

District Court Administrative Plans 2018

This document has links in it. To use the links, click on the name of the District Court(s) to be taken to their Administrative Plan.

Circuit	District Court
15	Conway County
	South Logan County
	Yell County Southern District Court
16	Cleburne County
	Fulton County
	Independence County
	Izard County
	Sharp County
	Stone County
17	White/Prairie Counties
18E	Garland County
19E	Carroll & Madison Counties
19W	Benton County
20	Faulkner/Van Buren Counties
21	Crawford County
22	Saline County
23	Lonoke County
	North Lonoke County

DISTRICT COURT ADMINISTRATIVE PLAN
CONWAY COUNTY, ARKANSAS

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CONWAY COUNTY DISTRICT COURT

DISTRICT CLERK
KATHERN CRAFTON

1. JUDGE: The Conway County District Court is served by one local district judge. The judge serves in the designated departments and/or divisions of the court as follows:

<u>Name</u>	<u>Division</u>	<u>City</u>
Dale Lipsmeyer	Conway County	Morrilton, AR
Dale Lipsmeyer	City of Morrilton	Morrilton, AR
Dale Lipsmeyer	Town of Oppelo	Oppelo, AR
Dale Lipsmeyer	Town of Menifee	Menifee, AR
Dale Lipsmeyer	Town of Plumerville	Plumerville, AR

2. COURT: Sessions of Court are generally scheduled on:

<u>Division</u>	<u>City</u>	<u>Days</u>	<u>Time</u>
Conway County	Morrilton	2 nd Monday	8:15 a.m.
Conway County Civil	Morrilton	1 st Tuesday	1:30 p.m.
		(January, March, May, July, September, November)	
City of Morrilton	Morrilton	4 th Monday	8:15 a.m.
Town of Oppelo	Oppelo	2 nd Thursday	6:00 p.m.
Town of Menifee	Menifee	2 nd Thursday	8:00 a.m.
Town of Plumerville	Plumerville	2 nd Thursday	9:00 a.m.

3. TYPE OF CASES: The following cases are heard at these locations:

<u>Division</u>	<u>City</u>	<u>Types of Cases</u>
Conway County	Morrilton	Traffic, Game & Fish, Criminal
Conway County Civil	Morrilton	Small Claims, Civil
City of Morrilton	Morrilton	Traffic, City Ordinances, Criminal
Town of Oppelo	Oppelo	Traffic, Criminal
Town of Menifee	Menifee	Traffic, Criminal
Town of Plumerville	Plumerville	Traffic, Criminal

4. SPECIAL PROGRAMS: The following specialty programs are provided: None

_____ at _____ (location(s)).

(For each program, provide the following information:)

- a. Type of program and description of its operation.
- b. Statutory or legal authority on which it is based.
- c. Certification of compliance with all applicable laws, including fines, fees, court costs, and probation assessments.
- d. Use of court resources. *[Describe the court team (such as, prosecuting attorneys, public defenders, and health professionals); that each has been consulted in setting up the program and its operations; scheduling has been coordinated; and the necessary resources are available.]*
- e. Sources of funding.

Date: 7-19-17


Dale Lipsmeyer, Conway County District Judge

[When completed, the administrative plan should be submitted to the administrative judge of the circuit, and it will be appended to the circuit court's administrative plane for submission to the Supreme Court for its approval. (See Administrative Order Number 18)]

DISTRICT COURT ADMINISTRATIVE PLAN

BOONEVILLE DISTRICT COURT,SOUTH LOGAN COUNTY,ARKANSAS

1. JUDGES: The SOUTH LOGAN COUNTY DISTRICT COURT is served by one local district judge. The judge serves in the designated division of the court as follows:

Brian Mueller	Criminal Division	Booneville/Magazine
Brian Mueller	Civil Division	Booneville/Magazine
Brian Mueller	Small Claims Division	Booneville/Magazine

2. COURT: Sessions of court are generally scheduled on:

Criminal Division	Booneville	Thursdays	9:30AM
Civil Division	Booneville	Thursdays	9:30AM
Small Claims Division	Booneville	Thursdays	9:30AM

3. TYPES OF CASES: The following cases are heard at these locations:

Criminal Division	Booneville	Criminal Cases
Civil Division	Booneville	Civil Cases
Small Claims Division	Booneville	Small Claims

4. SPECIALTY PROGRAMS: The following specialty programs are provided:
NONE,at Booneville.

DATE: 7/25/17


JUDGE BRIAN MUELLER

DISTRICT COURT ADMINISTRATIVE PLAN

District Court of Yell County, Arkansas
Southern District

1. **JUDGES:** The Yell County District Court, Southern District is served by one local district judge. The judge serves in the designated departments and/or divisions of the court as follows:

Name of Judge	Division	Location of Court
Kristin Clark	Danville	Danville
Kristin Clark	Plainview	Danville
Kristin Clark	Yell County-- Southern District	Danville
Kristin Clark	Belleville	Danville
Kristin Clark	Havana	Danville
Kristin Clark	Small Claims / Civil	Danville

2. **COURT:** Sessions of court are generally scheduled on:

Division #	Location of Court	Date of Court	Time
Danville	Danville	3 rd Wednesday of Each Month	9:00 a.m. 1:00 p.m.
		1 st Wednesday of February, April, June, August October and December	10:00 a.m.

