

# District Court Administrative Plans 2018

This document has links in it. To use the links, click on the name of the District Court(s) to be taken to their Administrative Plan.

# IN THE DISTRICT COURT OF CROSS COUNTY, ARKANSAS

Pursuant to the Supreme Court's Administrative Order No.18

## DISTRICT COURT ADMINISTRATIVE PLAN

### Cross County District Court

1. **JUDGE:** The Cross County District Court is served by one local district judge, Judge Mike Smith. The judge serves in the designated departments of the court as follows;

#### Department

#### Location

Wynne/Cross County  
Cherry Valley  
Parkin

Wynne- Cross County Courthouse  
Cherry Valley Arkansas City Hall  
Parkin Arkansas City Hall

2. **COURT:** Sessions of court are generally scheduled on:

Cross County District Court Room-

Criminal/traffic arraignments	Tuesdays at 9:00 am
Criminal/traffic arraignments and Bench Trials	Tuesdays at 1:00 pm
Criminal/traffic arraignments and Bench Trials	Thursdays at 9:00 am
Civil/small claims for entire county	3 <sup>rd</sup> Thursday every month at 1:00 pm

Cherry Valley City Hall-

Criminal/traffic plea arraignments and Bench Trials 1<sup>st</sup> Thursday every month at 1:00 pm

Parkin City Hall-

Criminal/traffic plea arraignments and Bench Trials 2<sup>nd</sup> Thursday every month at 1:00 pm

The court makes itself available to local law enforcement to conduct hearings required under Arkansas Criminal Procedure Rule 8 in a timely manner as required.

### 3. TYPES OF CASES:

Traffic and criminal offenses filed thru the Cross County Sheriff's Department, the City of Wynne Police Department, the Arkansas State Police, and the Arkansas Game and Fish Commission are adjudicated in the Cross County District Courtroom in Wynne, AR.

Traffic and criminal offenses filed thru the Cherry Valley Police Department are adjudicated in the Cross County District Courtroom located at the Cherry Valley City Hall in Cherry Valley, AR.

Traffic and criminal offenses filed thru the Parkin Police Department are adjudicated in the Cross County District Courtroom located at the Parkin City Hall in Parkin, AR.

Civil/Small claims cases are adjudicated in the Cross County District Courtroom in Wynne, AR.

#### **4. JURISDICTION EXCHANGE AGREEMENTS:**

The court enters and maintains exchange agreements with the Honorable Judge Steve Roton of the St. Francis County District court and the Honorable Ron Hunter of the Poinsett County District Court for exchanges of jurisdiction for arraignments and trials where there may possibly be a conflict of interest. Exchanges are scheduled on an as needed basis.

#### **5. SPECIALTY PROGRAMS:**

The Cross County District Court does not operate or administer any specialty programs.

DATE: January 25, 2017



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**Mike Smith**

Mike Smith  
District Judge  
Cross County District Court  
State of Arkansas

MONROE COUNTY DISTRICT COURT  
BRINKLEY DIVISION  
FIRST JUDICIAL CIRCUIT OF ARKANSAS

ADMINISTRATIVE PLAN

Name of Court: Brinkley Division, Monroe County District Court

Location: 233 West Cedar, Brinkley, AR 72021

Telephone Number of Court Clerk's Office: 870-734-2520

Name of Judge: John W. Martin

Office Address: PO Box 472

Brinkley, AR 72021

Office Telephone: 870-734-1787

Office Fax: 870-734-2302

[jwmartin@arkansas.net](mailto:jwmartin@arkansas.net)

1. The Brinkley Division of Monroe County District Court meets for plea and arraignment each Friday at 9:00 a.m., at the District Courtroom of the Municipal Building, 233 West Cedar, Brinkley, AR 72021.
2. Trials in the criminal and traffic departments of Brinkley Division of Monroe County District Court are held on the second and fourth Wednesdays of each month, beginning at 9:00 a.m.
3. Civil and Small Claims Division of the Brinkley Division of Monroe County District Court is held on the first Monday of each month at 9:00 a.m.
4. The Court is available for special settings for criminal first appearances, arraignments, search or arrest warrants as needed and requested by law enforcement or the prosecuting attorney's office in coordination with the administrative staff of District Court.
5. Brinkley Division of Monroe County District Court does not offer any specialty courts.

/s/ John W. Martin  
John W. Martin  
Judge  
Brinkley Division  
Monroe County District Court  
233 West Cedar  
Brinkley, AR 72021

Date: January 31, 2017

**IN THE STATE DISTRICT COURT 22**

Pursuant to the Supreme Court's Administrative Order No. 18

**DISTRICT COURT ADMINISTRATIVE PLAN**

State District 22 District Court, Phillips and Lee Counties, Arkansas

1. JUDGE: Judge Durwood W. King is the sole judge of District 22 with an office in Lee County Courthouse, 15 E. Chestnut, Room 9, Marianna, AR 72360; Tel: (870) 295-7730 and Fax: (870) 295-7788. There is also an office at City Hall, 226 Perry Street, Helena-West Helena, AR 72342; Tel (870) 817-7453 and Fax: (870) 338-9832.
2. COURT: Sessions of court are scheduled on the following dates:

LEE COUNTY DISTRICT COURT

Criminal Docket: City of Haynes, State of Arkansas (County), and City of Marianna – Every Monday at 9:00 a.m.

Civil Docket: Second and Fourth Friday at 9:00 a.m.

Office Hours: Marianna on First Wednesdays (time varies).

PHILLIPS COUNTY DISTRICT COURT

Criminal Docket: State of Arkansas (County), and City of Helena-West Helena-Plea and Arraignment every Tuesday at 9:00 a.m.

Misdemeanor Docket: Every Tuesday at 1:00 p.m.

Traffic Docket: Every Thursday at 9:00 a.m.

Civil Docket: First and Third Friday at 9:00 a.m.

Criminal Docket: Lakeview criminal cases, Third Wednesday at 9:00 a.m.

Criminal Docket: Elaine criminal cases, Third Wednesday at 10:00 a.m.

Criminal Docket: Marvel criminal cases, plea and arraignment, Second Wednesday at 9:30 a.m. and trials on the Fourth Wednesday at 9:30 a.m.

Office Hours: Helena on First Wednesdays (time varies).

3. TYPES OF CASES: the following cases are heard at the locations listed:

Lee County District Court: Traffic offenses, criminal offenses, small claims cases, and civil cases.

Phillips County District Court


Phillips County Department and Helena-West Helena Department: Traffic offenses, criminal offenses, small claims cases, and civil cases.

Lakeview Department: Traffic offenses and criminal offenses.

Elaine Department: Traffic offenses and criminal offenses.

Marvel Department: Traffic offenses and criminal offenses.

4. SPECIALTY PROGRAMS: There are currently no specialty courts in District 22.



Durwood W. King  
District 22 Court Judge



Date

ST. FRANCIS COUNTY DISTRICT COURT ADMINISTRATIVE PLAN  
DISTRICT COURT, ST FRANCIS COUNTY, ARKANSAS

1. JUDGES: The St. Francis County District Court is served by one state district judge. The judge serve(s) in the designated departments of the court as follows:

Department	Location:
Forrest City/St. Francis County	Forrest City, AR
Madison/Palestine/Wheatley	Forrest City, AR

2. COURT: Sessions of court are generally scheduled on:

Department	Time/Day of Court
Forrest City	Mondays 9:00 a.m./1:00 p.m. Wednesday 9:00 a.m./1:00p.m. Friday 9:00 a.m.
Madison/Palestine/Wheatley	Scheduled one Tuesday each Month. at 1:00 p.m.

Civil cases and special settings scheduled on an as needed basis.  
Probable Cause and First Appearance hearings are scheduled as necessary.  
The court is available to law enforcement outside of business hours for search and arrest warrants.

3. TYPES OF CASES: The following cases are heard at these locations:

Department	Type of Cases
Forrest City	Criminal/Civil/Traffic
Madison	Criminal/Traffic
Palestine	Criminal/Traffic

4. SPECIALTY PROGRAMS:

The St. Francis County District Court does not operate or administer any specialty programs.

5. JURISDICTION EXCHANGE AGREEMENTS:

The court enters agreements with judges from other jurisdictions for exchanges of jurisdiction for arraignments and trials where there may possibly be a conflict of interest. Exchanges are scheduled on an as needed basis.

Mike Smith

Date: MAY 18 2018

Mike Smith  
District Judge, St Francis County District Court, State of Arkansas

Mike Smith  
District Judge  
St. Francis County District Court  
State of Arkansas

ST. FRANCIS COUNTY  
DISTRICT COURT ADMINITRATIVE PLAN

DISTRICT COURT, ST FRANCIS COUNTY, ARKANSAS

1. JUDGES: The St. Francis County District Court is served by one state district judge. The judge serve(s) in the designated departments of the court as follows:

<u>Department</u>	<u>Location:</u>
Forrest City/St. Francis County	Forrest City, AR
Madison	Forrest City, AR
Palestine	Forrest City, AR

2. COURT: Sessions of court are generally scheduled on:

<u>Department</u>	<u>Time/Day of Court</u>
Forrest City	Mondays 9:00 a.m. 2 <sup>nd</sup> /4 <sup>th</sup> -Tuesdays 9:00 a.m. Wednesday 9:00 a.m. Thursday 1:00 p.m.
Madison	Second Tuesday 9:00 a.m.
Palestine	Second Tuesday 1:00 p.m.

3. TYPES OF CASES: The following cases are heard at these locations:

<u>Department</u>	<u>Type of Cases</u>
Forrest City	Criminal/Civil/Traffic
Madison	Criminal/Traffic
Palestine	Criminal/Traffic

4. SPECIALTY PROGRAMS: The following specialty programs are provided:

\_\_\_\_\_ N/A \_\_\_\_\_ at \_\_\_\_\_ N/A \_\_\_\_\_(location(s)).



For each program, provide the following information:

- a. Type of program and description: N/A
- b. Statutory or legal authority on which it is based: N/A
- c. Certification of compliance with all applicable laws, including fines, court cost, and probation assessments; N/A
- d. Use of court resources: {Describe the court team (such as, prosecuting attorneys, public defenders, and health professionals); that each has been consulted in setting up the program and its operation; scheduling has been coordinated; and the necessary resources are available.]

FEB 28 2017

DATE: \_\_\_\_\_



Steve Routon  
District Judge

Steve Routon  
District Judge  
St Francis County District Court  
State of Arkansas

WOODRUFF COUNTY  
DISTRICT COURT ADMINISTRATIVE PLAN

1. JUDGES: The Woodruff County District Court is served by one part-time District Judge, serving in the following designated departments:

<u>Department</u>	<u>Location</u>
Augusta, Woodruff County	Augusta, Arkansas
Cotton Plant	Cotton Plant, Arkansas
Patterson	Augusta, Arkansas
McCrory	McCrory, Arkansas

2. COURT: Sessions of court are generally scheduled on:


<u>Department</u>	<u>Time/Day of Court</u>
Augusta	3 <sup>rd</sup> Tuesday of a month: Civil & Criminal Pleas 9: A. M. Criminal Trials 1:30 P. M.
Cotton Plant	1 <sup>st</sup> Tuesday at 9:00 A. M.
McCrory	1 <sup>st</sup> Tuesday 1:30 P. M.
Patterson	3 <sup>rd</sup> Tuesday 11:00 A. M.

3. TYPES OF CASES: The following cases are heard at these locations:

<u>Department</u>	<u>Type of Cases</u>
Augusta	Criminal/Civil/Traffic
McCrory	Criminal/Traffic
Cotton Plant	Criminal/Traffic
Patterson	Criminal/Traffic

4. SPECIALITY PROGRAMS: None.

8/28/17  
Date

  
John D. Eldridge III, Woodruff County  
District Judge

## DISTRICT COURT ADMINISTRATIVE PLAN

### CLAY COUNTY DISTRICT COURT, CLAY COUNTY ARKANSAS

1. JUDGES: The Clay County District Court is served by one local District Judge. The Clay County District Judge has Court in the towns of Piggott, Rector, and Corning, Arkansas.

Name: Clay County District Court

Division: Piggott

City: Piggott

Name: Clay County District Court

Division: Corning

City: Corning

Name: Clay County District Court

Division: Rector

City: Rector

2. COURT: Sessions of court are generally scheduled on:

Clay County District Court in Piggott, Arkansas on the 1st and 3rd Tuesday of each month at 12:00 p.m.

Clay County District Court in Rector, Arkansas on the 1st and 3rd Tuesday of each month at 9:00 a.m.

Clay County District Court in Corning, Arkansas on the 2nd and 4th Tuesday of each month at 9:00 a.m.

3. TYPES OF CASES: The following cases are heard at these locations:

Misdemeanor criminal cases and traffic cases, probable cause hearings on felonies, and civil cases with a jurisdictional limit of \$5,000.00, small claims cases where attorneys are not present.

4. SPECIALTY PROGRAMS: There are no specialty programs.

Date: \_\_\_\_\_



Judge David Copelin

## CRAIGHEAD COUNTY, STATE DISTRICT COURT ADMINISTRATIVE PLAN

State District Court, District 19, Craighead County, Arkansas

1. JUDGES: The Craighead County District Court is served by two state district judges. The judges serve in the designated divisions of the court as follows:

David Boling	<u>Division #1</u>	<u>Jonesboro/Lake City</u>
Thomas Fowler	<u>Division #2</u>	<u>Jonesboro/Lake City</u>

2. COURT: Sessions of court are generally scheduled on:

<u>Division #1 &amp; #2</u>	Jonesboro	M/T/W 9:00 A.M.-5:00 P.M
<u>Division #1 &amp; #2</u>	Jonesboro	Monday 9:30 A.M. Circuit Court
<u>Division #1 &amp; 2</u>	Jonesboro	M-F 1:00 P.M. Video Court
<u>Division #1 &amp; 2</u>	Jonesboro	Thursday 9:30 A.M.-5:00 P.M.
<u>Division #1 &amp; 2</u>	Lake City	Thursday 9:30 A.M.-1:00 P.M.

3. TYPES OF CASES: The following cases are heard at these locations:

<u>Division #1 &amp; 2</u>	Jonesboro	Criminal, Traffic, Civil and Small Claims
<u>Division #1 &amp; 2</u>	Lake City	Criminal, Traffic, Civil and Small Claims

Both judges conduct bond hearings, Rule 8.1 hearings and probable cause hearings every day at 1:00 P.M. via video court in Jonesboro.

4. SPECIALTY PROGRAMS: The following specialty programs are provided:

Sobriety Court, at the District Court courtroom in Jonesboro.

a. Type of program and description of its operation.

A special docket was created, as a subdivision of the criminal docket, namely the Craighead County Sobriety Court (CCSC), a voluntary program which is conducted every Thursday evening at 5:00P.M. The CCSC special docket is geared toward repeat impaired

driving offenders, that is, individual who face a 2<sup>nd</sup> or 3<sup>rd</sup> DWI charge and/or have been arrested with a BAC level of .15 or above. The CCSC is a highly intensive monitoring program combined with treatment and patterned on the drug court model.

b. Statutory or legal authority on which it is based.

Arkansas Supreme Court Administrative Orders 14 and 18, A.C.A. § 5-65-103 et. seq. and/or A.C.A. § 16-98-303 et. seq.

c. Certification of compliance with all applicable laws, including fines, fees, court costs, and probation assessments.

We hereby certify that the Craighead County Sobriety Court operates in compliance with all applicable laws, including fines, court costs, fees, probation assessments and jail punishment.

d. Use of court resources.

The CCSC Team includes a judge, a coordinator, a county prosecutor, probation officer/case manager, evaluator(s), treatment provider(s), an evaluation specialist from Office of Behavioral Research & Evaluation and a court liaison. A public defender has been invited and asked to be a member of the team but as of the preparation of this plan, one has not accepted the invitation. Team members have attended training programs offered by the National Center for DWI Courts (NCDC) in collaboration with the National Association of Drug Court Professionals (NADCP) and the National Highway Traffic Safety Administration (NHTSA). The CCSC was implemented and operates according to the NCDC's Ten Guiding Principles and Arkansas law.

