



Application Name: SCALES

(Specialty Court Application & Legal Exchange System)

Release #:

1.2.6

Release Date:

7/19/2021

Audience:

Current SCALES users

Summary of Release:

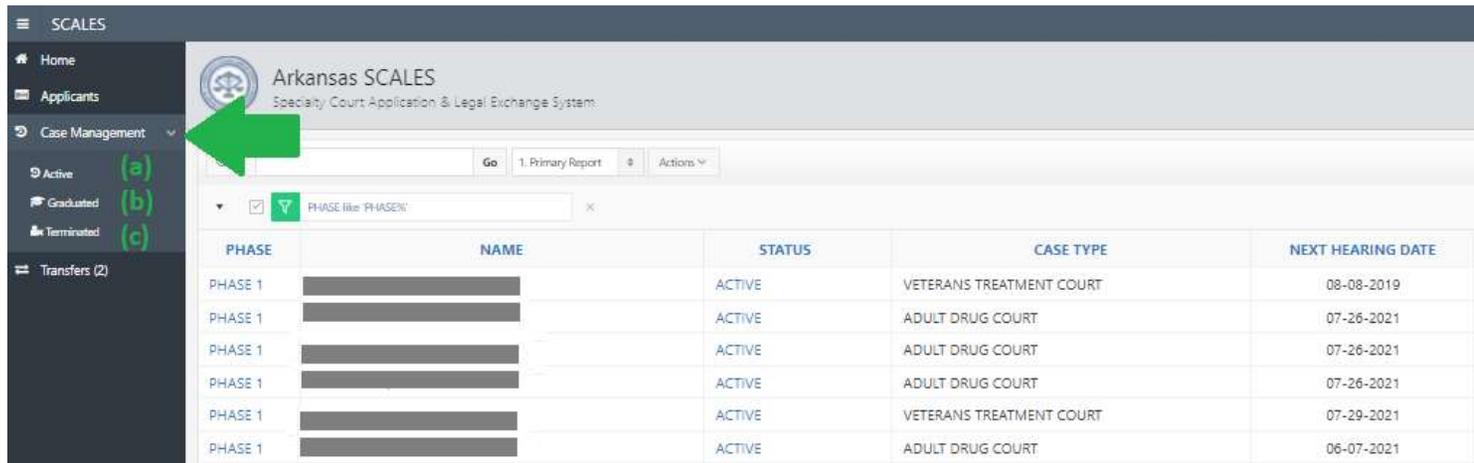
The focus of this release is to facilitate the transfer of specialty court cases as outlined in Act 58 from the most recent legislative session. The originating specialty court may request a transfer to another specialty court. Once the request is complete, an alert will show on the Transfer Dashboard for both courts until a final decision is recorded in the application. The requested transfer court can view the original applicant information and full case history from the originating specialty court case before making a final decision to accept or reject the transfer. If rejected, the reject reason is recorded, and the specialty court case remains with the originating court. If accepted, the application and specialty court case data will be copied to the new court for case management to continue. The originating specialty court case will reflect a transferred status.

Additionally, some user experience enhancements were made such as allowing users to capture docket notes, supervision notes, drug test results, phase changes and status changes from a participant's case history and allowing a note to be captured in the case history header to alert the Court to important information for upcoming interactions with the participant.

Details of Release:

In this release **USERS** will be able to perform all functionality of the previous release plus the following:

1. **UPDATE** – In addition to viewing the full Case Management Dashboard, users now have the option to view the sub-reports by clicking the down arrow next to Case Management then selecting one of the following:
 - (a) Active – displays all participants with status other than GRADUATED, TERMINATED or TRANSFERRED
 - (b) Graduated – displays all participants with GRADUATED status
 - (c) Terminated – displays all participants with TERMINATED status



The screenshot shows the Arkansas SCALES (Specialty Court Application & Legal Exchange System) interface. The left sidebar contains navigation options: Home, Applicants, Case Management (with a dropdown arrow), Active (a), Graduated (b), Terminated (c), and Transfers (2). A green arrow points to the Case Management dropdown. The main content area displays a search bar with the filter 'PHASE like PHASE1' and a table of results.