Division #	Location of Court	Date of Court	Time
Plainview	Danville	3 rd Wednesday of Each Month	9:00 a.m. 1:00 p.m.
		1 st Wednesday of February, April, June, August October and December	10:00 a.m.
Yell County-- Southern District	Danville	3 rd Wednesday of Each Month	9:00 a.m. 1:00 p.m.
		1 st Wednesday of February, April, June, August October and December	10:00 a.m.
Belleville	Danville	3 rd Wednesday of Each Month	9:00 a.m. 1:00 p.m.
		1 st Wednesday of February, April, June, August October and December	10:00 a.m.
Havana	Danville	3 rd Wednesday of Each Month	9:00 a.m. 1:00 p.m.
		1 st Wednesday of February, April, June, August October and December	10:00 a.m.
Small Claims / Civil	Danville	1 st Wednesday of February, April, June, August, October and December	9:00 a.m.

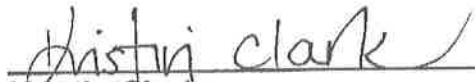
3. TYPES OF CASES: The following cases are heard at these locations:

Division #	Location of Court	Type of Cases
Danville	Danville	Traffic and Misdemeanor Criminal Cases
Plainview	Danville	Traffic and Misdemeanor Criminal Cases
Yell County-- Southern District	Danville	Traffic and Misdemeanor Criminal Cases
Belleville	Danville	Traffic and Misdemeanor Criminal Cases
Havana	Danville	Traffic and Misdemeanor Criminal Cases
Small Claims / Civil	Danville	Small Claims and Civil Cases

4. SPECIALTY PROGRAMS: The following specialty programs are provided:
_____ at _____.

- a. Type of program and description of its operation.
- b. Statutory or legal authority on which it is based.
- c. Certification of compliance with all applicable laws, including fines, fees, court costs, and probation assessments.
- d. Use of court resources.
- e. Sources of funding.

DATE: June 22, 2017



Kristin Clark
Yell County District Judge – Southern District

IN THE SUPREME COURT OF ARKANSAS
ADMINISTRATIVE PLAN OF
13TH JUDICIAL DISTRICT COURT DIVISION OF ARKANSAS
(CLEBURNE COUNTY)
PART OF THE ADMINISTRATIVE PLAN
OF THE 16TH JUDICIAL DISTRICT

The Administrative Plan for the 13th Judicial District Court covers all district court proceedings within Cleburne County.

The State District Court Judge is Lance Wright whose office is located at the Cleburne County Court Building, 922 South 9th Street, Heber Springs, Arkansas 72543.

The Cleburne County District Court consists of five (5) departments, which are: Cleburne County, Heber Springs, Greers Ferry, Concord and Quitman.

The Heber Springs, Greers Ferry, Concord and Quitman Departments will hear criminal and traffic dockets for matters referred to these Departments.

The Cleburne County Department will hear all civil and small claims dockets for the district and will hear criminal and traffic docket for matters referred to this Department.

The Cleburne County Department's and Heber Springs Department's proceedings will be held at Courtroom One (1st floor courtroom) of the Cleburne County Court Building, located at 922 South 9th Street, Heber Springs, Arkansas 72543, or other location designated by the Court Clerk.

The Greer Ferry Department's proceedings will be held at the Greers Ferry City Hall located at 8739 Edgemont Road, Greers Ferry, Arkansas 72067, or other location designated by the Greers Ferry Department's Court Clerk.

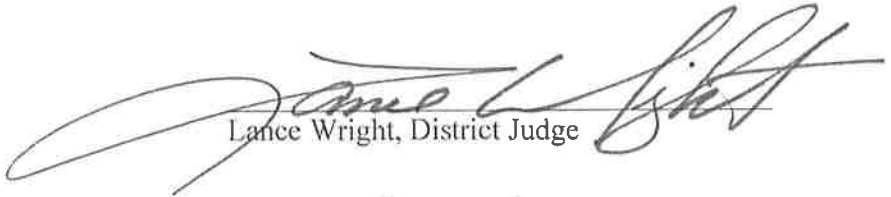
The Concord Department's proceeding will be held at the Concord Community Center located at 10460 Heber Spring Road North, Concord, Arkansas 72523, or other location designated by the Concord Department's Court Clerk. The Concord Court Clerk's office is located at Concord City Hall, 75 Central Avenue, Concord, Arkansas.

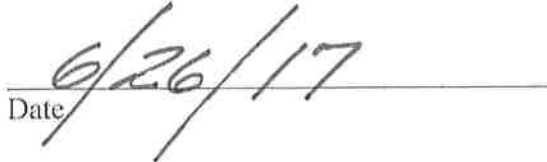
The Quitman Department's proceedings will be held at the Quitman City Hall located at #5 2nd Street, Quitman, Arkansas 72131, or other location designated by the Quitman Department's Court Clerk.

All correspondence or filings shall be filed with the Clerk in the respective department where the case is assigned or filed. The Court's calendar is available on the Court's website www.cleburnecountydistrictcourt.com and the Clerks' Offices.

The undersigned state district judge believes that the plan outlined herein will maximize efficiencies of case administration and will utilize the judicial resources available here effectively.

WHEREFORE, this plan is submitted to the 16th Judicial District Circuit Court and the Arkansas Supreme Court and shall remain in effect until amended or suspended.