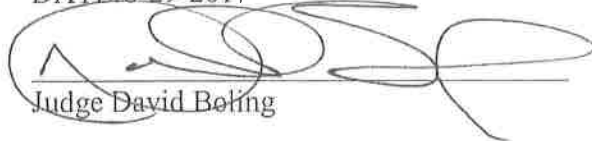
e. Sources of funding.

The CCSC is funded by a grant from the Arkansas State Police Highway Safety Office in conjunction with NHTSA.

##### 5. ADDITIONAL:

Judge Fowler has submitted a grant proposal to begin in Domestic Violence Specialty Court in Craighead County. This court has not received any information regarding the awarding of this grant as of the time of this submission. The grant request has been acknowledged by the 2<sup>nd</sup> Judicial District Administrative Plan.

DATE: 8-29-2017

  
Judge David Boling

  
Judge Thomas Fowler

CRITTENDEN COUNTY DISTRICT COURT ADMINISTRATIVE PLAN  
CRITTENDEN COUNTY, ARKANSAS

1. JUDGES: The Crittenden County District Court is served by **one (1) district judge.**

The designated divisions of the court are as follows:

- a. West Memphis, Arkansas
- b. Marion, Arkansas
- c. Earle, Arkansas
- d. Turrell, Arkansas
- e. Jericho, Arkansas

2. COURT: Sessions of court are generally scheduled as follows:


‘SEE ATTACHED COURT SCHEDULE’

3. TYPES OF CASES:

- a. West Memphis: Traffic, Misdemeanor, Small Claims and Civil
- b. Marion: Traffic and Misdemeanors
- c. Earle, Traffic and Misdemeanors
- d. Turrell: Traffic and Misdemeanors
- e. Jericho: Traffic and Misdemeanors

4. SPECIALITY PROGRAMS: None. However, every Wednesday from 8:30 a.m til 9:30 a.m., the District Court hears uncontested and default cases, concerning domestic, probate, and civil issues , in the Circuit Court of Crittenden County, Arkansas, Courthouse, Marion, Arkansas. SEE ATTACHED SCHEDULE.

Dated: June 27, 2017

  
Fred Thorne, Crittenden County  
District Judge

DISTRICT COURT SCHEDULE AS OF 01/01/15- PRESENT

1. MONDAY: WEST MEMPHIS COURT: 8:30 A.M.- CITY DOCKET  
9:30 A.M.-STATE DOCKET  
1:30 P.M. TRIALS (CITY AND STATE ALTERNATE)
2. TUESDAY: 1<sup>ST</sup> TUESDAY OF MONTH: WEST MEMPHIS TRIALS: 8:30 A.M. STATE  
1:30 P.M. CITY  
  
2<sup>ND</sup> TUESDAY OF MONTH: EARLE: 9:00 A.M.  
TURRELL: 1:00 p.m. effective August, 2015  
JERICHO: 2:00 p.m. effective August, 2015  
  
3<sup>RD</sup> TUESDAY OF MONTH: WEST MEMPHIS TRIALS: 8:30 A.M. STATE  
1:30 P.M. CITY  
  
4<sup>TH</sup> TUESDAY OF MONTH: EARLE: 9:00 A.M.  
WMPS 1:30 P.M. CITY/STATE TRIALS  
  
5<sup>TH</sup> TUESDAY OF MONTH ( IF APPROPRIATE): OPEN
3. WEDNESDAY: EACH WEDNESDAY: CIRCUIT COURT: 8:30-9:30 A.M. UNCONTESTED MATTERS  
  
WEDNESDAY 1<sup>ST</sup> WEDNESDAY: WEST MEMPHIS COURT 1:30 P.M. FELONY (BO) & MISD JAIL  
  
2<sup>ND</sup> WEDNESDAY: WEST MEMPHIS COURT: 10:00 A.M. SMALL CLAIMS  
11:00 A.M. CIVIL  
1:30 P.M. FELONY (BO) & MISD JAIL  
  
CASES  
CASES  
3<sup>RD</sup> WEDNESDAY: WEST MEMPHIS COURT: 1:30 P.M. FELONY (BO) & MISD JAIL  
  
4<sup>TH</sup> WEDNESDAY: WEST MEMPHIS COURT: 10:00 A.M. SMALL CLAIMS  
11:00 A.M. CIVIL  
1:30 P.M. FELONY (BO) & MISD JAIL  
  
5<sup>TH</sup> WEDNESDAY: WEST MEMPHIS COURT: 1:30 P.M. FELONY (BO) & MISD JAIL
4. THURSDAY: MARION COURT 8:30 A.M. CITY TRIALS  
9:30 P.M. STATE DOCKET  
1:30 P.M. STATE/CITY TRIALS DOCKET
5. FRIDAY: WEST MEMPHIS COURT: 8:30A.M. CITY DOCKET  
9:30 A.M. STATE DOCKET

**MISSISSIPPI COUNTY DISTRICT COURT-CHICKASAWBA DISTRICT  
FOR 2018**

1. **JUDGES :** The Mississippi County District Court – Chickasawba District is served by one State District Judge. The Judge travels to each City and serves the designated divisions of the Court as Follows:

Mississippi County District Court- Chickasawba Division – Blytheville, AR.

Mississippi County District Court – Gosnell Division – Gosnell, AR.

Mississippi County District Court – Manila Division – Manila Court comes to Blytheville and utilizes the court room facilities in Blytheville.

Mississippi County District Court - Leachville Division – Leachville, AR.

Mississippi County District Court – Dell Division – Dell, AR.

2. **COURT:** Sessions of Court are scheduled as follows:

Court is held Monday through Thursday in Blytheville with the other Courts being scheduled on alternate afternoons as shown below.

3. **TYPES OF CASES:** The following cases are heard at these locations:

Mississippi County District Court – Chickasawba Division in Blytheville, Ar.  
Court begins at 9:00 a.m. Monday through Thursday. Monday is plea day, Tuesday through Thursday are trial days for Traffic, Criminal Misdemeanor and Violations of Local Ordinances. Civil Cases under \$25,000.00 and Small Claims cases are heard on Tuesday. Felony First Appearance and Uncontested Circuit Court Cases are handled every day.

Mississippi County District Court- Gosnell Division  
Court is held at 1:30 p.m. on the first and third Mondays of the month. Criminal Misdemeanor and Traffic cases are heard. Uncontested Circuit Court Cases are heard at this location on the attorney's request.

Mississippi County District Court – Manila Division  
Court is held at 1:30 p.m. on the second and 2<sup>nd</sup> and forth Tuesdays of the month. Criminal Misdemeanor and Traffic cases are heard. Uncontested Circuit Cases are heard at this location on the request of any attorney.

Mississippi County District Court – Leachville Division  
Court is held at 1:30 p.m. on the first and third Wednesdays of the month. Criminal Misdemeanor and Traffic cases are heard. Uncontested Circuit Cases are heard at this location on the request of any attorney.

Mississippi County District Court – Dell Division



Court is held at 1:30 p.m. on the second Monday of the month. Criminal Misdemeanor and Traffic cases are heard. Uncontested Circuit Court Cases are heard at this location on the on the request of any attorney.

Conflict cases are set on a date certain per an agreement with another District Judge to exchange jurisdiction for a day, or on a Friday if necessary.

4. SPECIALTY PROGRAMS: None at this time.

a. Type of program and description of its operation.

N/A

b. Statutory or legal authority on which it is based.

N/A

c. Certification of compliance with all applicable laws, including fines, fees, court costs and probation assessments.

N/A

d. Use of Court resources.

N/A

e. Sources of funding.

N/A

DATE: 16<sup>th</sup> day of August, 2017.



Judge L. Shannon Langston

## **DISTRICT COURT ADMINISTRATIVE PLAN**

### **MISSISSIPPI COUNTY DISTRICT COURT-OSCEOLA DISTRICT**

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The State District Court Judge of Mississippi County, Arkansas-Osceola District, acting in compliance with Administrative Order No. 14 of the Supreme Court of Arkansas adopted April 6, 2001, as amended, hereby adopts this Plan for submission to the Administrative Circuit Court Judge for the Second Judicial District of Arkansas and the Arkansas Supreme Court for the effective administration of justice in the Mississippi County District Court-Osceola District.

The Court's jurisdictional boundaries include all of the area contained in the Osceola District of Mississippi County, Arkansas.

Donald R. Betterton is the elected state district court judge of the Court.

The Court is divided into four divisions, namely criminal, traffic, civil and small claims.

1. **JUDGES:** The Mississippi County District Court-Osceola District is served by one State District Judge. The Judge serves and holds Court in Osceola, Arkansas, for all matters originating in the Osceola District of Mississippi County, Arkansas. On occasion as required, the Judge holds Court in Osceola, Arkansas, or Blytheville, Arkansas, for referred matters originating in the Chickasawba District of Mississippi County, Arkansas. An Exchange of Jurisdiction agreement dated June 23<sup>rd</sup>, 2015, has been executed and filed by both State District Court Judges of Mississippi County, Arkansas.
2. **COURT:** Court is held Monday through Friday in Osceola as shown below.
3. **TYPES OF CASES:**

Mississippi County District Court in Osceola, Arkansas.

Court begins at 9:00 a.m. Monday through Friday.

Monday is a plea day for criminal misdemeanors, violations of local ordinances and traffic citations.

Tuesday and Wednesday are trial days for Criminal Misdemeanors, Violations of Local Ordinances, and Traffic Citations.

Thursday is the trial day for Civil Cases under \$25,000.00 and Small Claims cases up to \$5,000.00.

Fridays are used to schedule various types of matters on an as-needed basis.

Felony First Appearances and bond requests are handled every day as required.

Affidavits for Arrest Warrants and Search Warrants are reviewed and approved or denied every day as required.

Other Matters referred from Circuit Court in accordance with Administrative Order No. 18, section 6(b)(4) including matters of an emergency or uncontested nature pending in the civil, domestic relations, or probate division of circuit court (including but not limited to ex parte emergency involuntary commitments, uncontested decedent estate administration, uncontested divorces, and defaults) under guidelines and procedures set out in the judicial circuit's administrative plan and within the territorial/geographic jurisdiction of the state district court are handled every day.

Conflict cases are set on a date certain per an agreement with another District Judge to exchange jurisdiction for a day, with a Special Judge elected to handle conflict cases for a particular day or with a Judicial Assignment from the Administrative Office of the Courts.

4. SPECIALTY PROGRAMS: None at this time.

- a. Type of program and description of its operation.

N/A

- b. Statutory or legal authority on which it is based.

N/A

- c. Certificate of compliance with all applicable laws, including fines, fees, court costs and probation assessments.

N/A

- d. Use of Court resources.

N/A

- e. Sources of funding.

N/A

DATE: 29<sup>th</sup> day of June, 2017.



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Judge Donald R. Betterton

## **DISTRICT COURT ADMINISTRATIVE PLAN**

Poinsett County District Court, Poinsett County, Arkansas

1. JUDGES: The Poinsett County District Court is served by one state district judge. The judge serves in the designated divisions of the court as follows:

Poinsett Co. District Court – Harrisburg Division in Harrisburg, AR

Poinsett Co. District Court – Trumann Division in Trumann, AR

Poinsett Co. District Court – Lepanto Division in Lepanto, AR

Poinsett Co. District Court – Marked Tree Division in Marked Tree, AR

Poinsett Co. District Court – Weiner Division in Weiner, AR

Poinsett Co. District Court – Tyronza Division in Tyronza, AR

2. COURT: Sessions of court are generally scheduled as follows: Monday is Trumann Division Court and a brief session at the Detention Center. Tuesday is Harrisburg Division District and Weiner Division. Wednesday is Tyronza Division once per month and Trumann the rest of the Month. A brief session is held at the Detention Center. Thursdays are split between Lepanto and Marked Tree Divisions. Friday is Trumann and Harrisburg (jail docket).

3. TYPES OF CASES: The following cases are heard at these locations:

Harrisburg Division in Harrisburg, AR – Criminal Misdemeanor/Civil under \$5000.00/\$25,000.00/Uncontested Domestic (Circuit)/Uncontested Probate (Circuit)/Uncontested Civil (Circuit)/Domestic Abuse (Circuit)/Felony First Appearances

Trumann Division in Trumann, AR – Criminal Misdemeanor/Civil under \$5000.00/\$25,000.00/Uncontested Domestic (Circuit)/Uncontested Probate (Circuit)/Uncontested Civil (Circuit)/Domestic Abuse (Circuit)/Felony First Appearances

Marked Tree Division in Marked Tree, AR – Criminal Misdemeanor/Civil under \$5000.00/\$25,000.00/Uncontested Domestic (Circuit)/Uncontested Probate (Circuit)/Uncontested Civil (Circuit)/Domestic Abuse (Circuit)/Felony First Appearances

Lepanto Division in Lepanto, AR – Criminal Misdemeanor/Civil under \$5000.00/\$25,000.00/Uncontested Domestic (Circuit)/Uncontested Probate (Circuit)/Uncontested Civil (Circuit)/Domestic Abuse (Circuit)/Felony First Appearances

Weiner Division in Weiner, AR – Criminal Misdemeanor/Civil under  
\$5000.00/\$25,000.00/Uncontested Domestic (Circuit)/Uncontested Probate (Circuit)/  
Uncontested Civil (Circuit)/Domestic Abuse (Circuit)/Felony First Appearances

Tyronza Division in Tyronza, AR – Criminal Misdemeanor/Civil under  
\$5000.00/\$25,000.00/Uncontested Domestic (Circuit)/Uncontested Probate (Circuit)/  
Uncontested Civil (Circuit)/Domestic Abuse (Circuit)/Felony First Appearances

4. SPECIALTY PROGRAMS: None at this time.

a. Type of program and description of its operation.  
N/A

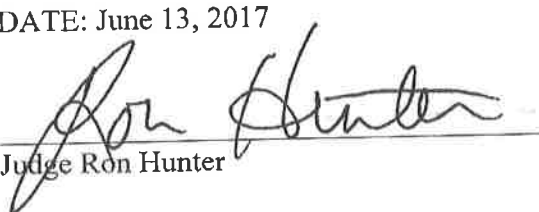
b. Statutory or legal authority on which it is based.  
N/A

c. Certification of compliance with all applicable laws, including fines, fees, court costs, and  
probation assessments.  
N/A

d. Use of court resources.  
N/A

e. Sources of funding.  
N/A

DATE: June 13, 2017

  
\_\_\_\_\_  
Judge Ron Hunter

**JACKSON COUNTY DISTRICT COURT**  
**ADMINISTRATIVE PLAN**

**Jackson County District Court, Jackson County, Arkansas**

1. JUDGES: The Jackson County District Court is served by one local district judge. This Judge serves in the designated divisions of the court as follows:

Name: Barbara Ann Griffin	Division #1	City: Newport
	Division #2	City: Diaz
	Division #3	City: Tuckerman
	Division #4	City: Swifton


2. COURT: Sessions of court are generally scheduled on:

Division #1: Newport	Wednesdays	9:00 a.m.
Division #2: Diaz	1 <sup>st</sup> Monday of the Month	6:00 p.m.
Division #3: Tuckerman	Wednesdays	9:00 a.m.
Division #4: Swifton	3 <sup>rd</sup> Thursday of the Month	6:00 p.m.

3. TYPES OF CASES: The following cases are heard at these locations:

Division #1: Newport	Traffic, Criminal & Civil
Division #2: Diaz	Traffic & Criminal
Division #3: Tuckerman	Traffic & Criminal
Division #4: Swifton	Traffic & Criminal

4. SPECIALTY PROGRAMS: There are no specialty programs provided by any of the Divisions of the Jackson County District Court.



BARBARA A. GRIFFIN, DISTRICT JUDGE  
JACKSON COUNTY DISTRICT COURT

DATE: 6-20-17

Second Judicial District Court (Washington County and that portion of Benton County covered by statute)

The District Court plan effective January 1, 2018 is attached hereto and is unanimously approved District Judges. This plan reflects changes to be made as of January 1, 2019 as agreed upon by the Judges as June 28, 2017.