PHASE	NAME	STATUS	CASE TYPE	NEXT HEARING DATE
PHASE 1	[REDACTED]	ACTIVE	VETERANS TREATMENT COURT	08-08-2019
PHASE 1	[REDACTED]	ACTIVE	ADULT DRUG COURT	07-26-2021
PHASE 1	[REDACTED]	ACTIVE	ADULT DRUG COURT	07-26-2021
PHASE 1	[REDACTED]	ACTIVE	ADULT DRUG COURT	07-26-2021
PHASE 1	[REDACTED]	ACTIVE	VETERANS TREATMENT COURT	07-29-2021
PHASE 1	[REDACTED]	ACTIVE	ADULT DRUG COURT	06-07-2021

2. **NEW** – Users can manage transfer requests to and from other specialty courts across the state

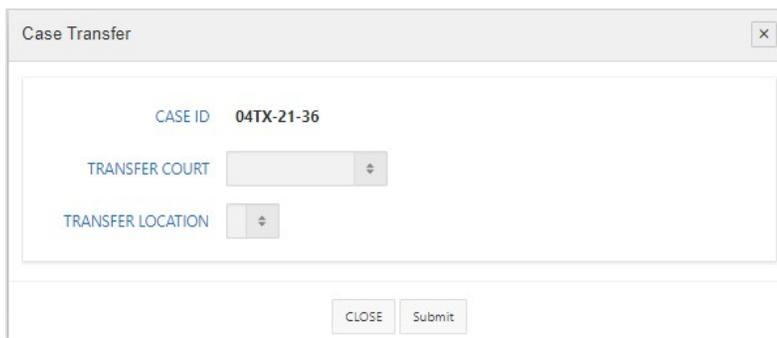
A Transfer Dashboard has been added to the navigation bar. Any requests to and/or from another court will appear in this dashboard.



From within Case History of a specific case, users can initiate a transfer request by selecting the Transfer button.



Select the Transfer Court and Transfer Location, then click Submit.



Page will close and the Transfer Dashboard number in parenthesis will increase by 1 for both courts to alert users to PENDING Transfer Request. (In the example below, one case has been requested to transfer from Court A to Court Z and another case has been requested to transfer from Court B to Court A.)



Arkansas SCALES
Specialty Court Application & Legal Exchange System

TRANSFERS

APPLICANT ID	NAME	FROM COURT	FROM LOCATION	TO COURT	TO LOCATION	TRANSFERRING CASE ID	REQUESTED DATE	REQUESTED USER	TRANSFER STATUS
-		COURT A	CIRCUIT	COURT Z	CIRCUIT	47OTX-21-6	07-07-2021	AUSER	PENDING
19934		COURT B	CIRCUIT	COURT A	CIRCUIT	04TX-21-35	07-19-2021	BUSER	PENDING

For transfer requests to the user's court, user can click the APPLICANT ID to view the applicant and case history information in full.



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TRANSFERS

APPLICANT ID	NAME	FROM COURT	FROM LOCATION	TO COURT	TO LOCATION	TRANSFERRING CASE ID	REQUESTED DATE	REQUESTED USER	TRANSFER STATUS
-		COURT A	CIRCUIT	COURT Z	CIRCUIT	47OTX-21-6	07-07-2021	AUSER	PENDING
19934		COURT B	CIRCUIT	COURT A	CIRCUIT	04TX-21-35	07-19-2021	BUSER	PENDING

To accept or reject the transfer request, click the proceed button.