Lance Wright, District Judge


Date

**INDEPENDENCE COUNTY DISTRICT COURT
ADMINISTRATIVE PLAN
2017-2018**

- A. **Jurisdiction and location.** Independence County District Court is a State District court having county-wide jurisdiction with one site at 549 W. Main Street, Batesville, AR 72501 and one State District Judge, Chaney Taylor, Jr.
- B. **Divisions.** Independence County District Court has four divisions: small claims, civil, traffic and criminal. Judge Taylor presides over all four divisions. Court sessions are held per the following schedule:
1. Criminal & traffic plea & arraignment: Every Wednesday 9am to 12pm;
 2. Criminal & traffic trials: Every Wednesday 1pm until finished;
 3. Civil & Small Claims: Last Wednesday of every month, 9am until finished;
 4. Bond hearings, Rule 8.1 hearings, extradition hearings: Business hours, Monday through Friday, as needed;
 5. Circuit Court Orders of Protection: Every other Thursday, 9:30 a.m. until finished; these proceedings are conducted in accordance with AOC Provisional Guidelines for Digital Audio Recording in State District Courts promulgated pursuant to Arkansas Supreme Court Administrative Order 4; and,
 6. In 2009, a special docket was created, as a subdivision of the criminal docket, namely the Independence County DWI Court (ICDC), a voluntary program which is conducted every Wednesday at twelve noon. The ICDC special docket is geared toward repeat impaired driving offenders, that is,

individuals who face a 2nd or 3rd DWI charge. The ICDC is a highly intensive monitoring program combined with treatment and patterned on the drug court model.

Statutory or Legal Authority: Arkansas Supreme Court Administrative Orders 14 and 18, A.C.A. § 5-65-103 et seq. and/or A.C.A § 16-98-303 et seq. I hereby certify that the Independence County DWI Court operates in compliance with all applicable laws, including fines, court costs, fees and probation assessments.

Use of Court resources: The DWI Court Team includes a judge, county prosecutor, city prosecutor, public defender, probation officer/case manager, evaluator, treatment provider and coordinator. Team members have attended training programs offered by the National Center for DWI Courts (NCDC) in collaboration with the National Association of Drug Court Professionals (NADCP) and the National Highway Traffic Safety Administration (NHTSA). The ICDC was implemented and operates according to NCDC's Ten Guiding Principles and Arkansas law.

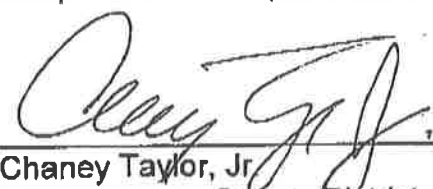
Sources of funding: The ICDC is funded by a grant from the Arkansas State Police Highway Safety Office in conjunction with NHTSA.

C. **Circuit Court cases**. The Independence County District Judge may from time to time preside over circuit court cases pursuant to Sections 6 and 7 of Amendment 80 to the Arkansas Constitution, the 16th Judicial Administrative Plan and/or Act 1137 of 2011, and subject to the approval of the Arkansas Supreme Court, including, but not by way of limitation: circuit judge recusals and transfers; cases authorized per Arkansas Supreme Court Administrative

Rule No. 18, including evictions and unlawful detainer actions; 16th Judicial District SWIFT Court Pilot Program cases; Independence County drug court; and probation revocation or parole proceedings, subject at all times to the coordination and superintending control of the Administrative Judge of the 16th Judicial District.

D. **Conclusion.** The undersigned district judge believes the procedures set forth hereinabove when implemented with the provisions of Arkansas Supreme Court Administrative Rules 4 and 18, Amendment 80 to the Arkansas Constitution, the 16th Judicial District Administrative Plan and applicable law, will maximize efficiencies of case administration and disposition, avoid duplication and utilize available judicial resources here economically and effectively.

WHEREFORE, the undersigned being the duly elected and serving State District Judge of the 14th Judicial District of Independence County respectfully petitions the Supreme Court of Arkansas to approve same for implementation upon approval until such time as it may be superseded.


Chaney Taylor, Jr.
Independence County District Judge

IZARD COUNTY DISTRICT COURT
DAVID E. MILLER
DISTRICT JUDGE

P.O. Box 337, Melbourne, AR 72556
870-368-4390 (Phone) 870-368-2267 (Fax)

June 12, 2017

Honorable Lee Harrod
368 East Main Street
Batesville, AR 72501

Dear Judge Harrod:

An administrative plan for IZard County District Court, made up of IZard County, Melbourne, and Horseshoe Bend divisions, will be implemented as follows:

For the calendar year 2018 and 2019, the IZard County District Court, Melbourne and County divisions will meet 2 or 3 times per month. Court days are set for 8:30 a.m. on Thursdays in the courtroom at the IZard County Detention Center. As of this date, specific dates have not been scheduled. For further information, please contact Amber Lee at the above address or phone number.

For the calendar year 2018 and 2019 the IZard County District Court, Horseshoe Bend division will meet one time each month. Court days are set on Tuesday with court scheduled to begin at 1:30 p.m. at the Horseshoe Bend Municipal office building. Specific dates have not yet been determined. For any other information, please contact Michelle Grabowski at 704 W. Commerce Street, Horseshoe Bend, AR 72512 or 870-670-5113.

Sincerely,



David E. Miller

DISTRICT COURT ADMINISTRATIVE PLAN

Stone County District Court
Jacob L. Newton, District Judge
211 Blanchard Avenue
Mountain View, AR 72560

1. JUDGES: The Stone County District Court is served by one part-time district judge, Jacob Newton. Judge Newton serves in the designated divisions of the court as follows:

- i. Stone County Division
- ii. Mountain View Division

2. COURT: Sessions of court are generally scheduled three days per month, as follows:

Stone County Division:

- Arraignments are set twice per month on Wednesdays (if available) beginning at 9:00 a.m.
- Trials are set twice per month on Wednesdays (if available) beginning at 1:00 p.m. and continuing until finished.