1st Division-- Judge Jeff Harper

2nd Division--Judge Graham Nations

3rd Division-- Judge Clinton (Casey) Jones

4th Division--Judge William Storey

### 1st Division

The 1st Division plan for 2018 is as follows:

1. The 1st Division will hold court in the city of Springdale as follows
  - a) Monday, Tuesday and Wednesday at 8:30 am of each week (criminal first appearance)
  - b) The first, second and fourth Thursday of each week at 8:30 am (criminal trials)
  - c) The first and third Monday of each month at 1:00 pm (Benton county criminal)
  - d) Six Mondays a year (County criminal)
  - e) Each Friday at 10:30 am (Criminal first appearances)
  - f) The fourth Wednesday at 1:30 (Civil)
  - g) Each Tuesday at 1:30 pm and third Thursday at 9:00 am (Criminal)
  - h) The second Monday at 1:30 pm (Tontitown Criminal)
2. The 1st Division will hold court in the city of Johnson on the third Wednesday at 12:30 pm (Criminal trials)
3. The 1st Division will hold court in the city of Elm Springs the second Wednesday at 12:30 (Criminal)

### 2nd Division

The 2nd Division plan for 2018 is as follows:

1. The 2nd Division will hold court in the city of Prairie Grove as follows
  - a) The first and third Tuesday of each month at 8:30 am and 1:30 (Criminal)
  - b) The second and fourth Tuesday of each month at 8:30 am (Civil and Small Claims)
  - c) Each Friday at 10:00 am (Criminal first appearances)



2. The 2nd Division will hold court in the city of Johnson the first and third Monday at 12:30 pm of each month (Criminal)
3. The 2nd Division will hold court in the city of Farmington the second and third Wednesday of each month at 10:00 am (Criminal)
4. The 2nd Division will hold court in the city of Lincoln the second and fourth Tuesday of the month at 1:30 pm (Criminal)
5. The 2nd Division will hold court in the city of Springdale the first Wednesday of the month at 1:00 pm (Small Claims)
6. The 2nd Division will hold court at the Washington County Jail, in Fayetteville each Monday at 8:00 am conducting first appearance hearings in felony criminal cases for the Fourth Circuit Judicial District pursuant to Administrative Rule 18, as well as first appearances for the cities of Johnson, Elm Springs, Lincoln, Prairie Grove, and Farmington.

### 3rd Division

The 3rd Division plan for 2018 is as follows:

1. The 3rd Division will hold court in the city of Greenland the third Monday of the month at 1:00 pm (Criminal)
2. The 3rd Division will hold court in the city of Elkins as follows:
  - a) The first, second and fourth Tuesday of the month at 2:30 pm (Criminal)
  - b) The third Tuesday of the month at 2:30 pm (Civil and arraignments)As of January 1, 2019 these duties will be carried out by the 4th division.
3. The 3rd Division will hold court in the city of West Fork as follows:
  - a) Each Thursday at 2:30 pm (Criminal).
  - b) The first Monday of the month at 1:00 pm (Civil and Small Claims)
4. The 3rd Division will hold court in the city of Fayetteville the second Monday of the month at 1:30 pm (Small Claims)
5. The 3rd Division will hold court at the Washington County Jail in Fayetteville each Wednesday at 8:00 am conducting first appearance hearings in felony criminal cases for the

Fourth Circuit Judicial District pursuant to Administrative Rule 18, as well as first appearances for the cities of Elkins, West Fork, Greenland, Elm Springs and Johnson.

4th Division

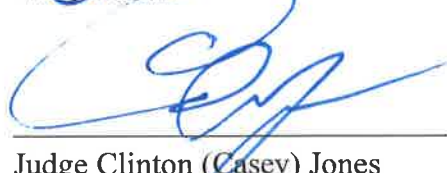
The 4th Division plan for 2018 is as follows:

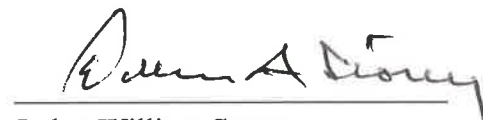
1. The 4th division will hold court in the city of Fayetteville as follows
  - a) Each Monday and Friday at 8:00 am (Criminal)
  - b) The second and fourth Monday of the month at 9:00 am and 1:30 pm (Civil)
2. The ~~3rd~~ <sup>4th</sup> Division will hold court in the city of Fayetteville every Wednesday at 1:30 pm (Criminal). As of January 1, 2019 these duties will be carried out by the 3rd Division.
3. <sup>AS OF JANUARY 1, 2019 RAS</sup> The 4th Division will hold court in the city of Elkins as follows:
  - a) The first, second and fourth Tuesday of the month at 2:30 pm (Criminal)
  - b) The third Tuesday of the month at 2:30 pm (Civil and arraignments)

Each Judge shall be available for exchange with the other Judges. The Judges within this district have agreed upon the herein division of duties and further agree this plan shall not be altered except upon agreement. The judges shall meet from time to time and in any event, no less than once every six months to review this plan and ensure the effective administration of justice.

  
\_\_\_\_\_  
Judge Jeff Harper  
1st Division

  
\_\_\_\_\_  
Judge Graham Nations  
2nd Division

  
\_\_\_\_\_  
Judge Clinton (Casey) Jones  
3rd Division

  
\_\_\_\_\_  
Judge William Storey  
4th Division

## **DISTRICT COURT ADMINISTRATIVE PLAN**

### **Pope County District Court**

- 1. The Pope County District Court is served by one state district judge. The judge serves in the designated departments of the court as follows :**

<b>Pope County Department:</b>	8:30 AM (pleas) 10:00 AM (trials) each Tuesday at the District Court building in Russellville AR
<b>Russellville Department :</b>	2:00 PM (pleas) each Tuesday 9:30 AM and 1:00 PM (trials) each Wednesday at the District Court building in Russellville AR
<b>Dover Department :</b>	4:00 PM (pleas and trials) on the 1 <sup>st</sup> Monday of each month, at the Dover City Hall Building
<b>Atkins Department :</b>	4:00 PM (pleas and trials) on the 4 <sup>th</sup> Monday of each month, at the Atkins City Hall Building
<b>London Department :</b>	5:00 PM (pleas and trials) on the 2 <sup>nd</sup> Monday of each month at the London City Hall Building.
<b>Pottsville Department :</b>	9:30 AM (pleas) and 3:00 PM (pleas, trials and trooper citations) on the 2 <sup>nd</sup> Thursday of each month, at the Pottsville City Hall Building

**Traffic tickets and criminal cases are heard at each department. Civil and Small claims cases are only heard at the Russellville / Pope County Department location, in the county seat, on Mondays and Thursdays at 1:30 PM.**

**The following Circuit Court matters are referred to the State District Court, Pope County:**

**It is expected that the Pope County District Judge shall conduct felony bond hearings (pursuant to Rules 8.1, 8.2, 8.3, 8.4, 8.5, 9.1, 9.3, 9.4 of the Arkansas Rules of Criminal Procedure) every Monday, Wednesday, and Friday morning. The hearings are held in a small courtroom inside the Pope County Jail. The District court Judge shall conduct these hearings unless arrangements are made for the hearings to be held by one of the Circuit Judges.**

**Further, the "Criminal Matters" referred to in §6(b)(5) of Arkansas Supreme Court Administrative Order 18 shall be performed by the Pope County District Court Judge on an "as needed" basis.**

**Probation revocation preliminary hearings are to be held by the District Court Judge each Friday morning in accordance with ACA § 16-93-307.**

**The Pope County District Court has no Specialty Programs.**

A handwritten signature in dark ink, appearing to be 'D W Bourne', written over a horizontal line.

**DON W. BOURNE, DISTRICT COURT JUDGE  
POPE COUNTY**

## **2018 Case Plans for District Courts**

**Little Rock District Court**

**North Little Rock District Court**

**Pulaski County District Court**

**Sherwood District Court**

**Jacksonville/Maumelle District Courts**

**Perry County District Court**

## DISTRICT COURT ADMINISTRATIVE PLAN

Little Rock District Court, Wrightsville District Court,  
and Cammack Village District Court, all in the Thirty-First District,  
as established by Ark. Code Ann Sec. 16-17-110

Whereas Arkansas Code Annotated Section 16-17-1110(E) provides that  
"Effective January 1, 2017, the Thirty-First (31st) District shall continue to have eleven  
(11) departments that shall be served by eight (8) state district judges"; and

Whereas the referenced statute further provides that the judges of the above  
mentioned courts "shall be elected districtwide and shall have district-wide territorial  
jurisdiction"; and

Whereas the 31st District is defined as being Pulaski County, Arkansas; and

Whereas the referenced statute provides further that

"The Little Rock District Court -- First Division shall be served by one (1) judge";

"The Little Rock District Court -- Second Division shall be served by one (1)  
judge"; and

"The Little Rock District Court -- Third Division, the Wrightsville District Court, and  
the Cammack Village District Court shall be served by one (1) judge"; and

Whereas it is now appropriate, pursuant to applicable administrative orders of the  
Arkansas Supreme Court, that the below three judges of the above referenced courts  
set forth the administrative plan for said courts,

BE IT HEREBY RESOLVED, AGREED, ESTABLISHED, AND SET FORTH by  
the below signed judges as follows, for submission to the Arkansas Supreme Court for  
its approval:

1. **JUDGES:** The Little Rock District Court is served by three State District  
Judges:

Hugh Finkelstein

Division 1

Vic Fleming

Division 2

Mark Leverett

Division 3

Additionally, Judge Mark Leverett serves as a State District Judge in  
and for the Wrightsville District Court and the Cammack Village District Court.

## **2. COURT SESSIONS:**

**LITTLE ROCK DISTRICT COURT sessions are regularly scheduled as follows:**

Division 1	Mon. through Fri.	9:00 a.m. – finish
Division 2	Mon. through Fri.	8:30 a.m. – finish
Division 3	Mon., Wed., Thu.	1:00 p.m. – finish
	Tues.	1:30 p.m. – finish

**WRIGHTSVILLE DISTRICT COURT sessions are regularly scheduled as follows:**

2nd & 4th Tue. 9:00 am – finish

**CAMMACK VILLAGE DISTRICT COURT sessions are regularly scheduled as follows:**

1st Tue. of even-numbered months 4:30 – finish

### **PULASKI COUNTY CIRCUIT COURT sessions.**

The 31st District State District Court Judges of the above courts sit for the Sixth Judicial Circuit Court Judges, in the Pulaski County Courthouse (in the State District Court courtroom on the second floor) on certain days, as follows:

Judge Finkelstein	(1st & 3rd Thu.)	1:00 – finish
Judge Fleming	(2nd & 4th Tue.)	1:00 – finish
Judge Leverett	(1st & 3rd Tue.)	9:00 am – finish

## **3. TYPES OF CASES:**

a. *Little Rock District Court*, 600 West Markham Street; Little Rock, Arkansas:

Division 1	Non-traffic misdemeanors (arraignment, plea, trial) Felonies (probable-cause (PC) and bond issues)
Division 2	Traffic violations and misdemeanors (arraignment, plea, trial) Felonies arising from traffic cases (PC and bond issues)
Division 3	Environmental, Civil, Small Claims, Parking

b. *Wrightsville District Court*, 13204 Highway 365 South, Wrightsville, Arkansas

72183: any case that might properly be lodged in district courts in Arkansas.

c. *Cammack Village District Court*, Cammack Village City Hall, Cammack Village, Arkansas, or Little Rock District Court Building, 600 West Markham St., Little Rock, Arkansas 72201: any case that might properly be lodged in district courts in Arkansas.

d. *Sixth Judicial Circuit Court*, Pulaski County Courthouse, 401 West Markham St., Little Rock, Arkansas 72201: Domestic Battery, Child Support Enforcement, Paternity, Unlawful Detainer.

4. SPECIALTY PROGRAMS: Little Rock District Courts, Divisions 1 & 2, have no specialty programs at this time.

Division 3 has the Little Rock Youth Diversion Program at various sites dependent upon curriculum.


a. Type of program and description of its operation: Juvenile/Youth Diversion Program that will prepare young men and women by giving them assistance with academics and life skills training.

b. Statutory or legal authority on which it is based: Grant Reference Number: 2013-JB-FX-0059

c. Certification of compliance with all applicable laws, including fines, fees, court costs, and probation assessments.

d. Use of court resources. N/A

e. Sources of funding: Juvenile Accountability Grant Program (JABG)

  
\_\_\_\_\_  
[Hugh Finkelstein]

  
\_\_\_\_\_  
[Vic Fleming]

  
\_\_\_\_\_  
[Mark Leverett]

DATE: June 21, 2017



6-13-17

## First Division District Court of North Little Rock Administrative Plan

Sunday: Warrants (search and arrest)

Monday: Sign affidavits, civil filings, search warrants and returns  
2nd. & 4th. Mondays Circuit Court Hearings

Tuesday: 9:00-until complete Criminal court (every week)  
Sign affidavits, civil filings, search warrants and returns  
Administrative office duties  
1:00-until complete Civil & Small Claims (every third Tuesday)

Wednesday 9:00-1:30 Criminal court (every week)  
Sign affidavits, civil filings, search warrants and returns  
Administrative office duties

Thursday 9:00-12:00 Criminal court- every Thursday Game & Fish cases  
Sign affidavits, civil filings, search warrants and returns

Friday Probable Cause, Bonds  
Sign affidavits, civil filings, search warrants and returns  
Administrative office duties

Saturday Pulaski County Jail (every 8<sup>th</sup>. Saturday)  
Warrants (search & arrest) Judge is always available every day  
of the week to sign warrants.

2016 Filings Criminal 11,541  
Civil 768  
Small Claims 90

June 16, 2017

Second Division District Court of North Little Rock Administration Plan

Sunday: Warrants (search and arrest)

Monday: 8:30am until completed Plea and Arraignment

Including Jail Video Plea Docket

Staff from Family Service Agency present for DWI PSSR screenings

Staff from Protrac present for Probation assessments

Tuesday: (1<sup>st</sup> – 3<sup>rd</sup>) 1:30 until completed Trials, Hearings, Reports, Sentencing, Jail Video

4<sup>th</sup> Tuesday: 1:30 until completed Public Defender Trials, Hearings, Sentencing, Jail Video

Wednesday: (1<sup>st</sup> – 3<sup>rd</sup>) 1:30 until completed Trials, Hearings, Reports, Sentencing, Jail Video

4<sup>th</sup> Wednesday: 1:30 until completed Spanish Docket Pleas, Trials, Hearing, Sentencing, Jail Video

AOC certified interpreter is present for Court (Other nationalities & Sign available)

2<sup>nd</sup> & 4<sup>th</sup> Wednesday 9:00am until completed Child Support Hearings at Pulaski C. Circuit Ct.

Thursday : (2<sup>nd</sup>) 1:30 until completed Animal Control Pleas, Trials, Reports, Sentencing

Thursday: (3<sup>rd</sup>) 1:30 until completed Code Enforcement Pleas, Trials, Reports, Sentencing

All cases are prosecuted by NLR Assistant City Attorney, Bill Brown

Friday: Judge is available every day for signing of warrants (search and arrest)

Saturday: Pulaski County Jail (every 8<sup>th</sup> Saturday)

2016 Filings	NLR PD	14,433	Pulaski Tech	10
	NLR Animal Control	733	Other-transfers	31
	NLR Code Enforcement	495	Railroad	31
	ASP	10,436		
	AHP	2,981		

Traffic Cases 27,922

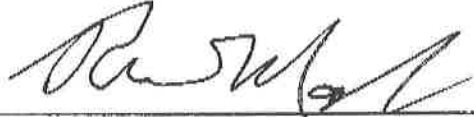
Animal Control 733

Code Enforcement 495

Total: 29,150

DATE: 6-19-17

  
\_\_\_\_\_  
JUDGE PAULA JONES

  
\_\_\_\_\_  
JUDGE RANDY MORLEY

**PULASKI COUNTY DISTRICT COURT**  
**3001 West Roosevelt Road**  
**Little Rock, AR 72204**  
**Pulaski County, AR**

**ADMINISTRATIVE PLAN**

**2017**

**JUDGE:** The Pulaski County District Court is designated as a State District Court, served by one (1) state district judge. Judge Wayne A. Gruber presides, hearing all subject matter designated for Pulaski County District Court.