Arkansas SCALES
Specialty Court Application & Legal Exchange System

Transfer Applicant Information

NAME [REDACTED] DOB/AGE 09-25-1978 / 42
PHASE PHASE 2 STATUS ACTIVE

NOTES TYPE	HEARING DATE	NEXT HEARING DATE	INCENTIVES	SANCTIONS	NOTES	DATE	USER ID
HEARING NOTES	03-25-2021	04-08-2021	-	-	DEF REPORTED TO COURT AS DIRECTED. SHE IS IN COMPLIANCE WITH PROBATION AND TREATMENT RECOMMENDATIONS. SHE IS CURRENTLY WORKING THROUGH SOME TRANSPORTATION ISSUES. ALL ABSENCES FROM DAY TREATMENT HAVE BEEN EXCUSED DUE TO MEDICAL APPTS. GOOD REPORT.	03-23-2021	BUSER
HEARING NOTES	09-10-2020	09-24-2020	-	-	DEF FAILED TO ATTEND DAY TREATMENT ON THE DATES OF 8/31, 9/2, 9/4, AND 9/9. OFFICER WILL MAKE ATTEMPTS TO CALL HER AND ORDER HER TO APPEAR IN COURT ON 9/15/20 @ 1100. SHE IS TO BRING ALL MEDICAL DOCS AND BE DRUG TESTED.	09-10-2020	BUSER
HEARING NOTES	06-10-2021	06-24-2021	APPLAUSE; VERBAL PRAISE; CANDY/COOKIES/SNACKS; GIFT CARD (= \$5.00); GROUP POSITIVE FEEDBACK.	-	DEFENDANT REPORTED TO COURT AS DIRECTED. SHE WAS PROMOTED TO PHASE 2. DRUG SCREENS WERE CLEAN AND IS ATTENDING DAY TREATMENT AS ORDERED. SHE WAS GIVEN APPLAUSE, SNACKS, AND A \$10.00 GIFT CARD AS INCENTIVES.	06-10-2021	BUSER
HEARING NOTES	01-28-2021	02-11-2021	-	-	DEF IS IN COMPLIANCE WITH COURT ORDERS, GOOD REPORT.	01-28-2021	BUSER
OFFICE CONTACT	-	-	-	-	DEFENDANT REPORTED AS DIRECTED TO HER PROBATION OFFICER APPT. SHE WAS IN GOOD SPIRITS AND STATED THAT EVERYTHING HAD BEEN GOING PRETTY GOOD AND WAS GOING TO MAKE SURE THAT GOING FORWARD HER MONEY WOULD BE PAID UP SO SHE WOULDN'T BE HELD FROM PHASE PROMOTIONS IN THE FUTURE.	06-01-2021	BUSER
OFFICE CONTACT	-	-	-	-	DEFENDANT REPORTED AS DIRECTED. SHE REPORTS THAT SHE IS ATTENDING DAY TREATMENT AS ORDERED AND FEELS BETTER NOW SINCE SHE GOT SOME MEDICATION FOR HER MEDICAL PROBLEMS SHE WAS SUFFERING FROM LAST WEEK. SHE WAS REMINDED TO ATTEND COURT ON THURSDAY AT 2 PM.	06-22-2021	BUSER

Download Excel Applicant Report

Proceed

Select the Case Type then select the decision for the transfer request.

TRANSFER ACCEPT

CASE ID LRTX-20-2

NAME [REDACTED]

CASE TYPE [REDACTED]

Close Accept Reject

If rejecting the transfer request, select the reason for the reject then click Submit. The decision and reason will be displayed on both court Transfer Dashboards.

If accepting the transfer request, the originating application and case history will be copied to the new court and be available in Case Management. The originating specialty court case will reflect a phase and status of TRANSFERRED.

3. **UPDATE** - The following functionality is now available in Case History for each participant:

- (a) Update Phase
- (b) Update Status
- (c) Add New Referring Cases
- (d) Update Special Note
- (e) Add Docket Notes
- (f) Transfer Case to another Specialty Court
- (g) Add Supervision Notes
- (h) Add Drug Test Results

Case History:

The screenshot shows the Arkansas SCALES web application interface. The header includes the SCALES logo and the text "Arkansas SCALES Specialty Court Application & Legal Exchange System". A left sidebar contains navigation options: Home, Applicants, Case Management, and Transfers (2). The main content area is titled "GENERAL INFORMATION" and displays the following data:

NAME	[REDACTED]	DOB/AGE	04-23-1992 / 29
PHASE	PHASE 1	STATUS	ACTIVE
ADDRESS	123 MAIN APT D ROGERS AR 72756	PHONE	(501) 999-9999
EDUCATION	SOME COLLEGE	EMPLOYMENT	PART TIME (< 32 HRS)
REFERRING CASES	OCR-14-1041622		

Each data field has a small edit icon (pencil) next to it. Green callouts (a) through (h) are placed next to the edit icons for PHASE, STATUS, ADDRESS, EDUCATION, and REFERRING CASES. At the top right of the main content area, there are additional callouts (e), (f), (g), and (h) above a set of icons. Below the main information, there is a "NOTES" section with a callout (d) and an edit icon. A "Choose File" button is visible next to a profile picture placeholder.