Mountain View Division:

- Arraignments are set twice per month on Wednesdays (if available) beginning at 10:00 a.m.
- Trials are set twice per month on Wednesdays (if available) beginning at 1:00 p.m. and continuing until finished.

Small Claims cases (both divisions) and Civil cases (both divisions) are set on various days, beginning at 9:00 a.m.

3. TYPES OF CASES: The following cases are heard at these locations:

Criminal
Civil
Small Claims

All cases are heard at the Stone County Courthouse located at 211 Blanchard Avenue, Mountain View, AR 72560.


4. SPECIALTY PROGRAMS: The following specialty programs are provided: None.

All correspondence or filings shall be filed with the Clerk at the District Clerk's Office located at 211 Blanchard Avenue, Mountain View, AR 72560. The Court's calendar is available at the Clerk's Office.

The undersigned district judge believes that the plan outlined herein maximizes efficiencies of case administration and effectively utilizes judicial resources.

WHEREFORE, this plan is submitted to the 16th Judicial District Circuit Court and the Arkansas Supreme Court and shall remain in effect until amended or suspended.

DATE: _____



Judge Jacob L. Newton

FILED

JUN 14 2017

TOMMY ESTES, CLERK
BY *TE* 12:13 D.C.

SHARP COUNTY DISTRICT COURT ADMINISTRATIVE PLAN

I, Mark R. Johnson, am the elected local District Judge of Sharp County, Arkansas. Pursuant to Arkansas law as codified in Ark. Code Ann. §16-17-925, said District Court operates two venues. The first venue (i.e., Department One) being the Sharp County District Court handles all cases which come under the District Court's jurisdiction issued outside of Cherokee Village city limits. The second venue (i.e., Department Two) being those cases which stem from charges, either criminal or traffic, issued within the city limits of Cherokee Village, Sharp County, Arkansas.

Department One, which is generally referred to as Sharp County District Court, holds court in the city of Ash Flat for traffic and criminal division on the first Thursday of each month from 9:00 a.m. until completed and the third Thursday of each month beginning at 9:00 a.m. until completed. Said District Court also hears small claims and civil division cases filed in the Sharp County District Clerk's office on the first Friday of each month beginning at 9:00a.m. until completed.

Department Two is the Cherokee Village department, which holds court on the third Friday of each month beginning at 9:00 a.m. until completed.

The Third Judicial District Prosecutor, Henry Boyce, has appointed his Deputy Prosecutor, Joe Grider of Randolph County, Pocahontas, Arkansas as the Sharp County District Court Prosecutor of both Department One and Department Two.

Relative to Department Two, commonly referred to as Cherokee Village Department of Sharp County District Court holds court, as stated above, on the third Friday of each month and the situs for said court is located at the Cherokee Village City Hall, #2 Santee Drive, Cherokee Village, Arkansas.

Also relative to the Cherokee Village situs, the city of Cherokee Village has approximately one-half ($\frac{1}{2}$) of its land mass located in Sharp County, Arkansas, and one-half ($\frac{1}{2}$) of its land mass located in the contiguous county of Fulton County, Arkansas. Fulton County is a part of the Sixteenth Judicial District.

Cherokee Village has its own police department, and the Chief of Police is Rickey Crook. Cherokee Village also has an animal control officer and an animal control facility, commonly referred to Cherokee Village Animal Control, and said facility is located in Fulton County, Arkansas at 1531 Hwy. 289 North, Cherokee Village, Arkansas. Cherokee Village also has a community service program whereby individuals charged with offenses may be given specific sentences including a certain amount of day(s) of community service or, at the option of the court and community service worker, allow individuals to pay a portion of their fine by doing community service. Community service representative for Cherokee Village is Steve Penney.

Even though a large portion (i.e., approximately $\frac{1}{2}$) of the land mass of Cherokee Village is located in Fulton County, only approximately twenty percent (20%) of its population is located or reside in the Fulton County portion of Cherokee Village. Because Cherokee Village has its own police force and for other logistic reasons, by agreement with the District Court of Fulton County, Arkansas, Honorable Johnnie Copeland presiding, those criminal and traffic offenses occurring in Cherokee Village, Fulton County, Arkansas are heard by myself, Mark R. Johnson District Judge of Sharp County, Arkansas on the third Friday of each month.

Sharp County District Courts, both Department One and Department Two, operate a community service program whereby individuals charged with a criminal

offense or traffic offense are often given the option of paying a portion or part of their fine by doing community service. The Sharp County Department One District Court community service supervisor is Bob Gott. The Cherokee Village Department of Sharp County District Court, Department Two, Community Service Supervisor is Phil Caves.

Both Department One and Department Two also have a Probation Officer. The Probation Officer is a certified police officer and also is certified with training as a bailiff. She serves a dual position for Sharp County, in that she is the bailiff for Circuit and District Court, as well as the Probation Officer for Sharp County District Court Departments One and Two. The present Probation Officer is Mary Wanley. The Sharp County District Clerk's office Department One is manned by two Deputy Clerks, Jane Powell and Barbara Wakeham, and one District Clerk, Amanda Brewer. The Cherokee Village Department of District Court of Sharp County, Division Two, has one clerk, as well as numerous volunteers who volunteer on court dates. The clerk's name is Sandy Elliott.