1. Pulaski County District Court has subject matter jurisdiction over the following misdemeanors and violations of state law and local ordinances:
  - a. Criminal cases;
  - b. Traffic cases;
  - c. Game and fish regulations;
  - d. Preliminary felony cases – “video arraignments” (plea/arraignment, establishing probable cause and setting bonds);
  - e. Civil cases;
  - f. Small claims
2. COURT: Court sessions are conducted daily (Monday – Friday)\*  
\*See schedule attached
3. TYPES OF CASES: All cases are heard at the court location, 3001 West Roosevelt Road, Little Rock, AR
4. SPECIALTY PROGRAM:

**As provided for in A.C.A. § 16-10-139**, Pulaski County District Court implemented a DWI/Sobriety Court program targeting first and second DWI offenders, as well as first time offenders registering a BAC level of .15 or higher. The program, which began accepting referrals in August 2016, is available to all offenders identified as meeting program criteria. The DWI/Sobriety Court program has been developed in line with and follows the Ten Guiding Principles as set out by the National Center for DWI Courts. All members of the team have completed training provided by the National Center, the National Association of Drug Court and Professionals, as well as the Arkansas Association of Drug Court Professionals. Pulaski County District Court is one of thirteen District Courts in Arkansas, including, Sherwood District Court also in Pulaski County,

which has developed and begun a DWI/Sobriety Court based on the national standards and guidelines.

As of this date, no fines, fees, court costs or assessments have been levied, as none of the program participants has completed the DWI/Sobriety Court program. Upon program completion, participants will be sentenced pursuant to all applicable sentencing laws and fined accordingly.

The program provides services, supervision and accountability that will assist the participant to achieve and maintain his/her sobriety; thus reducing the number of impaired drivers in Pulaski County through a multi-disciplinary team. Team members include the following: Pulaski County District Judge; Pulaski County District Court Chief Clerk; Pulaski County District Court case manager; Pulaski County deputy prosecuting attorney; Pulaski County deputy public defender; Pulaski County sheriff's office Lieutenant and two drug/alcohol treatment therapists. The team meets bi-weekly to staff cases and conduct court proceedings.

Currently, there are no designated funds to support the Pulaski County District Court DWI/Sobriety Court. Each county entity represented on the team provides the representative considering the additional duties required by the team member to be inclusive of the respective duties of each. For training purposes, the District Court has applied for and received funds in the amount of \$15,000 from the Arkansas State Police Highway Safety Office. These funds allow team members to attend the Arkansas Drug Court Professionals Association and the National Association for Drug Court Professionals annual training conferences which provides on-going training.

(Included, for review, is the Handbook for the PCDC DWI (Sobriety Court) detailing program guidelines of the program and expectations of all participants. Further information can be provided upon request.)

DATE:

6/15/17

JUDGE:

Walter

**PULASKI COUNTY DISTRICT COURT**  
**3001 W. Roosevelt Road**  
**Little Rock, AR 72204**

**2017 CALENDAR**

(Video Arraignment daily at 8:45 am unless otherwise indicated)\*

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
<b>(1<sup>st</sup>)</b>  Pass to File Pay Docket  <b>PM No Court</b>	Arraignments (Regular Tuesday Docket)	AM Circuit Court  *12:45 Video Arraignment  PM DWI Trials	<b>(NO COURT)</b> (extra trial dates if needed)  PM Trooper Trials	AM Community Service Req.
<b>(2<sup>nd</sup>)</b>  AM Small Claims AM Reserve Judgements  PM Small Claims	Arraignments (Regular Tuesday Docket)	AM Criminal/Traffic Trials  PM Criminal/Traffic Trials	<b>(NO COURT)</b> (extra trial dates if needed)  PM Civil Trials	AM Community Service Req.
<b>(3<sup>rd</sup>)</b>  AM Civil Trials AM Reserve Judgements  PM Civil Trials	Arraignments (Regular Tuesday Docket)	AM Circuit Court  *12:45 Video Arraignment  PM DWI Trials	AM Trooper Trials  PM Trooper Trials	AM Community Service Req.
<b>(4<sup>th</sup>)</b>  AM Small Claims AM Reserve Judgements  PM Small Claims	Arraignments (Regular Tuesday Docket)	AM Criminal/Traffic Trials  PM Criminal/Traffic Trials	AM Civil Trials  PM Civil Trials	AM Community Service Req.
<b>(5<sup>th</sup>)</b>  <b>NO COURT</b> (Or Extra Civil Days)	Arraignments (Regular Tuesday Docket)	<b>NO COURT</b> (Or Extra Civil or Trooper Days)	<b>NO COURT</b> (Or Extra Civil or Trooper Days)	AM Community Service Req.

# **PULASKI COUNTY DISTRICT COURT D.W.I./SOBRIETY COURT PARTICIPANT HANDBOOK**



## **MISSION STATEMENT**

Pulaski County District Court Sobriety Court aims to improve community safety and reduce DWI recidivism by using best practices in providing a comprehensive, timely rehabilitation program for DWI offenders.

**PULASKI COUNTY DISTRICT COURT D.W.I./SOBRIETY COURT  
3001 WEST ROOSEVELT ROAD  
LITTLE ROCK, ARKANSAS 72204  
Phone: (501) 340-6968  
Fax: (501) 340-6788**

## **INTRODUCTION**

Welcome to the Pulaski County District Court-D.W.I./Sobriety Court. The Pulaski County District Court-D.W.I./Sobriety Court, a 12-month post adjudication program designed primarily for people who have incurred multiple drunken driving offenses. You enter the program by pleading guilty and being sentenced to D.W.I./Sobriety Court. You will receive little or no jail time then, but the maximum jail time may be imposed if you fail in the program and you can be billed for the cost of your incarceration in addition to the fine, costs, restitution, cost of counseling/treatment and probation monitoring. Arkansas Driver Control imposes drivers' license sanctions.

For a person to be eligible, they cannot have a history of violent crimes or sexual offenses, they must reside within Pulaski County, they cannot have any other pending charges and the Prosecuting Attorney must have no objections to their candidacy.

This handbook is provided to help you understand the services the Program provide the Program's rules, expectations of behavior and your rights as a recipient of substance abuse services. If you have any questions concerning the Program, or need clarification on any of the items found in this handbook, please feel free to contact your assigned counselor, probation officer or Court staff.

During your participation in this program, you are expected to refrain from all use of alcohol and drugs. Be honest and truthful while in the program, because we can work through almost any problem together. Be aware that this program is about accountability and personal responsibility and all participants are held to that standard. **SHOW UP ON TIME FOR APPOINTMENTS, HEARINGS AND TESTING.** Ultimately, this program is about self-respect and respect for others. Show respect for the time of others by appearing on time.

## **COST OF THE PROGRAM**

There are costs associated for probation monitoring that will vary depending on what *Phase* you are in within the program. This cost will vary depending on frequency of visits and testing required by the program. You will be expected to pay for the cost associated with drug/urine testing as they are incurred. The Court also utilizes alcohol monitoring. There is also a cost associated with treatment, occasionally there are funds available to help offset the cost of treatment, but availability is limited and you have to meet certain qualifications to be eligible. Your treatment provider will assist you in the process to see if you qualify. Please note that you will be expected to pay all fees owed for probation and treatment as you progress from one phase to the next.



## **TREATMENT**

D.W.I. /Sobriety Court participants must undergo a substance abuse assessment when entering the program. The assessment determines the proper level of treatment. There is very little tolerance for missed counseling appointments. If you do not believe you need treatment, you do not belong in D.W.I. /Sobriety Court. The Court will be communicating on a regular basis with your counselor to discuss progress and attendance. The D.W.I./Sobriety Court reserve the right to modify your treatment to better suit your needs as may be necessary.

## **THE D.W.I./SOBRIETY COURT TEAM**

The key to your success is the TEAM approach. The D.W.I./Sobriety Court Team consists of the Judge, Prosecutor, Defense Attorney, Probation Officer(s), Law Enforcement, Treatment Providers, D.W.I./Sobriety Court Graduates, Drug Testing Facilitators, and YOU. You are the main player. The rest of us are here to support you. Your progress is reviewed and discussed prior to review hearings by the team members.

## **REVIEW HEARINGS**

Participants in D.W.I./Sobriety Court are required to attend Review Hearings every one to four weeks, which is determined by your Phase. The Judge, Prosecutor, Defense Attorney, Law Enforcement, Probation Officers, Treatment Providers, other D.W.I./Sobriety Court participants, family members and friends are invited to attend these hearings. The Judge, along with the rest of the Team, will review your progress with your treatment providers and your probation officer, and determine what rewards, sanctions or adjustments may be appropriate for you.

You are encouraged to ask questions and voice any concerns you may have about your participation in the program. You will be given notice of your next report date at the end of each review hearing. It is your responsibility to keep track of your court dates, probation report dates, testing schedule, and treatment schedule, as you will have many appointments and meetings to attend, particularly in the early phases.

## **PROBATION REPORT DAYS**

D.W.I./Sobriety Court participants are expected to report to their Probation Officer on their assigned report day and to be on time. You should come prepared with proof of 12-step meeting (or a Court approved equivalent) attendance and any other verification that is requested. If you have changes in your life such as address, phone number, roommates, employment, etc. you need to inform your Probation Officer of those changes IMMEDIATELY.

You are also required to be available 24/7 for random call-in testing by a Probation representative. As a result of this requirement, all travel must be approved by the Court and Probation, particularly travel that requires an overnight stay or leaving Pulaski County or the county in which you reside. **Again, all trips must be preapproved by the Court and probation.**

### **EMPLOYMENT AND/OR SCHOOL**

The Judge may require you to obtain/maintain employment or enroll in a vocational/educational program. D.W.I./Sobriety Court requires that participants without a high school diploma pursue a General Equivalency Diploma (G.E.D.) or complete high school. If you are enrolled in a vocational/educational program, you will be required to attend classes and present documentation of course and/or program completion. Your employment and/or enrollment in an educational program may be verified by the Probation Officer appearing at your place of employment or the educational institution.

If you lose your job while in the program, you will be given a time frame in which to secure other employment. While searching for employment, you may be required to participate in job training or community service.

D.W.I. /Sobriety Court staff will routinely verify your employment and/or educational program through phone contact with the employer or educational institution, through copies of paycheck stubs, grade reports, class attendance records, etc. We strongly encourage you to notify our employer of your participation in the D.W.I./Sobriety Court Program including required court appearances and treatment sessions.

The Court will review any employment that requires the handling of alcoholic beverages as part of your job duties. Upon review, it may be required that an employment change is necessary. This requirement is to ensure that your contact with alcohol is abated, due to the fact that you are not allowed to consume and possess alcohol while in the program.

### **PBTs AND URINE SCREENS**

D.W.I./Sobriety Court participants are expected to undergo frequent PBTs and urine screens; possibly daily, and submit to random call in tests. Testing may increase or decrease depending on your success in the program.

Missed PBTs or urine screens are considered a positive result and subject to immediate sanction(s), and will be dealt with further at the next Review Hearing.

If you attempt to tamper with a test sample, or engage in any type of falsification of a submitted sample, or seek to have another do so, you will be subject to sanction(s) and/or termination from the program.

**NOTE:** If you believe you may test positive, you should notify your Probation Officer **before** you test.

**NOTE:** At any time during the program, you may be tested for drugs and/or alcohol by the Probation Officer, Law Enforcement, or a drug testing facility. Testing may include a drug test, breathalyzer, or any other form of testing deemed appropriate.

## **REWARDS & SANCTIONS**

In order to help encourage positive change, the program will utilize rewards and sanctions. This may include time spent in phases, increased or decreased appearances in court, and the imposition or suspension of community service, electronic home detention and even jail time.

## **TERMINATION**

You may be terminated from the program for a variety of reasons including:

- You petition the Court for voluntary termination;
- You exhibit violent behavior or threats of violent behavior toward yourself or others;
- You display inappropriate, disruptive or non-compliant behavior;
- You refuse to satisfactorily participate in program requirements;
- You are charged with another criminal offense;
- You fail to appear for review hearings, treatment appointments or report days;
- Repeated violation of program rules;
- Repeated dilute, missed or positive drug screens/PBT's.

## **RESIDENCE**

In order to participate in D.W.I./Sobriety Court, you must be a resident of Pulaski County. Your place of residence must be verified. If you attempt to falsify your place of residence, you may be subject to sanction(s) and/or termination from the program. You may not leave the area without obtaining permission from the D.W.I./Sobriety Court Team or your Probation Officer.

Your Probation Officer may appear at your place of residence at any time of the day or night to conduct a drug and/or alcohol test on you. As part of your participation in D.W.I./Sobriety Court, you agree to allow the officer to conduct the test. If you are not present at your residence, and you are not working or at school, or do not otherwise have a legitimate, verifiable reason for not being home, you may be subject to sanction(s) and/or termination from the program.

## **D.W.I. /SOBRIETY COURT PROGRAM DESCRIPTION**

Listed below are the general requirements for each phase. Please keep in mind that each participant in the D.W.I./Sobriety Court program has different needs: You may be required to participate in one or more activities that are not on this list. Ultimately the D.W.I./Sobriety Team will determine what program best fits your individual needs.

### **PHASE I**

- Weekly random call in drug & alcohol testing (2 to 3 times per week).
- Contact with Probation Officer a minimum of twice per week.
- Maintain a personal log/diary daily.
- Attendance for review hearings with the Court once every two weeks.
- 90 A.A. /N.A. meetings (or a Court approved equivalent) within 90 days (one per day), with verification.
- Obtain A.A./N.A. sponsor (if applicable) with verification and actively work a 12-step program (at least Steps 1-3)
- Meet with Treatment Provider, enroll in counseling as recommended by substance abuse assessment, with verification, no unexcused absences.
- Random home/employer visits by Probation/Law Enforcement.
- Employed or seeking employment or in school.
- Demonstrated a commitment to sobriety (no positive tests or screens).
- Completion of the Phase Up Form (prior to movement to next *Phase*)

### **PHASE II**

- Weekly random call in drug/alcohol testing.
- Contact with Probation Officer (1 to 2 times per week).
- Attendance for review hearings with the Court once every two weeks.
- Attendance at a minimum of three A.A. /N.A. meetings (or a Court approved equivalent) with verification & actively work a 12-step program (Steps 4-6).
- Random home visits by Probation/Law Enforcement.
- Continued recommended treatment sessions with treatment provider.
- Employment or in school.
- Continued commitment to sobriety (no positive tests or screens).
- Completion of the Phase Up Form (prior to movement to next *Phase*).

### **PHASE III**

- Weekly random call in drug/alcohol testing.
- Contact with Probation Officer (once every 2 weeks).
- Review Hearings attendance once every 2 weeks.
- Attendance at a minimum of two per week, A.A. /N.A. meetings (or a Court approved equivalent) & working a 12 step program (Step 7-9).
- Random home visits by Probation/Law Enforcement.
- Employment or in school.
- Continued recommended treatment sessions with treatment provider.
- Continued commitment to sobriety (no positive tests or screens).
- Completion of the Phase Up Form (prior to movement to next *Phase*).

### **PHASE IV**

- Weekly random call in drug/alcohol testing.
- Contact with Probation Officer (twice weekly).
- Attendance at a minimum of two per week, A.A. /N.A. meetings (or a Court approved equivalent) & working a 12 step program (Step 10-12).
- Review Hearing attendance at least once per month.
- Employment
- Completion of self-directed community service.
- Completion of written narrative describing life style changes noted while in program.
- Continued commitment to sobriety (no positive tests or screens).
- Continued recommended treatment sessions with treatment provider.
- Completion of the Phase Up Form (prior to graduation).

### **GRADUATION**

You will be eligible for graduation from the program when each of the following conditions has been met:

- You successfully complete each phase of the program (minimum 12 months);
- You have demonstrated sobriety for at least 120 consecutive days;
- You have a support system in place.
- The D.W.I. /Sobriety Court Team determine you are suitable for graduation.

