EMPLOYMENT: DISABLED

REFERENCING CASES: [REDACTED]

NOTES: [REDACTED]