Conflicts Date: I, Mark R. Johnson, have practiced in the Sharp County area for approximately thirty (33) years, furthermore, my family as well as my wife's family have resided in the Sharp County area since before the Great War of Northern Aggression (i.e., the Civil War). For this reason, I have many relatives within the third degree of consanguinity. Therefore, conflict dates are scheduled on the first week in April and October. Cases in which I detect a conflict or a conflict is brought to my attention I recuse, and the case is automatically rescheduled for either the first week of April or October depending upon the conflict date at the Sharp County Courthouse in Ash Flat whether said original case was filed in Department One or Department Two.

This plan is submitted as the Sharp County District Court Plan pursuant to Administrative Order Number 18, subsection 9. entitled *Administrative Plan*, in that

said District Court operates multiple venues in the district. Those being the Sharp County Department One and the Sharp County Department Two being the Cherokee Village Department.

Contact information for persons relative to this plan include:

Division I District Court - Department 1 and Department 2

Department 1:

Sharp County District Court

Amanda Brewer, Court Clerk

Bob Gott, Community Service Supervisor

Mary Wanley, Probation Officer

P.O. Box 2
Ash Flat, AR 72513
(870) 994-7109

Department 2:

Cherokee Village District Court

Sandy Elliott, Court Clerk

Phil Caves, Community Service Supervisor

Mary Wanley, Probation Officer

P.O. Box 129
#2 Santee Drive
Cherokee Village, AR 72525
(870) 257-5522

Cherokee Police Department

Rickey Crook, Chief of Police

P.O. Box 129
#2 Santee Drive
Cherokee Village, AR 72525
(870) 257-5225

Respectfully Submitted,



MARK R. JOHNSON
District Court Judge
P. O. Box 2
Ash Flat, AR 72513
(870) 856-3211
(870) 856-3212

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FULTON COUNTY DISTRICT COURT

ADMINISTRATIVE PLAN

2017

PART OF THE ADMINISTRATIVE PLAN OF THE 16TH JUDICIAL DISTRICT

The Administrative plan for the 13th Judicial District covers all district court proceedings within Fulton County. Fulton County District Court is a local District court having jurisdiction within the physical boundaries of Fulton County. The Court has one Judge, Johnnie A. Copeland appointed by Gov. Hutchison from May 1, 2017 to December 31st 2018. Kathy Burke is currently the District Court Clerk. Brandon Holder is the Deputy District Court Clerk. Judge Copeland's office is located with the District Clerk's office in Salem. Correspondence for both offices should be sent to P.O. Box 928, Salem, Arkansas 72576. Judge Copeland maintains a private practice with offices in Mountain Home, Arkansas. She can be reached at (870)425-8636, (870) 425-9013 fax.

The Fulton County District Court consists of three (3) departments: Fulton County, City of Salem, and City of Mammoth Spring.

The Court hears bond hearings, Rule 8.1 hearings, and extradition hearings as required both in person and using Skype videoconferencing. All Court sessions are currently scheduled to be held at the Fulton County Circuit courtroom located at 123 S. Main Street, Salem utilizing the following schedule:

Civil & Small Claims: 2nd Wednesday of the Month at 10:00 am.

Criminal & traffic plea & arraignment: 2nd Wednesday of the Month at 2:00pm.

Criminal & traffic trials:

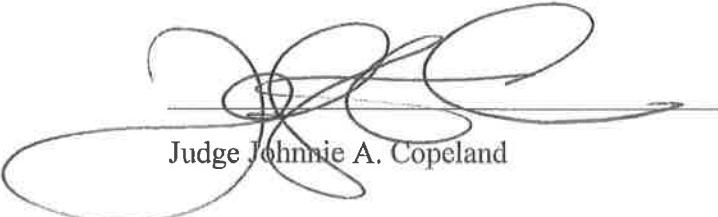
Fulton County & City of Salem - 4th Wednesday of the Month at 2:00pm.

City of Mammoth - 4th Wednesday of every other month.

Should there be a conflict between Circuit and District Court for the Courtroom, District Court may be held at Salem City Offices.

Judge David Miller has agreed to hear conflict cases for Judge Copeland.

This plan is filed pursuant to Administrative Order 18 and corresponding Arkansas Code Sections.



Judge Johnnie A. Copeland

**IN THE 16TH JUDICIAL CIRCUIT
CLEBURNE COUNTY, ARKANSAS CIRCUIT COURT**

**IN THE MATTER OF
THE CLEBURNE COUNTY DISTRICT COURT
ADMINISTRATIVE PLAN**

APPROVAL OF PLAN

On the 29th day of June, 2017, the Cleburne County District Court
Administrative Plan is approved by Lee Harrod, the Administrative Judge of the
16th Judicial Circuit.

WITNESS my hand on this 29th day of June, 2017.



**Lee Harrod, Circuit Judge
Administrative Judge of the 16th Judicial Circuit**

**IN THE 16TH JUDICIAL CIRCUIT
INDEPENDENCE COUNTY, ARKANSAS CIRCUIT COURT**

**IN THE MATTER OF
THE INDEPENDENCE COUNTY DISTRICT COURT
ADMINISTRATIVE PLAN**

APPROVAL OF PLAN

On the 29th day of June, 2017, the Independence County District Court
Administrative Plan is approved by Lee Harrod, the Administrative Judge of the
16th Judicial Circuit.