## CONFIDENTIALITY

Federal law requires that drug court participants' identities and privacy be protected. In response to these regulations, the D.W.I. /Sobriety Court have developed policies and procedures that guard your privacy. Upon entry into D.W.I. /Sobriety Court, you will be asked to sign a *Consent for Disclosure and Exchange of Confidential Substance Abuse and Mental Health Information*. This disclosure of information gives the D.W.I. /Sobriety Court permission to obtain prior and current substance abuse treatment information and allows the D.W.I. /Sobriety Court teams to discuss your progress. You will be expected to allow the Teams' access to medical and other records of care and services (as necessary, and with your full knowledge) that may impact your participation in the program.

## D.W.I. /SOBRIETY COURT RULES OF ETIQUETTE

Here is a listing of rules regarding conduct from each participant for when appearing before the D.W.I. /Sobriety Court Team:

- Be quiet in Court and when it is your turn to talk to the Judge, call him "Judge" or "Your Honor".
- Turn off your cell phone.
- No chewing gum.
- Dress appropriately for court: a shirt or blouse, pants, dress or skirt of reasonable length; shoes must be worn at all times; clothing bearing violent, racist, sexist, drug or alcohol-related themes or promoting or advertising alcohol or drug use is considered inappropriate. No shorts, no gang attire, no tank tops or halter tops.
- No hats.
- Be prepared! Have any reports regarding A.A. /N.A. meetings, diary, proof of employment, etc.... with you.
- Most importantly, be on time! A pattern of late arrivals may result in a sanction.

Important telephone numbers:

Pulaski County District Court (Jack Hill).....	501 340-6968
Alcoholics Anonymous.....	501 664-6042
( <a href="http://www.arkansascentraloffice.org">www.arkansascentraloffice.org</a> )	
Recovery Centers of Arkansas (treatment services).....	501 614-4901

If you have any questions or concerns at any time, call one of the numbers above. You have many people supporting your efforts to succeed in this program. Your success is our success!

**DISTRICT COURT OF SHERWOOD**

2201 E Kiehl Ave  
Sherwood, AR 72120  
(501) 835-3693  
(501) 835-8918

**Milas H. Hale III**  
District Judge  
[mhale@cityofsherwood.net](mailto:mhale@cityofsherwood.net)

**Barbara Collier**  
Chief Clerk

June 22, 2017

Honorable Vann Smith  
CIRCUIT JUDGE  
Fourteenth Division  
401 West Markham  
Little Rock, AR 72116

Re: Administrative Plan for the Specialty Court – Sherwood DWI Court

Dear Judge Smith:

The Sherwood District Court has county-wide jurisdiction and hears traffic, misdemeanor, permits and planning violations, hot check, civil and small claims cases. Additionally, the court does preliminary hearings on felony cases before they are bound over to circuit court. It is served by one Judge, Milas “Butch” Hale III. Court sessions are Tuesday-Thursday from 7:30 a.m. until 11:00 a.m. Monday and Friday sessions are from 7:30 a.m. to 8:15, and are known as “jail docket.” The court recently started doing daily First Appearances for Circuit Court.

Please consider this the administrative plan for the specialty court known as the Sherwood DWI Court.

a) Describe the program and how it operates:

This court targets drunk drivers with a BAC of .17 or higher, who are known as “hardcore drunk drivers.” Most are charged with their second or third DWI. Upon a plea of guilty, they enter a one-year program of 4 phases,

which includes extensive group and individual therapy, probation with alcohol testing, and court review every two weeks. The model is very similar to that used in Drug Courts.

b) Provide the statutory and legal authority on which it is based:

A.C.A. §16-98-303, and Administrative Orders 14 and 18.

c) Certify that the program conforms to all applicable sentencing laws, including fines, court fees, and probation assessments.

I, Milas H. Hale III, do hereby certify that the program conforms to all applicable sentencing laws, including fines, court fees, and probation assessments.

d) Describe the program's use of court resources, including without limitation, prosecuting attorneys or public defenders, and the availability of such resources and how they will be provided.

The Court team are: Judge Milas "Butch" Hale III, Stephen Cobb (Prosecuting Attorney), Tjuana Byrd (Public Defender), Captain Jim Bedwell (Police), William Beasley, Jr., (Chief Clerk), Jay Blaylock (Probation), Victor (Treatment Provider-Family Services). All sessions are fully staffed.

e) Provide the source of funding for the program:

Funding is provided from grants from the Arkansas State Police Highway Safety Office and the Arkansas Dept. of Community Corrections. We are in compliance with all reporting requirements. After the initial start-up costs were met the funding now goes to education and team training so stay current on the best practices. Additionally, the city of Sherwood provides some funding to cover travel expenses incurred by the team. Defendants are expected to pay the costs associated with the treatment and probation since their fines are suspended. Some Defendants are ADAP funded. We try to qualify them upon entry of the program.

This program is one of the most effective programs I have seen that addresses hardcore drunk drivers. Before being exposed to it, I would commit the offender to 90 days in jail, often suspended, and move on to the next case. But



hearing the testimonies of those whose lives have been changed by this program helped changed our focus to helping those who struggle with addictions.

Please let me know if you need any further information.

Sincerely,

/s/ Milas "Butch" Hale III  
District Judge – Sherwood Division

## DISTRICT COURT ADMINISTRATIVE PLAN

### JACKSONVILLE DISTRICT COURT, PULASKI COUNTY, ARKANSAS

1. **JUDGES:** The Jacksonville District Court is served by one state district Judge. The Judges serves In the designated divisions of the courts as follows:

Jacksonville District Court	Traffic Division Criminal Division Civil Division Small Claims	Jacksonville
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2. **COURT:** Sessions of court are generally scheduled on:

Traffic Division Jacksonville Trials, Plea & Arraignment, and Reviews	Tuesday	9:00 A.M.
Criminal Division Jacksonville Trials and Reviews	Wednesday	1:30 P.M.
Civil/Small Claims Jacksonville Trials	Wednesday	10:30 A.M.
Plea & Arraignment Jacksonville Criminal and Show Cause	Thursday	9:00 A.M.
Video Arraignment Jacksonville	Monday and Wednesday	9:00 A.M.
Bond Hearing Jacksonville	Wednesday	1:00 P.M.
Saturday Court (probable cause) Little Rock	every 6 weeks	8:00 A.M.

3. **TYPES OF CASES:** The following cases are heard at these locations

Traffic Division	Jacksonville	Moving, Non Moving, DWI
Criminal Division	Jacksonville	Criminal/Felony First Appearances
Civil/Small Claims	Jacksonville	Civil
Plea & Arraignment	Jacksonville	Traffic & Criminal

4. **SPECIALTY PROGRAMS:** We do not have any specialty programs

5. **CIRCUIT COURT:** The judge will go to Circuit Court the 2<sup>nd</sup> and 4<sup>th</sup> Thursday of each month for Child Support Hearing

Date

5/01/18

JACKSONVILLE DISTRICT JUDGE

DISTRICT COURT ADMINISTRATIVE PLAN  
Maumelle District Court, Pulaski County, Arkansas

1. JUDGES: The Maumelle District Court is served by one judge. The judge serves in the designated divisions of the court as follows:

Maumelle District Court	Traffic Division Criminal Division Civil Division	Maumelle
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2. COURT: Sessions of the court are generally scheduled as follows:

Video Arraignment	Maumelle	Tuesday 1:00 p.m.
Traffic Division Criminal Division Plea & Arraignment	Maumelle	Tuesday 1:30 p.m. for Plea & Arraignment and Review Tuesday 2:30 p.m. for Trials with the Public Defender 1 <sup>st</sup> and 3 <sup>rd</sup> Thursday 10:00 a.m. for Trials with Private Attorneys
Probable Cause and Bond Hearings	Maumelle	As Required
Saturday Court	Pulaski Co Jail 8:00 A.M.	Shared responsibility with other Pulaski County district judges: Sit approx.. once every 10 weeks
Civil/Small Claims	Maumelle	Every 3 <sup>rd</sup> Thursday 9:00 A.M.

3. TYPES OF CASES: The following cases are heard by the court:

Traffic Division	Maumelle	Moving, Non-Moving, DWI
Criminal Division	Maumelle	Criminal
Plea & Arraignment	Maumelle	Traffic, Criminal, Ordinance
Civil/Small Claims	Maumelle	Civil, Small Claims

4. SPECIALTY PROGRAMS: Maumelle District Court has no specialty programs.

DATE June 19, 2019

[Rita Bailey]

**2017-2018 DISTRICT COURT ADMINISTRATIVE PLAN**  
**PERRY COUNTY DISTRICT COURT, PERRY COUNTY, ARKANSAS**

1. **JUDGES:** The Perry County District Court is served by one local district judge. The judge presides over the following dockets:

Perry County Criminal / Traffic Court  
City of Perryville Criminal / Traffic Court  
Perry County Small Claims  
Perry County Civil Division  
Perry County Felony Plea and Arraignment / Reviews

2. **COURT:** Sessions of the court are **generally** scheduled on:

Criminal / Traffic Trials	1st Thursday each month at 1:00 pm
Civil / Small Claims	1st Thursday each month at the conclusion of criminal trials
Probation Review	2nd Thursday each month at 1:00 pm
Criminal / Traffic Plea and Arraignment	3rd Thursday each month at 1:00 pm
Felony Plea and Arraignment / Reviews	2nd Thursday each month at 1:00 pm
Bond Hearings	Tuesday, Thursday and Saturday at 7:30 am (and other times as necessary)

All cases are heard at the Perry County Courts Building at 713 Aplin Ave., Perryville, Arkansas, 72126, except for bond hearings, which are held at the Perry County Detention Center.

We do not currently have any specialty programs.

DATE: 6/26/17



Perry County District Judge

## DISTRICT COURT ADMINISTRATIVE PLAN

33<sup>rd</sup> District Court District, Hot Spring and Grant Counties, Arkansas

1. JUDGES: The 33<sup>rd</sup> District Court is served by one state district judge. The judge serves in the designated divisions of the court as follows:

Sherry Burnett	Hot Spring County Division	Malvern, Arkansas
	Malvern Division	Malvern, Arkansas
	Rockport Division	Rockport, Arkansas
	Grant County Division	Sheridan, Arkansas
	Sheridan Division	Sheridan, Arkansas

2. COURT: Sessions of court are generally scheduled on:

Hot Spring County Division	Malvern, Arkansas	Thursdays	8:30 a.m.
Malvern Division	Malvern, Arkansas	Mondays	8:30 a.m.
Rockport Division	Rockport, Arkansas	Mondays	8:30 a.m.
Grant County Division	Sheridan, Arkansas	Tuesdays	1:30 p.m.
Sheridan Division	Sheridan, Arkansas	Tuesdays	1:30 p.m.

3. TYPES OF CASES: The following cases are heard at these locations:

Hot Spring County Division	Malvern, Arkansas	Traffic and Criminal Misdemeanors
Hot Spring County Division	Malvern, Arkansas	Small Claims and Civil
Malvern Division	Malvern, Arkansas	Traffic and Criminal Misdemeanors
Rockport Division	Rockport, Arkansas	Traffic and Criminal Misdemeanors
Grant County Division	Sheridan, Arkansas	Traffic and Criminal Misdemeanors
Grant County Division	Sheridan, Arkansas	Small Claims and Civil
Sheridan Division	Sheridan, Arkansas	Traffic and Criminal Misdemeanors

4. ASSIGNMENTS TO DISTRICT JUDGE: The District Judge may have primary responsibility to preside over the following cases including scheduling and related administrative duties:

- Pro se uncontested divorces;
- Forcible Entry and Detainers and Unlawful Detainer;
- Search warrants pursuant to Rule 13.1;
- Arrest warrants pursuant to Rule 7.1;
- Collection cases – uncontested default judgment motions, uncontested garnishments, post judgment contempt hearings for debtor failure to file financial schedule, motions for extension of time for service of process, uncontested motions for summary judgment or judgment on the pleadings;

- Orders of Protection;
- Civil, domestic relations and probate cases upon the consent of all parties pursuant to Administrative Order No. 18(d);
- Criminal case First Appearances pursuant to Rule 8.1 through 8.4; and bond hearings.

The District Judge will not be primarily responsible for, but will be authorized to handle the following matters when the Circuit Judge is unavailable:

- Requests for ex-parte mental commitment orders;
- Requests for ex-parte drug/alcohol commitment orders;
- Transport orders for incarcerated litigants or witnesses.

DATE: 8/14/2017

  
\_\_\_\_\_  
Sherry Burnett

**38<sup>th</sup> DISTRICT COURT ADMINISTRATIVE PLAN  
HEMPSTEAD and NEVADA COUNTIES**

**DISTRICT COURT ADMINISTRATIVE PLAN**

1. JUDGE: The 38<sup>th</sup> District Court is served by Tony Yocom, State Court District Judge. The judge serves in the designated Departments of the Court as follows:

<u>Hempstead County Department</u>	<u>Division # 38</u>	<u>Hope</u>
<u>Nevada County Department</u>	<u>Division # 38</u>	<u>Prescott</u>

2. COURT: Sessions of court are generally scheduled on:

<u>Hempstead County Department</u>	<u>Hope</u>	<u>Mondays &amp; Tuesdays</u>	<u>9:00 a.m.</u>
<u>Nevada County Department</u>	<u>Prescott</u>	<u>Wednesdays</u>	<u>1:00 p.m.</u>
<u>Hempstead &amp; Nevada County Departments</u>	<u>Thursdays &amp; Fridays</u>	<u>Special Settings As Needed</u>	

3. TYPES OF CASES: The following cases are heard at these locations:

<u>Hempstead County Department</u>	<u>Hope</u>	<u>Traffic, Misdemeanor Criminal, Small Claims and Civil Cases</u>
<u>Nevada County Department</u>	<u>Prescott</u>	<u>Traffic, Misdemeanor Criminal, Small Claims and Civil Cases</u>

4. SPECIALTY PROGRAMS: The Court runs no Specialty Programs.

  
\_\_\_\_\_  
TONY YOCOM, District Judge

8-8-17  
\_\_\_\_\_  
DATE

# STATE DISTRICT 37 COURT ADMINISTRATION PLAN FOR

## Miller and Lafayette Counties

- JUDGES: District 37 is served by one state district judge. The judge serves in the designated departments as follows:

Texarkana, AR District Court	100 N. State Line, Box 2	Texarkana, AR 75501
Miller County District Court	2300 East Street	Texarkana, AR 1854
Lafayette County District Court	110 E. 4 <sup>th</sup> Street	Lewisville, AR 71845
Lewisville District Court	110 E. 4 <sup>th</sup> Street	Lewisville, AR 71845
Bradley District Court	410 Pullman	Bradley, AR 71826
Stamps District Court	207 E. Antigo	Stamps, AR 71860

- COURT: Sessions of court are generally scheduled on:

### Miller County:

Criminal Division – City	Texarkana, AR	Tuesday & Thursday	1 pm
Criminal Division – County	Miller County, AR	Monday	1 pm
Civil Division	Texarkana, AR	2nd Thursday	9 am
Small Claims Division	Texarkana, AR	2 <sup>nd</sup> Friday	9 am

### Lafayette County:

Criminal Division – County	Lafayette County, AR	1st & 3rd Wednesday	1 pm
Criminal Division – City	Lewisville, AR	1st & 3rd Wednesday	9 am
Criminal Division – City	Bradley, AR	2nd Monday	9 am
Criminal Division – City	Stamps, AR	4th Monday	9 am
Civil & Small Claims Division	Lewisville, AR	5 <sup>th</sup> Wednesday (as needed)	9 am

- TYPES OF CASES: The following cases are heard at these locations:

### Miller County:

Criminal Division – City	Texarkana, AR	Misdemeanors, Traffic
Criminal Division – County	Miller County, AR	Misdemeanors, Traffic, Felony & Misdemeanor 1st Appearances, Criminal Evictions, Hot Checks
Civil Division	Texarkana, AR	Up to \$25,000
Small Claims Division	Texarkana, AR	Up to \$5,000

### Lafayette County:

Criminal Division – County	Lafayette County, AR	Misdemeanors
Criminal Division – City	Lewisville, AR	Misdemeanors
Criminal Division – City	Bradley, AR	Misdemeanors
Criminal Division – City	Stamps, AR	Misdemeanors
Civil	Lewisville, AR	Up to \$25,000
Small Claims	Lewisville, AR	Up to \$5,000



4. SPECIALITY PROGRAMS: The following specialty programs are provided:

We have no specialty programs in State District 37 Courts.

DATE:

6/19/17

WREN AUTREY

State District 37 Judge

# **IN THE DISTRICT COURT OF CLARK COUNTY, ARKANSAS**

## **40<sup>TH</sup> State Judicial District**

Pursuant to the Supreme Court's Administrative Order No. 18

### **DISTRICT COURT ADMINISTRATIVE PLAN**

#### **Clark County District Court**

1. **JUDGE:** The Clark County District Court is served by one state district judge, Judge Randy L. Hill. The judge serves in the designated departments of the court as follows:

Clark County Sheriff's Office - Arkadelphia, AR  
Arkadelphia Police Department - Arkadelphia, AR  
Gurdon Police Department – Gurdon, AR  
Caddo Valley Police Department – Caddo Valley, AR  
Amity Police Department – Amity, AR

2. **COURT:** Sessions of court are generally scheduled on:

Clark County Sheriff's Office – 2<sup>nd</sup> and 4<sup>th</sup> Wednesday  
Arkadelphia Police Department – 1<sup>st</sup> and 3<sup>rd</sup> Wednesdays  
Gurdon Police Department – every other month on 3<sup>rd</sup> Thursday morning  
Amity Police Department – every other month on 4<sup>th</sup> Wednesday  
Caddo Valley Police Department – every month on 3<sup>rd</sup> Tuesday  
Civil/Small Claims for entire county – 2<sup>nd</sup> and 4<sup>th</sup> Tuesdays at 1:00 PM

3. **TYPES OF CASES:** The following cases are heard at these locations:

Traffic and criminal offenses filed thru the Clark County Sheriff's Office are adjudicated in the Clark County District Courtroom in Arkadelphia, AR.

Traffic and criminal offenses filed thru the Arkadelphia Police Department are adjudicated in the Clark County District Courtroom in Arkadelphia, AR.

All civil and small claims adjudicated in the Clark County District Courtroom in Arkadelphia, AR.

Traffic and criminal offenses filed thru the Amity Police Department are adjudicated in the Clark County District Courtroom in Arkadelphia, AR.

Traffic and criminal offenses filed thru the Gurdon Police Department are adjudicated in the Clark County District Courtroom in Arkadelphia, AR.

Traffic and criminal offenses filed thru the Caddo Valley Police Department are adjudicated in the Clark County District Courtroom in Arkadelphia, AR.

4. SPECIALTY PROGRAMS: The following specialty programs are provided: DWI/DRUG Court each 2<sup>nd</sup> Thursday afternoon of each month at 1:00 PM.
- a. This is a post-adjudication program that is strictly voluntary and allows offenders to be more closely monitored with a tailored review of progress with a goal of recovery.
  - b. The DWI/Drug Court is provided and based on Arkansas Statute 5-4-322.
  - c. Upon completion of the Drug/DWI court program, the probation team will certify the terms of compliance of the offender to the court and they will receive a graduation certificate.
  - d. When court is in session, there are members of the probation team, court staff, prosecuting attorney, public defender, private attorneys and local law enforcement.
  - e. There are no outside sources of funding for the DWI/Drug Court.

DATE: June 14, 2017

  
\_\_\_\_\_  
Randy L. Hill

**IN THE DISTRICT COURT OF ASHLEY COUNTY, ARKANSAS  
HAMBURG AND CROSSETT DEPARTMENTS**

**DISTRICT COURT ADMINISTRATIVE PLAN**

Pursuant to Administrative Order No. 18 of the Arkansas Supreme Court, the undersigned District Judge proposes this Administrative Plan for submission to the Supreme Court.

1. JUDGES: The Hamburg and Crossett Departments of the Ashley County District Court are served by one district judge, Reid Harrod.

2. COURT: Sessions of the courts are generally scheduled as follows:

SEE EXHIBIT "A" *(on back of page)*

3. TYPES OF CASES: Both the Hamburg and Crossett Departments hear City and County misdemeanor criminal cases, traffic offenses, Game and Fish violations and Highway Department cases. They also each maintain a Civil and Small Claims docket. In addition, the Hamburg Department currently conducts felony preliminary hearings and assists in the issuance of Search and Arrest Warrants in felony cases. Pursuant to authority granted under the Amended Administrative Plan for 2017 adopted by the Circuit Court Judges in the Tenth Judicial District, it is anticipated that the Hamburg Department will also hear uncontested divorces, civil commitments and other non-jury matters as agreed upon on a case by case basis. To facilitate this, arrangements have been made for the purchase and installation of necessary recording equipment as prescribed by Administrative Order No. 4.

4. SPECIALTY PROGRAMS: The Ashley County District Court currently has no specifically designated specialty programs. However, the Court is attempting to establish procedures and policies designed to coordinate mental health evaluations and treatment, when indicated, for defendants involved in Criminal proceedings.

DATE: 6-30-17

  
Reid Harrod, Judge

**ASHLEY COUNTY DISTRICT COURT  
2018 CALENDAR**

Monday	Tuesday	Wednesday	Thursday	Friday
1 <sup>st</sup> Circuit/Conflict	<u>Hamburg</u> City Plea	<u>Hamburg</u> Civil	<u>Hamburg</u> City Trial	Circuit/Conflict
2 <sup>nd</sup> <u>Crossett</u> FTC/Probation Violations	<u>Crossett</u> City Plea	<u>Hamburg</u> Small Claims	<u>Hamburg</u> County Trial	Circuit/Conflict
3 <sup>rd</sup> Circuit/Conflict	<u>Hamburg</u> County Plea	<u>Crossett</u> Civil	<u>Crossett</u> City Trial	Circuit/Conflict
4 <sup>th</sup> <u>Hamburg</u> FTC/Probation Violations	<u>Crossett</u> County Plea	<u>Crossett</u> Small Claims	<u>Crossett</u> County Trial	Circuit/Conflict
5 <sup>th</sup> Circuit/Conflict				

Exhibit A

**DISTRICT COURT ADMINISTRATIVE PLAN**

28th State District Court, Bradley and Drew Counties, Arkansas

1. JUDGES: The 28th State District Court is served by one state district judge. The judge serves in the designated departments of the court as follows:

Monticello DepartmentMonticello, ArkansasWarren DepartmentWarren, Arkansas

2. COURT: Sessions of court are generally scheduled on:

Monticello Dept. - criminal cases are heard on first, second, and third Tuesdays of the month; criminal cases are heard on first and third Thursdays; civil cases are heard on the second Friday; first appearances, misdemeanor and felony, are heard as needed

Warren Dept. - criminal cases are heard on first, second, and third Wednesdays of the month; criminal cases are heard on second Thursday; civil cases are heard on the third Friday; first appearances, misdemeanor and felony, are heard as needed

3. TYPES OF CASES: The following cases are heard at these locations:

Monticello Dept.MonticelloAll types of casesWarren Dept.WarrenAll types of cases

4. SPECIALTY PROGRAMS: None.

DATE: June 23, 2017



Bruce Anderson, District Judge

**PURSUANT TO THE SUPREME COURT'S ADMINISTRATIVE ORDER NO.18  
27<sup>TH</sup> STATE DISTRICT COURT ADMINISTRATIVE PLAN  
PART OF THE ADMINISTRATIVE PLAN OF THE 10<sup>TH</sup> JUDICIAL DISTRICT**

The Administrative Plan for the 27<sup>th</sup> State District Court covers all District Court proceedings for Desha and Chicot Counties.

The State District Court Judge is Melinda N. French whose office is located at the McGehee Justice Facility, 2412 Hwy 65 North, McGehee, AR 71654.

**DESHA COUNTY DISTRICT COURT**

The Desha County District Court consists of two (2) departments, which are: McGehee and Dumas.

The **McGehee** Department has four (4) divisions: Criminal, Traffic, Small Claims and Civil.

Criminal and Traffic Court is scheduled for the First and Second Thursday of each month at 9:00 a.m. at the McGehee Justice Facility, 2412 Hwy 65 North, McGehee, AR 71654.

Small Claims Court, docket review and administrative duties are scheduled for the Third week of each month on dates and times according to case load at the McGehee Justice Facility, 2412 Hwy 65 North, McGehee, AR 71654.

Civil Claims Court, docket review and administrative duties are scheduled for the Fourth week of each month on dates and times according to case load at the McGehee Justice Facility, 2412 Hwy 65 North, McGehee, AR 71654.

First Appearances, Warrants (Search & Arrest) and returns, Administrative office duties and overload cases are scheduled for Mondays (all other days also) as needed for Desha and Chicot County for all departments as required.

End of the month reports are reviewed on or before the 10<sup>th</sup> day of each month.

Court Clerk	Deputy Clerk	Probation Officer	Chief of Police
Leslie Hornaday	Sara Ferrar	Crystal Regalato	Jim White
2412 Hwy 65 North	2412 Hwy 65 North		2412 Hwy 65 North
McGehee, AR 71654	McGehee, AR 71654		McGehee, AR 71654

The **Dumas** Department has four (4) divisions: Criminal, Traffic, Small Claims and Civil.

Criminal and Traffic Court is scheduled for the First and Second Tuesday of each month at 9:00 a.m. at the Dumas Justice Facility, Waterman Street, Dumas, AR 71639.

Small Claims Court, docket review and administrative duties are scheduled for the Third week of each month on dates and times according to case load at the Dumas Justice Facility, Waterman Street, Dumas, AR 71639.

Civil Claims Court, docket review and administrative duties are scheduled for the Fourth week of each month on dates and times according to case load at the Dumas Justice Facility, Waterman Street, Dumas, AR 71639.

First Appearances, Warrants (Search & Arrest) and returns, Administrative office duties and overload cases are scheduled for Mondays (all other days also) as needed for Desha and Chicot County for all departments as required.

End of the month reports are reviewed on or before the 10<sup>th</sup> day of each month.  
Time cards for payroll and comp time reports are reviewed every two (2) weeks.  
Purchase orders are signed each day as needed for city clerk.

Court Clerk	Deputy Clerk	Probation Officer	Chief of Police
April Patterson	Lauren Odaware	Crystal Regalato	Everett Cox
Waterman St	Waterman St		Waterman St
Dumas, AR 71639	Dumas, AR 71639		Dumas, AR 71639

The **Chicot County District Court** consists of three (3) departments, which are: Lake Village, Dermott and Eudora.

The **Lake Village Department** has four (4) divisions: Criminal, Traffic, Small Claims and Civil.

Criminal and Traffic Court is scheduled for the First and Second Wednesday of each month at 9:30 a.m. at the Lake Village District Court, 514 Church Street, Lake Village, AR 71653.

Small Claims Court, docket review and administrative duties are scheduled for the Third week of each month on dates and times according to case load at the Lake Village District Court, 514 Church Street, Lake Village, AR 71653.

Civil Claims Court, docket review and administrative duties are scheduled for the Fourth week of each month on dates and times according to case load at the Lake Village District Court, 514 Church Street, Lake Village, AR 71653.

First Appearances, Warrants (Search & Arrest) and returns, Administrative office duties and overload cases are scheduled for Mondays (all other days also) as needed for Desha and Chicot County for all departments as required.



End of the month reports are reviewed on or before the 10<sup>th</sup> day of each month. Checks are approved and signed for end of the month reports at this time. Purchase orders are also approved for the City Clerk.

Court Clerk	Deputy Clerk	Probation Officer	Chief of Police
Kayla Pitts	Scilar Ray	Crystal Regalato	Percy Wilburn
514 Church Street	514 Church Street		514 Church Street
Lake Village, AR 71653	Lake Village, AR 71653		Lake Village, AR 71653

The **Dermott** Department has four (4) divisions: Criminal, Traffic, Small Claims and Civil.

Criminal and Traffic Court is scheduled for the First Friday of each month at 9:30 a.m. at the Dermott District Court, Dermott, AR 71638.

Small Claims Court, docket review and administrative duties are scheduled for the Third week of each month on dates and times according to case load at the Dermott District Court, Dermott, AR 71638

Civil Claims Court, docket review and administrative duties are scheduled for the Fourth week of each month on dates and times according to case load at the Dermott District Court, Dermott, AR 71638.

First Appearances, Warrants (Search & Arrest) and returns, Administrative office duties and case overload are scheduled for Mondays (all other days also) as needed for Desha and Chicot County for all departments as required.

End of the month reports are reviewed on or before the 10<sup>th</sup> day of each month. Checks are reviewed and signed at this time for the end of the month reports.

Court Clerk	Deputy Clerk	Probation Officer	Chief of Police
Vache Gaines	N/A	Crystal Regalato	Eric Evans

The **Eudora** Department has four (4) divisions: Criminal, Traffic, Small Claims and Civil.

Criminal and Traffic Court is scheduled for the Second Friday of each month at 9:30 a.m. at the Eudora Chamber of Commerce Building, Main Street, Eudora, AR 7165.

Small Claims Court, docket review and administrative duties are scheduled for the Third week of each month on dates and times according to case load at the Eudora District Court, Main Street, Eudora, AR.

Civil Claims Court, docket review and administrative duties are scheduled for the Fourth week of each month on dates and times according to case load at the Eudora District Court, Main Street, Eudora, AR.

First Appearances, Warrants (Search & Arrest) and returns, Administrative office duties and case overload are scheduled for Mondays (all other days also) as needed for Desha and Chicot County for all departments as required.

End of the month reports are reviewed on or before the 10<sup>th</sup> of each month.

Court Clerk  
Jennifer Bordelon  
Main Street  
Eudora, AR

Deputy Clerk  
N/A

Probation Officer  
Crystal Regalato

Chief of Police  
William ElAmin  
Main Street  
Eudora, AR

  
MELINDA N. FRENCH  
27<sup>TH</sup> STATE DISTRICT JUDGE

**ADMINISTRATIVE PLAN**  
**SOUTH ARKANSAS COUNTY DISTRICT COURT**  
(Effective January 1, 2018)

The District Judge for the South Arkansas County District Court purposes the following plan pursuant to Arkansas Supreme Court Administrative Order No. 18:

**ADMINISTRATIVE PLAN**

The Judge shall meet periodically with the District Court Clerk and shall consider case management, administrative procedures, forms, calendars, etc. Any modification of the plan shall be decided by the Judge and shall be submitted for approval. Each year a calendar shall be printed and published indicating the court assignments and court dates.