WITNESS my hand on this 29th day of June, 2017.



**Lee Harrod, Circuit Judge
Administrative Judge of the 16th Judicial Circuit**

**IN THE 16TH JUDICIAL CIRCUIT
IZARD COUNTY, ARKANSAS CIRCUIT COURT**

**IN THE MATTER OF
THE IZARD COUNTY DISTRICT COURT
ADMINISTRATIVE PLAN**

APPROVAL OF PLAN

On the 29th day of June, 2017, the IZard County District Court
Administrative Plan is approved by Lee Harrod, the Administrative Judge of the
16th Judicial Circuit.

WITNESS my hand on this 29th day of June, 2017.



**Lee Harrod, Circuit Judge
Administrative Judge of the 16th Judicial Circuit**

**IN THE 16TH JUDICIAL CIRCUIT
STONE COUNTY, ARKANSAS CIRCUIT COURT**

**IN THE MATTER OF
THE STONE COUNTY DISTRICT COURT
ADMINISTRATIVE PLAN**

APPROVAL OF PLAN

On the 29th day of June, 2017, the Stone County District Court
Administrative Plan is approved by Lee Harrod, the Administrative Judge of the
16th Judicial Circuit.

WITNESS my hand on this 29th day of June, 2017.



**Lee Harrod, Circuit Judge
Administrative Judge of the 16th Judicial Circuit**

**IN THE 16TH JUDICIAL CIRCUIT
FULTON COUNTY, ARKANSAS CIRCUIT COURT**

**IN THE MATTER OF
THE SHARP COUNTY DISTRICT COURT
ADMINISTRATIVE PLAN**

APPROVAL OF PLAN

On the 29th day of June, 2017, the Sharp County District Court
Administrative Plan is approved by Lee Harrod, the Administrative Judge of the
16th Judicial Circuit.

Approval is obtained because a portion of the cases heard in Division Two
(Cherokee Village) in Sharp County District Court are criminal cases and cases
involving moving violations occurring in that part of Cherokee Village located in
Fulton County, Arkansas, one of the counties comprising the 16th Judicial Circuit.

WITNESS my hand on this 29th day of June, 2017.



**Lee Harrod, Circuit Judge
Administrative Judge of the 16th Judicial Circuit**

**IN THE 16TH JUDICIAL CIRCUIT
FULTON COUNTY, ARKANSAS CIRCUIT COURT**

**IN THE MATTER OF
THE FULTON COUNTY DISTRICT COURT
ADMINISTRATIVE PLAN**

APPROVAL OF PLAN

On the 10th day of ~~June~~ ^{July LH}, 2017, the Fulton County District Court
Administrative Plan is approved by Lee Harrod, the Administrative Judge of the
16th Judicial Circuit.

WITNESS my hand on this 10th day of ~~June~~ ^{July LH}, 2017.



Lee Harrod, Circuit Judge
Administrative Judge of the 16th Judicial Circuit

DISTRICT COURT ADMINISTRATIVE PLAN

For the year of 2017

District 23 District Court White County and Prairie County, Arkansas

1. JUDGES: The District 23 District Court is served by two state district judges. The judges serve in the designated divisions and departments of the court as follows:

<u>name</u>	<u>Division #</u>	<u>city</u>
Mark Pate	1	Searcy & Hazen
<u>name</u>	<u>Division #</u>	<u>city</u>
Mark Derrick	2	Bald Knob, Beebe, Bisco, Bradford, Des Arc, DeValls Bluff, Kensett, Judsonia, McRae, Pangburn, & Rose Bud

2. COURT: Sessions of court are generally scheduled on:

<u>Division #</u>	<u>city</u>	<u>days</u>	<u>time</u>
1	Searcy	1 st Tuesday	11:00 a.m.
		1 st & 2 nd Wednesday	11:00 a.m. and 10:00 a.m.
		1 st Thursday	9:00 a.m. & 1:30 p.m.
		2 nd Tuesday	10:00 a.m. & 1:30 p.m.
		4 th Wednesday	11:00 a.m.
		2 nd Thursday	9:00 a.m. & 1:30 p.m.
		3 rd Tuesday	11:00 a.m. or 1:30 p.m.
		3 rd Thursday	9:00 a.m. & 1:30 p.m.
		4 th Tuesday	1:30 p.m.
		4 th Thursday	1:30 p.m.
		Possibly the last Friday	10:00 a.m. (reserved for specials settings)
	Hazen	2 nd & 4 th Monday	1:15 p.m.
		3 rd Wednesday	1:15 p.m.
<u>Division #</u>	<u>city</u>	<u>days</u>	<u>time</u>
2	Beebe	2 nd , & 3 rd Wednesday	9:00 a.m.
		1 st , 2 nd & 3 rd Thursday	9:00 a.m.
	Bald Knob	2 nd Tuesday	2:00 p.m.
		4 th Tuesday	2:00 p.m.
	Bradford	3 rd Tuesday	9:00 a.m.

Bisco	4 th Thursday	9:00 a.m.
Des Arc	1 st Monday	All day
DeValls Bluff	4 th Thursday	All day
Judsonia	1 st & 3 rd Wednesday	1:00 p.m.
Kensett	4 th Tuesday	9:00 a.m.
McRae	2 nd Monday	2:00 p.m.
Pangburn	2 nd Tuesday	9:00 a.m.
Rose Bud	3 rd Friday	10:00 a.m.