The South Arkansas County District Court is served by one district judge. The judge serves in the designated departments of the court as follows:

B. Park Eldridge, Jr.	DeWitt Department	DeWitt, Arkansas
B. Park Eldridge, Jr.	Gillett Department	Gillett, Arkansas
B. Park Eldridge, Jr.	St. Charles Department	St. Charles, Arkansas

**COURT SESSIONS:** Sessions of the Court are generally scheduled as follows:


DeWitt Department:	1st and 3rd Tuesday of each Month.
Gillett Department:	1st Tuesday of each Month
St. Charles Department:	3rd Tuesday of each Month

**CASE ALLOCATION**

DeWitt Department:	Criminal Cases, Civil Cases, Small Claims, and Traffic Cases
Gillett Department:	Criminal Cases and Traffic Cases generated in the City Limits of Gillett, Arkansas
St. Charles Department:	Criminal Cases and Traffic Cases generated in the City Limits of St. Charles, Arkansas

**SPECIAL PROGRAMS:** There are no specialty courts in the district.

DATED: 6/27/17

  
B. Park Eldridge, Jr.  
District Court Judge  
South Arkansas County District Court

**IN THE DISTRICT COURT OF JEFFERSON COUNTY, ARKANSAS  
PINE BLUFF DEPARTMENT**

Pursuant to the Supreme Court's Administrative Order No. 18

**DISTRICT COURT ADMINISTRATIVE PLAN**

Jefferson County District Court, Jefferson County, Arkansas

1. JUDGE: The Jefferson County District Court is served by one state District Judge. The Judge serves in the designated departments of the Court as follows:

Kimberly C. Bridgforth	Pine Bluff Department	Pine Bluff, Arkansas
Kimberly C. Bridgforth	Alzheimer Department	Alzheimer, Arkansas
Kimberly C. Bridgforth	Humphrey Department	Humphrey, Arkansas
Kimberly C. Bridgforth	Redfield Department	Redfield, Arkansas
Kimberly C. Bridgforth	Wabbaseka Department	Wabbaseka, Arkansas
Kimberly C. Bridgforth	White Hall Department	White Hall, Arkansas

2. COURT: Sessions of Court are generally scheduled on:

Pine Bluff Department	Monday, Tuesday, Wednesday, Thursday, and Friday
Alzheimer Department	Fourth Wednesday each month
Humphrey Department	Second Tuesday every other month
Redfield Department	Second Wednesday each month
Wabbaseka	Second Tuesday each month
White Hall	First and Third Wednesday each month



3. TYPES OF CASES: The following cases are heard at these locations:

Pine Bluff Department	Traffic Offenses, Criminal Offenses, Civil and Small Claims Cases, and Felony First Appearances and Probable Cause Hearings
Altheimer Department	Traffic and Criminal Cases that occur within Altheimer, Arkansas
Humphrey Department	Traffic and Criminal Cases that occur within Humphrey, Arkansas
Redfield Department	Traffic and Criminal Cases that occur within Redfield, Arkansas
Wabbaseka Department	Traffic and Criminal Cases that occur within Wabbaseka, Arkansas
White Hall Department	Traffic and Criminal Cases that occur within White Hall, Arkansas

4. SPECIALTY PROGRAMS: The following specialty programs are provided:

DWI Court, at Jefferson County District Court, Pine Bluff Department

DWI Court meets with multiple DWI Offenders on a weekly basis. They are tested, personal issues are addressed along with compliance issues.

DWI Team Members consist of the Judge and Court Personnel, Prosecuting Attorney, Public Defender, Treatment Professionals, and Law Enforcement. Defendants are seen by the Court each Tuesday.

The DWI Court is funded by court budget, personal donations, and the Court administration of Justice fund.

Veterans Court, at Jefferson county District Court, Pine Bluff Department

Held the second Thursday of each month.

Funded by the Veteran's Administration.

**IN THE PINE BLUFF DISTRICT COURT OF ARKANSAS  
PINE BLUFF DEPARTMENT**

Pursuant to the Supreme Court's Administrative Order No. 18

**DISTRICT COURT ADMINISTRATIVE PLAN**

Pine Bluff District Court, Pine Bluff, Arkansas

1. JUDGE: The Pine Bluff District Court is served by one state District Judge. The Judge serves in the following designated Court as follows:

John L. Kearney	Pine Bluff Department	Pine Bluff, Arkansas
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2. COURT: Sessions of Court are generally scheduled on:

Pine Bluff Department	Monday, Tuesday, Wednesday, Thursday, and Friday
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3. TYPES OF CASES: The following cases are heard at this location:

Pine Bluff Department	Traffic Offenses, Criminal Offenses, Civil and Small Claims Cases, and Felony First Appearances and Probable Cause Hearings
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4. SPECIALTY PROGRAMS: The following specialty programs are provided:

Veterans Court	Held second Thursday of each month and is funded by the Veterans Administration.
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## **29<sup>TH</sup> DISTRICT COURT DISTRICT 3<sup>RD</sup> DIVISION SCHEDULE FOR 2017:**

### **ALL DEPARTMENTS**

Probable cause and first appearance hearings: every Monday 9:00 a.m. and all other times as needed

Small claims and civil: 1<sup>st</sup> Tuesday, 9:00 a.m., and special settings as needed

### **LINCOLN COUNTY DISTRICT COURT**

<u>Criminal and traffic plea day:</u>	3 <sup>rd</sup> Thursday, 9:00 a.m.
<u>Criminal and traffic trials:</u>	1 <sup>st</sup> Thursday, 1:30 p.m.
<u>Criminal and traffic reviews:</u>	3 <sup>rd</sup> Tuesday, 9:00 a.m.

### **STAR CITY DEPARTMENT**

<u>Criminal and traffic plea day:</u>	4 <sup>th</sup> Wednesday, 9:00 a.m.
<u>Criminal and traffic trials:</u>	1 <sup>st</sup> Thursday 1:30 p.m.
<u>Criminal and traffic reviews:</u>	3 <sup>rd</sup> Tuesday, 9:00 a.m.

### **GRADY DEPARTMENT**

<u>Criminal and traffic plea day:</u>	1 <sup>st</sup> Wednesday, 9:00 a.m.
<u>Criminal &amp; traffic trials:</u>	1 <sup>st</sup> Wednesday, 10:30 a.m.
<u>Criminal &amp; traffic reviews:</u>	3 <sup>rd</sup> Wednesday, 9:00 a.m.

### **GOULD DEPARTMENT**

<u>Criminal and traffic plea day:</u>	2 <sup>nd</sup> Wednesday, 9:00 a.m.
<u>Criminal &amp; traffic trials:</u>	2 <sup>nd</sup> Wednesday, 10:30 a.m.
<u>Criminal &amp; traffic reviews:</u>	3 <sup>rd</sup> Wednesday, 10:30 a.m.

Fridays are reserved for special settings for Jefferson County and Pine Bluff conflict cases for 1<sup>st</sup> and 2<sup>nd</sup> Division as needed.

Date:

6/8/17

Date:

6/8/17

Date:

6/8/17

  
Kimberly C. Bridgforth

Jefferson County District Judge

  
John L. Kearney

Pine Bluff District Judge

  
Phillip Green

Lincoln County District Judge



**IN THE SIXTH JUDICIAL DISTRICT COURT OF SEBASTIAN, COUNTY  
ARKANSAS  
GREENWOOD DISTRICT**

Pursuant to the Supreme Court's Administrative Order No. 18

**DISTRICT COURT ADMINISTRATIVE PLAN**

Greenwood District, Sebastian County, Arkansas

**SEBASTIAN COUNTY  
DISTRICT COURT**

**MAY 18 2017**

**GREENWOOD  
DIVISION**

1. JUDGE: The Sixth Judicial District Court, Greenwood District is served by one state district judge. The judge serves in the designated departments of the court as follows:

Michael Wagoner	Greenwood Department	Greenwood, Arkansas
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Michael Wagoner	Barling Department	Barling, Arkansas
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Michael Wagoner	Central City Department	Central City, Arkansas
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2. COURT: Sessions of court are generally scheduled on:

Greenwood Department	Monday, Wednesday, Thursday
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Barling Department	First and third Friday of each month
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Central City Department	Fourth Tuesday of each month
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3. TYPES OF CASES: The following cases are heard at these locations:

Greenwood Department	traffic offenses, criminal offenses, small claims cases, and civil cases.
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Barling Department	traffic offenses and criminal offenses that occur within Barling.
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Central City Department	traffic offenses and criminal offenses that occur within Central City.
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4. SPECIALTY PROGRAMS: There are currently no specialty courts in the district.

Date: 5-18-2017

  
\_\_\_\_\_  
Michael Wagoner, District Court Judge

**DISTRICT COURT OF SEBASTIAN COUNTY, ARKANSAS  
FORT SMITH DEPARTMENT  
ADMINISTRATIVE PLAN**

1. JUDGES: The Fort Smith District Court is served by three state district judges. The judges are, for election purposes, designated by divisions of the court as follows:

Jim O'Hern	Division #1	Fort Smith, AR
Ben Beland	Division #2	Fort Smith, AR
Claire Borengasser	Division #3	Fort Smith, AR

2. COURT: The Fort Smith District Court has three designated divisions, city, state and civil/small claims. Each of the three judges presides over one of the divisions on a specific day:

City Division	5 days a week M, T, W, TH	9:00 am to noon
		1:30 pm to end
	F (Prisoner Arraignments)	9:15 am till noon
	F (Non-mandatory pleas)	3:00 pm till end
State Division	4 days a week M, T, TH	9:00 am to noon
		1:30 pm till end
	F (Prisoner Arraignments)	9:15 am till noon
Small Claims	1 <sup>st</sup> & 3 <sup>rd</sup> week of month, W	9:00 am till noon
	(Landlord Tenant Evictions)	8:15 am till 9:00
Civil	1 day a week, W	1:30 p.m. till end

\*See the attached schedule

3. TYPES OF CASES: The following cases are heard in these sessions:

City Division- Prosecuted by the City of Fort Smith, misdemeanors, traffic, city ordinances, environmental code enforcement

State Division- Prosecuted by Sebastian County, misdemeanors, traffic issued by county officers, domestic violence/battery cases, all drug cases, all charges of a sexual nature, violations of the hot check law. This division conducts first appearances and preliminary hearings on felony cases that are not filed directly to Circuit Court.

In addition , to comply with Riverside County, California v. McLaughlin and Rule 8.1, et seq, of the Arkansas Rules of Criminal Procedure, on Saturday of each week, a judge conducts a review

of all arrests made within the last 72 hours to determine if probable cause existed for the arrest and to set bond if probable cause is established or release if no probable cause existed for the arrest. Saturdays are rotated among six circuit judges and four district judges.

Civil/Small Claims Division- Small Claims up to \$5,000 and civil cases up to \$25,000 (Jurisdiction per Administrative Order #18). The civil/small claims division also handles landlord tenant evictions.

4. SPECIALTY PROGRAMS: The following specialty program is provided:  
Environmental/Code Enforcement is part of the city division of the Court.
  - a. The environmental court is tasked with the enforcement of the City's property maintenance code which applies to the maintenance of all commercial and residential structures. The code covers such areas as plumbing, mechanical and electrical, safety, exterior and interior condition of a structure, accumulation of rubbish and garbage, etc. The Court is also tasked with the enforcement of the City's regulations for the parking of commercial vehicles on residential streets and properties. Also included is the enforcement of parking regulations as they pertain to residential parking.
  - b. The International Property Code 2003 edition was adopted by City Ordinance 48-04, 2007 and is codified in Chapter 6 section 6-401, Fort Smith Municipal Code. The parking regulations were adopted by City Ordinance 28-08 and codified in Chapter 14 of the Fort Smith Municipal Code.
  - c. Certification of compliance with all applicable laws, including fines, fees, court costs, and assessments.
  - d. The sessions of this court are held on the 2<sup>nd</sup> and 4<sup>th</sup> Wednesday of each month. The sessions begin at 9:00 a.m. and adjourn when the docket has been completed. The City is represented by the City Prosecuting Attorney. \* See attached Court schedule.
  - e. Sources of funding are not applicable.
5. The District Court of Sebastian County, Arkansas, Fort Smith Department, except for first appearances and preliminary hearings on felonies as discussed in paragraph three above, has not been requested to provide any support to the Sebastian County Circuit Court.

Date: May 10, 2017

  
BEN BELAND, DISTRICT JUDGE

  
CLAIRE BORENGASSER, DISTRICT JUDGE

  
JIM O'HERN, DISTRICT JUDGE

SEBASTIAN COUNTY DISTRICT COURT  
FORT SMITH DIVISION  
AMENDMENT TO ADMINISTRATIVE PLAN PREVIOUSLY SUBMITTED FOR 2018

1. DWI Court. The District Court of Sebastian County Fort Smith Division intends to create a subdivision of the criminal docket, namely Sebastian County District Court, Fort Smith Division DWI Court, a voluntary program which will be conducted entirely offsite. The program will be administered by Harbor House, an Arkansas non-profit corporation that has several decades of experience in counselling and treating individuals with substance abuse issues and in particular has experience in administering DWI programs. Harbor House will be responsible for conducting individual and group counselling sessions, mandating outpatient and inpatient therapy as needed, will conduct random drug and alcohol testing, and will cooperate with the court in providing regular updates on program compliance. The DWI Court will only be an option for those people who plead guilty or nolo contendere to charges of DWI II and DWI III. Participation in the program shall be at the Court's discretion if injuries and/or property damage have occurred in connection with the DWI charge. Persons who opt for the DWI court diversion will have the requirements of jail time satisfied by their completion of the program. However, if there have been injuries and/or property damage involved with the DWI and the Court allows participation in the DWI court, jail time may still be ordered. In addition, the payment of a program participation fee will be required at the time the plea is entered. If a defendant fails to meet the requirements of the program and is found non-compliant they will have to serve jail time as conditionally ordered by the court at the time of sentencing. The program for DWI II defendants will last for a period of six (6) months and the program for DWI III defendants will last for a period of nine (9) months.
2. Statutory or Legal Authority. The statutory and legal authority for this program is Arkansas Supreme Court Administrative Orders Nos. 14 & 1, as well as A.C.A. § 5-65-103 et seq, A.C.A. § 16-98-303 et seq, A.C.A. 16-10-139, and A.C.A. 16-17-701. The Sebastian County District Court Fort Smith Division will comply with all applicable laws concerning specialty courts, including payments of fines, court costs, fees, and special assessments.
3. Use of Court Resources. The DWI Court will utilize the three (3) presiding judges of the Fort Smith Division of Sebastian County District Court, as well as a designated staff person to record in the court's docket management system which defendants have entered the program, and either completed it successfully, or were found non-compliant and sentenced to jail time.
4. Source of Funding. The DWI Court will not require any additional funding to operate this program due to the efforts of Harbor House.

Dated this 12<sup>th</sup> day of February, 2019.

  
Claire Borengasser  
District Judge

  
Jim O'Hern  
District Judge

  
R. Gunner DeLay  
District Judge

***District Court, Ft. Smith City Division, DWI #2 Court Pilot Program Proposal***

**Phase 1 (4 Weeks)**

**Weekly Court Session**

**Complete Screening and Admission into Harbor House Recommended Modality, (Detox, Residential, Intensive Outpatient, Standard Outpatient, and/or Mental Health)**

**Attending 2 Groups and 1 Individual Recovery Coaching Session Weekly (Harbor House)**

**Obtain Gainful Employment/School/ If neither 6 Hours Weekly at Adult Education Program**

**Complying with Random Alcohol and Drug Screenings (Minimum of 2 Screening Weekly)**

**Maintaining Check in on We connect Recovery Mobile App**

**Satisfy all Fees/Fines to the Court**

**Minimum of 14 Days Abstinence Before Next Phase**

**Phase 2 (4 Weeks)**

**Bi-Weekly Court Session**

**Attending 2 Groups and 1 Individual Recovery Coaching Session Weekly (Harbor House)**

**Maintaining Gainful Employment/School/Training/Adult Education Program**

**Complying with Random Alcohol and Drug Screenings (Minimum of 1 Screening Weekly)**

**Maintaining Check in on We connect Recovery Mobile App (Step Down)**

**Satisfy all Fees/Fines to the Court**

**Minimum of 14 Days Abstinence Before Next Phase**

**Phase 3 (4 Weeks)**

**1 Court Session**

**Attending 2 Groups and 1 Individual Recovery Coaching Session Weekly (Harbor House)**

**Complying with Random Alcohol and Drug Screenings**

**Maintaining Check in on We connect Recovery Mobile App (Step Down)**

**Satisfy all Fees/Fines to the Court**

**Minimum of 14 Days Abstinence Before Next Phase**

**Phase 4 (4 Weeks)**

**1 Court Session**

**Attending 2 Groups and 1 Individual Recovery Coaching Session Weekly (Harbor House)**

**Complying with Random Alcohol and Drug Screenings**

**Relieved of Check in on We connect Recovery Mobile App**

**Satisfy all Fees/Fines to the Court**

**Minimum of 14 Days Abstinence Before Next Phase**

**Aftercare (8-Weeks)**

**1 Court Session for Graduation**

**Attending 1 Individual Recovery Coaching Session Weekly (Harbor House)**

**Sign up for Telephone Recovery Support Before Completion Date**

**Complying with Random Alcohol and Drug Screenings**

**Satisfy all Fees/Fines to the Court**

**Minimum of 14 Days Abstinence Before Completion**

***District Court, Ft. Smith City Division, DWI #3 Court Pilot Program Proposal, Extended Program***

**Phase 1 (8 Weeks)**

Weekly Court Session

Complete Screening and Admission into Harbor House Recommended Modality, (Detox, Residential, Intensive Outpatient, Standard Outpatient, and/or Mental Health)