3. TYPES OF CASES: The following cases are heard at these locations:

<u>Division #</u>	<u>city</u>	<u>types of cases</u>
1	Searcy	Criminal, Traffic, Civil, Environmental, & Small Claims
	Hazen	Criminal, Traffic, Civil, Environmental, & Small Claims

Judge Pate also hears the first appearances for his courts at the White County Law Enforcement Center in Searcy at 9:00 a.m. on Mondays, Wednesdays, and Fridays. Prairie County First Appearances are handled by video conference.

<u>Division #</u>	<u>city</u>	<u>types of cases</u>
2	Beebe	Criminal, Traffic, Civil, Environmental, & Small Claims
	Bald Knob	Criminal, Traffic, & Environmental
	Bisco	Criminal & Traffic
	Bradford	Criminal, Traffic, & Environmental
	Des Arc	Criminal, Traffic, Civil, Environmental, & Small Claims
	DeValls Bluff	Criminal, Traffic, & Environmental
	Kensett	Criminal, Traffic, & Environmental
	Judsonia	Criminal, Traffic, & Environmental
	McRae	Criminal, Traffic, & Environmental
	Pangburn	Criminal, Traffic, & Environmental
	Rose Bud	Criminal, Traffic, & Environmental

Judge Derrick hears the First Appearances for his courts on Mondays, Wednesdays, and Fridays, as time allows. Prairie County First Appearances are handled by video conference.

First Appearances for felonies in White County are heard by Judge Robert Edwards. First Appearances for Prairie County felonies are heard by Judges Pate and Derrick by video conference.

Judge Pate and Judge Derrick specifically agree that cases may be transferred or exchanged between each other so long as the transfer does not create a conflict. The judges also agree they each stand ready to sit for the other judge as needed and as their schedules may allow.

Judge Pate and Judge Derrick agree to both be on call for all law enforcement agencies in White County and Prairie County and to keep each other advised of any period of unavailability before occurrence.

4. SPECIALTY PROGRAMS: The following specialty programs are provided:
None at this time.

(For each program, provide the following information:)

a. Type of program and description of its operation.
N.A.


b. Statutory or legal authority on which it is based.
N.A.

c. Certification of compliance with all applicable laws, including fines, fees, court costs, and probation assessments.
N.A.

d. Use of court resources. *[Describe the court team (such as, prosecuting attorneys, public defenders, and health professionals); that each has been consulted in setting up the program and its operation; scheduling has been coordinated; and the necessary resources are available.]*
N.A.

e. Sources of funding.
N.A.

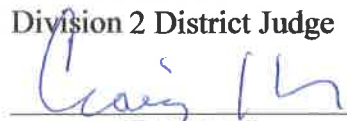
DATE: June 27, 2017



MARK PATE
Division 1 District Judge



MARK DERRICK
Division 2 District Judge



CRAIG HANNAH,
CIRCUIT/ADMINISTRATIVE JUDGE

**In the District Court of Garland County, Arkansas
Garland County District**

Pursuant to the Supreme Court's Administrative Order No. 18

District Court Administrative Plan

Garland County District Court, Garland County, Arkansas

1. Judges: The Garland County District Court is served by two (2) district court judges. The judges serve in the designated departments of the court as follows:

- | | | |
|------------------------------|-------------------------|--------------------------|
| a. Meredith Switzer Rebsamen | Division I | Garland County, Arkansas |
| b. Ralph Ohm | Division II | Garland County, Arkansas |
| c. Gary Lax | Small Claims Magistrate | Garland County, Arkansas |

2. Court: Sessions of court are generally scheduled on:

- | | | |
|-----------------|-------------------------------------|-----------|
| a. Division II | Monday-Friday | 8:30 a.m. |
| b. Division I | Monday-Friday | 1:00 p.m. |
| c. Small Claims | 1 st Friday of the Month | 8:30 a.m. |

3. Types of Cases: The following cases are heard at these locations:

- | | |
|-----------------|---|
| a. Division I | traffic offenses, criminal offenses, civil cases, felony first appearance |
| b. Division II | traffic offenses, criminal offenses, civil cases, felony first appearance |
| c. Small Claims | Small Claim cases |


4. Specialty Programs:

- a. D.W.I. Court 3th Friday of the month 8:30 a.m.
 - i. Works on reducing the recidivism rate of D.W.I. cases
 - ii. 5-65-103
 - iii. We are assessing the proper fines, fees, costs, etc. and that no unauthorized fines, fees or costs are being assessed and collected
 - iv. Court team: District Judge, probation department, court clerks, Chief Court Clerk, Director of Operation and Security, representatives from: MADD, Hot Springs Police Department, Public Defender, City Attorney, Prosecuting Attorney, and Treatment Provider
 - v. Funding: Grant from the Department of Highway Safety and probation fees