Attending 2 Groups and 1 Individual Recovery Coaching Session Weekly (Harbor House)

Obtain Gainful Employment/School/Training/Adult Education Program

Complying with Random Alcohol and Drug Screenings (Minimum of 2 Screening Weekly)

Maintaining Check in on We connect Recovery Mobile App

Satisfy all Fees/Fines to the Court

Minimum of 14 Days Abstinence Before Next Phase

**Phase 2 (8 Weeks)**

Bi-Weekly Court Session

Attending 2 Groups and 1 Individual Recovery Coaching Session Weekly (Harbor House)

Maintaining Gainful Employment/School/Training/Adult Education Program

Complying with Random Alcohol and Drug Screenings (Minimum of 1 Screening Weekly)

Maintaining Check in on We connect Recovery Mobile App (Step Down)

Satisfy all Fees/Fines to the Court

Minimum of 14 Days Abstinence Before Next Phase

**Phase 3 (8 Weeks)**

1 Court Session Monthly

Attending 2 Groups and 1 Individual Recovery Coaching Session Weekly (Harbor House)

Complying with Random Alcohol and Drug Screenings

Maintaining Check in on We connect Recovery Mobile App (Step Down)

Satisfy all Fees/Fines to the Court

Minimum of 14 Days Abstinence Before Next Phase

**Phase 4 (4 Weeks)**

1 Court Session Monthly

1 Individual Recovery Coaching Session Weekly (Harbor House)

Complying with Random Alcohol and Drug Screenings

Relieved of Check in on We connect Recovery Mobile App

Satisfy all Fees/Fines to the Court

Minimum of 14 Days Abstinence Before Next Phase

**Phase 5 (4 Weeks)**

1 Court Session Monthly

1 Individual Recovery Coaching Session First Three Weeks (Harbor House)

Last Individual Session to Sign Up for Telephone Recovery Support (Harbor House)

Complying with Random Alcohol and Drug Screenings

Satisfy all Fees/Fines to the Court

Minimum of 14 Days Abstinence Before Next Phase

**Aftercare (4 Weeks)**

1 Court Session for Graduation

Full Participation in Telephone Recovery Support (Harbor House)

Complying with Random Alcohol and Drug Screenings

Satisfy all Fees/Fines to the Court

Minimum of 14 Days Abstinence Before Completion



**IN THE 34TH STATE DISTRICT COURT  
CALHOUN, CLEVELAND AND DALLAS COUNTIES, ARKANSAS**

Pursuant to the Supreme Court's Administrative Order No. 18

**DISTRICT COURT ADMINISTRATIVE PLAN**

34th State District Court, Calhoun, Cleveland and Dallas Counties, Arkansas

1. JUDGE: The 34th State District Court is served by one state district judge. The judge serves in the designated departments of the court as follows:

Ronnie A. Phillips	Fordyce Department	Fordyce, Arkansas
Ronnie A. Phillips	Hampton Department	Hampton, Arkansas
Ronnie A. Phillips	Rison Department	Rison, Arkansas
Ronnie A. Phillips	Sparkman Department	Sparkman, Arkansas

2. COURT: Sessions of court are generally scheduled on:

Fordyce Department	Second and fourth Thursday of each month
Hampton Department	Second and fourth Tuesday of each month
Rison Department	First and Third Wednesday of each month
Sparkman Department	Third Tuesday of each month
All Departments	Mondays and Fridays are reserved for special hearings and trials

3. TYPES OF CASES: The following cases are heard at these locations:

Fordyce Department	traffic offenses, criminal offenses, small claims cases, and civil cases.
Hampton Department	traffic offenses, criminal offenses, small claims cases, and civil cases.
Rison Department	traffic offenses, criminal offenses, small claims cases, and civil cases.

Sparkman Department

traffic offenses, criminal offenses, small claims cases, and civil cases.

4. SPECIALTY PROGRAMS: There are currently no specialty courts in the district.

Date: June 23, 2015



Ronnie A. Phillips, District Court Judge

## IN THE DISTRICT COURT OF COLUMBIA COUNTY ARKANSAS

Pursuant to the Supreme Court's Administrative Order No. 18

### DISTRICT COURT ADMINISTRATIVE PLAN

District Court, Columbia County, Arkansas

1. JUDGE: The Columbia County Court is served by one district judge. The judge serves in the designated divisions of the court as follows:

David C Graham, Jr.	County Division	Magnolia, Arkansas
David C Graham, Jr.	Magnolia Division	Magnolia, Arkansas
David C Graham, Jr.	Waldo Division	Waldo, Arkansas

2. COURT: Sessions of court are generally scheduled on:

County Division	Each Tuesday at 1:30 PM
Magnolia Division	Each Tuesday at 9:00 AM
Waldo Division	2 <sup>nd</sup> Wednesday each month at 1:30 PM
Civil & Small Claims	Once Per Month on Varying Dates

3. TYPES OF CASES: The following cases are heard at these locations:

County Division	Traffic offenses and criminal offenses that occur within Columbia County but outside Magnolia and Waldo.
Magnolia Division	Traffic offenses and criminal offenses that occur within Magnolia
Waldo Division	Traffic offenses and criminal offenses that occur within Waldo.
Civil & Small Claims	All civil and small claims cases

4. SPECIALTY PROGRAMS: There are currently no specialty courts in the district.

Date: 8/23/17

  
David C Graham, Jr., District Court Judge

**IN THE DISTRICT COURT OF OUACHITA, COUNTY ARKANSAS  
OUACHITA COUNTY DISTRICT DIVISION 2**

**Pursuant to the Supreme Court's Administrative Order No. 18**

**OUACHITA COUNTY DISTRICT COURT DIISION 2 ADMINISTRATIVE PLAN**

1. JUDGES: The Ouachita County # 2 District Court is served by one district judge(s). The judge(s) serve(s) in the designated (departments)(and/or)(divisions) of the court as follows:

<u>Dan Ives</u>	<u>Division #</u>	2	East Camden
Dan Ives	Division #	2	Bearden
Dan Ives	Division #	2	Stephens
Dan Ives	Division #	2	Chidester

2. COURT: Sessions of court are generally scheduled on:

<u>Division # 2</u>	<u>East Camden</u>	<u>3<sup>rd</sup> Monday</u>	<u>3:00 p.m.</u>
<u>Division # 2</u>	<u>Bearden</u>	<u>3<sup>rd</sup> Thursday</u>	<u>3:00 p.m.</u>
<u>Division #2</u>	<u>Stephens</u>	<u>3<sup>rd</sup> Wednesday</u>	<u>9:30 a.m.</u>
Division # 2	Chidester	3 <sup>rd</sup> Monday	9:30 a.m.

3. TYPES OF CASES: The following cases are heard at these locations:

Division # 2	East Camden	Traffic offenses, and criminal offenses that occur within East Camden
Division # 2	Bearden	Traffic offenses, and criminal offenses that occur within Bearden
Division #2	Stephens	Traffic offenses, and criminal offenses that occur within Stephens
Division # 2	Chidester	Traffic offenses, and criminal offenses that occur within Chidester

4. SPECIALTY PROGRAMS: There are currently no specialty courts in Division 2.

Date: June 30, 2017

A handwritten signature in black ink, appearing to read "Daniel D. Ives", is written over a horizontal line.

Daniel D. Ives, Ouachita County District Court Division 2

[When completed, the administrative plan should be submitted to the administrative judge of the circuit, and it will be appended to the circuit court's administrative plan for submission to the Supreme Court for its approval. (See Administrative Order Number 18)]

# **TENTH DISTRICT STATE DISTRICT COURT ADMINISTRATIVE PLAN**

Effective July 1, 2017

Pursuant to Administrative Order Number 18, Section 9, the Tenth District State District Court hereby submits the following Administrative Plan:

## **State District Judge**

Jason Duffy is the elected State District Judge of the Tenth District State District Court.

## **Court Departments**

The Tenth District State District Court has twelve (12) Departments: Baxter County, Marion County, Mountain Home, Cotter, Gassville, Norfolk, Briarcliff, Salesville, Lakeview, Yellville, Flippin, and Bull Shoals.

## **District Court Jurisdiction**

The jurisdiction of the Tenth District State District Court is countywide in Baxter and Marion Counties. The Court hears traffic and misdemeanor criminal cases in all Court Departments. The Court also hears Civil and Small Claims cases in the Baxter County and Marion County Departments. This includes the civil jurisdiction set out in Administrative Order Number 18, Section 6 (a). Circuit Court cases are discussed below.

## **Court Sessions**

Sessions of Court can vary, but generally are scheduled as follows:

Monday:	9 AM:	8.1 Hearings – Marion County Small claims and civil trials – Marion County (5 <sup>th</sup> Monday)
	10 AM:	Pleas and arraignments – Marion County (1 <sup>st</sup> & 4 <sup>th</sup> Monday) Pleas and arraignments – Flippin (3 <sup>rd</sup> Monday)

1 PM: Trials – Marion County & Yellville (1<sup>st</sup> & 4<sup>th</sup> Monday)  
Trials – Flippin (3<sup>rd</sup> Monday)

Tuesday: 9 AM: City arraignments – Baxter County

1 PM: City trials and prisoner arraignments – Baxter County

Wednesday: 9 AM: Small claims and civil trials – Baxter County

1 PM: Arraignments and trials – Lakeview (1<sup>st</sup> Wednesday)  
Arraignments and trials – Gassville (2<sup>nd</sup> Wednesday)  
Arraignments and trials – Cotter (3<sup>rd</sup> Wednesday)  
Arraignments and trials – Norfolk/Briarcliff (4<sup>th</sup> Wednesday)

2:30 PM: Pleas, arraignments and trials – Bull Shoals (1<sup>st</sup> Wednesday)

Thursday: 8 AM: County arraignments – Baxter County

1 PM: County trials and prisoner arraignments – Baxter County

Friday: 10 AM: Order of Protection hearings – Baxter County

1 PM: Order of Protection hearings – Baxter County

**Note:** Salesville cases are scheduled on an as needed basis.

### **Circuit Court Cases**

Pursuant to the Administrative Plan of the 14<sup>th</sup> Judicial Circuit and Administrative Order Number 18, State District Judge Jason Duffy is authorized to hear the following cases:

1. Consent jurisdiction. Matters filed in the civil, domestic relations or probate division of Circuit Court upon the consent authorized by Administrative Order 18, Section 6 (b) (1) and Section 6 (d); and
2. Protective Orders. Ark. Code Ann. 9-15-201-217; and
3. Forcible Entry and Detainers and Unlawful Detainer. Ark. Code Ann. 18-60-301-312; and
4. Other Matters. Matters of an emergency or uncontested nature pending in the civil, domestic relations or probate division of Circuit Court including *ex parte* emergency, involuntary commitments, decedent's estate administration,

uncontested divorces and defaults under guidelines and procedures set out in the 14<sup>th</sup> Judicial Circuit Administrative Plan; and

5. Criminal Matters. Pursuant to Administrative Order 18, Section 6 (b) (5).

**Compliance with Administrative Order 4**

The Tenth District State District Court hereby certifies that it utilizes the digital audio recording equipment and procedures mandated by Administrative Order 4 and the Guidelines issued by the Administrative Office of the Courts.

WHEREFORE, the undersigned agrees to the above Administrative Plan and respectfully petitions the 14<sup>th</sup> Judicial Circuit Judges and the Supreme Court of Arkansas to approve said Plan.

Respectfully submitted.



Jason Duffy  
State District Judge,  
Tenth District State District Court



Effective \_\_\_\_\_

## FOURTH JUDICIAL DISTRICT COURT ADMINISTRATIVE PLAN

Pursuant to Administrative Order Number 18, Section 9, the Fourth Judicial District Court hereby submits the following Administrative Plan:

### STATE DISTRICT JUDGE

Fred Kirkpatrick is the elected State District Judge of the Fourth Judicial District Court.

### COURT DEPARTMENTS

The Fourth Judicial District Court has four (4) Departments: Harrison, Alpena, Jasper, and Marshall.

### DISTRICT COURT JURISDICTION

The jurisdiction of the Fourth Judicial District Court is countywide in Boone, Newton, and Searcy counties. The Court hears traffic and misdemeanor cases in all Court Departments. The Court also hears Civil and Small Claims cases in the Harrison, Jasper, and Marshall Departments. This includes the Civil jurisdiction set out in Administrative Order Number 18, Section 6 (a). Circuit Court cases are discussed below.

### COURT SESSIONS

#### MONDAY:

Jasper Department arraignments, Small Claims, Civil trials, and Circuit Court Order of Protection hearings on the first Monday of each month at 9:00 a.m.

Jasper Department trials on the third Monday of each month at 9:00 a.m.

Alpena Department arraignments and trials on the second Monday of each month at 5:00 p.m.

Harrison Department: Prisoner 8.1 video first appearances at 9:00 a.m., Small Claims trials and Circuit Court Order of Protection hearings at 10:00 a.m., Circuit Court Order of Protection hearings at 1:00 p.m. on the second, fourth, and fifth (if applicable) Monday of each month.

#### TUESDAY:

Marshall Department arraignments, Small Claims, and Civil trials on the second Tuesday of each month at 9:00 a.m.

Marshall Department trials on the fourth Tuesday of each month at 9:00 a.m.

Harrison Department office days on the first, third, and fifth (if applicable) Tuesdays of each month.

#### WEDNESDAY:

Harrison Department County trials on the first, third and fifth Wednesdays of the each month at 9:00 a.m.

Harrison Department City trials on the second and fourth Wednesdays of each month at 9:00 a.m.

Harrison Department Civil trials on the second and fourth Wednesdays of each month at 1:00 p.m.

#### THURSDAY:

Harrison Department County and City arraignments at 8:30 a.m. each Thursday of the month.

Harrison Department County and City Warrant arraignments at 1:00 p.m. each Thursday of the month.

#### FRIDAY:

Marshall Department trials at 9:00 a.m. on the Friday of each month following the second Tuesday arraignments.

Harrison Department office days on the remaining Fridays of each month.

### CIRCUIT COURT CASES

Pursuant to the Administrative Plan of the Fourteenth Judicial Circuit and Administrative Order Number 18, State District Court Judge Fred Kirkpatrick is authorized to hear the following cases in Boone and Newton County, Arkansas:

1. Consent Jurisdiction. Matters filed in the Civil, Domestic Relations or Probate Division of the Circuit Court upon consent authorized by Administrative Order Number 18, Section 6(b)(1) and Section 6(d); and

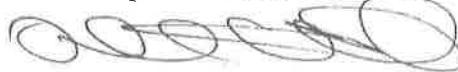
1. Consent Jurisdiction. Matters filed in the Civil, Domestic Relations or Probate Division of the Circuit Court upon consent authorized by Administrative Order Number 18, Section 6(b)(1) and Section 6(d); and
2. Protective Orders. A.C.A. 9-15-201-217; and
3. Forcible Entry and Detainers and Unlawful Detainer, A.C.A. 18-60-301-312; and
4. Other Matters. Matters of an emergency or uncontested nature pending in the Civil, Domestic Relations or Probate Division of the Circuit Court including Ex Parte emergency involuntary commitments, decedent's estates administration, uncontested divorces and defaults under guidelines and procedures set out in the Fourteenth Judicial Circuit Administrative Plan; and
5. Criminal matters pursuant to Administrative Order Number 18, Section 6(b)(5).

#### COMPLIANCE WITH ADMINISTRATIVE ORDER 4

The Fourth Judicial District Court hereby certifies that it utilizes the digital audio recording equipment and procedures mandated by Administrative Order Number 4 and the Guidelines issued by the Administrative Office of the Courts. Currently the digital audio equipment is used in only the Harrison Department.

WHEREFORE, the undersigned agrees to the above Administrative Plan and respectfully petitions the Fourteenth and Twentieth Judicial Circuit Judges and the Supreme Court of Arkansas to approve said Plan.

Respectfully Submitted,



Fred Kirkpatrick  
State District Judge  
Fourth Judicial District Court

Date: 23 June 17