- b. Drug Court 2nd Friday of the month 8:30 a.m.
 - i. Works on reducing the recidivism rate of Drug Cases
 - ii. All related Drug/Alcohol/Criminal offenses
 - iii. We are assessing the proper fines, fees, costs, etc. and that no unauthorized fines, fees or costs are being assessed and collected
 - iv. Court team: District Judge and probation department
 - v. Funding: General budget and probation fees
- c. Domestic Battery Court 3rd Thursday of the month 8:30 a.m.
 - i. Works on reducing the recidivism rate of Domestic Battery cases
 - ii. 5-26-305
 - iii. We are assessing the proper fines, fees, costs, etc. and that no unauthorized fines, fees or costs are being assessed and collected
 - iv. Court team: District Judge, prosecuting attorney, public defender and probation department
 - v. Funding: General budget
- d. Veteran Treatment Court 3rd Friday of the month 8:30 a.m.
 - i. Works on reducing the recidivism rate of veterans
 - ii. All related Drug/Alcohol/Criminal offenses
 - iii. We are assessing the proper fines, fees, costs, etc. and that no unauthorized fines, fees or costs are being assessed and collected
 - iv. Court team: District Judge, probation department, Veteran Administration representative, treatment provider, American Legion representative, Veteran Mentors, Disabled Veterans Outreach Director, city police officer, prosecutor, City Attorney and Mothers Against Drunk Driver's representative
 - v. Funding: General budget

Date: 8/14/17


Judge Meredith Switzer Rebsamen, Division I


Ralph Ohm, Division II

THIRD JUDICIAL DISTRICT COURT
(Serving Carroll and Madison Counties in Arkansas)
ADMINISTRATIVE PLAN

1. **JUDGE:** The Third Judicial District Court is served by one state district judge, who is Dale Ramsey.

2. **COURT:** Sessions of court are generally scheduled on:

Berryville Division –

City Arraignments – 1st Monday at 1:00
County Arraignments – 1st Wednesday at 9:00
Civil -- 1st Wednesday at 1:00
City Discovery/Trials – 2nd Wednesday at 9:00
Small Claims – 2nd Wednesday at 1:00
County Discovery/Trials – 3rd Wednesday at 9:00

Eureka Springs Division –

Arraignments – 1st Tuesday at 9:00
County Discovery/Trials – 1st Tuesday at 1:00
City Discovery/Trials – 3rd Tuesday at 12:30
Civil/Small Claims – 4th Tuesday at 9:00

Green Forest Division

Arraignments – 1st Friday at 9:00
City Discovery/Trials – 3rd Friday at 9:00

Huntsville Division –

City Arraignments – 1st Thursday at 9:00
County Arraignments – 1st Thursday at 1:00
County Discovery/Trials – 2nd Thursday at 9:00
City Discovery/Trials – 2nd Thursday at 1:00
Civil/Small Claims – 3rd Thursday at 9:00

In addition, the Court conducts first appearances (8.1 hearings) for all inmates who are scheduled for such a hearing every Monday, Wednesday, and Friday (unless that day falls on a holiday) at 4:00 p.m. at the Berryville Detention Center.

3. TYPES OF CASES: The following cases are heard at these locations:

Berryville Division (City & Eastern District Carroll County) – Traffic, Misdemeanor, Civil and Small Claims

Eureka Springs Division (City & Western District Carroll County) – Traffic, Misdemeanor, Civil and Small Claims

Green Forest Division (City only) – Traffic and Misdemeanor

Huntsville Division (City & Madison County) – Traffic, Misdemeanor, Civil and Small Claims

4. SPECIALTY PROGRAMS: No specialty programs are provided.

This Administrative Plan is effective January 1, 2018.



Dale Ramsey, Third Judicial District

May 15, 2017

Date

IN THE DISTRICT COURTS OF BENTON COUNTY, ARKANSAS

ADMINISTRATIVE PLAN

(Updated 10.28.2017)

WHEREAS, Arkansas Supreme Court Administrative Order Number 18, Section 9, (a) provides that certain state district courts shall prepare an administrative plan, when the court operates a specialty court program or when multiple judges preside in the district or the court has multiple venues in the district; and

WHEREAS, the Arkansas Code allows for the division of cases among the four District Judges in Benton County, Arkansas; and

WHEREAS, the District Judges of Benton County, Arkansas have taken into account geographical considerations, district boundaries, statistical data from the Administrative Office of the Courts and the various Benton County District Courts, the projected case load of each Judge, and the experience and abilities of the individual Judges to promote prompt and efficient resolution of cases; and

WHEREAS, the following Judges have been duly elected and qualified to the designated Divisions of the District Court of Benton County:

Chris Griffin	Division One – Rogers
Ray Bunch	Division Two – Bentonville
Stephen S. Thomas	Division Three – Siloam Springs
Jeff R. Conner	Division Four – Benton County West

IT IS THEREFORE, CONSIDERED, ORDERED AND AGREED by the Benton County District Judges, as follows:

I.

DIVISION AND VENUE

The existence of Divisions shall not be construed to limit or preclude Judges from hearing other cases that may come before them. At times when one or more of the Judges may be absent or unavailable another Judge may be called upon to act upon matters assigned to another District Court. However, cases that originate within the boundaries of a particular Benton County District Court, shall at all times be heard in that District Court as provided by the venue provisions of said Code.

II.

ASSIGNMENT OF CASES

The Benton County District Courts shall be assigned responsibilities as follows:

1. Division 1 – Rogers: All traffic and criminal cases originating by the City of Rogers; and all traffic and criminal cases originating by the County of Benton within the boundaries of Division 1.
2. Division 2- Bentonville: All traffic and criminal cases originating by the City of Bentonville; all civil and small claims cases within the boundaries of Division 2; and all traffic and criminal cases originating by the County of Benton within the boundaries of said Division 2; all traffic and criminal cases originating by the City of Pea Ridge; all traffic and misdemeanor cases originating by the City of Cave Springs; all traffic and criminal cases originating by the City of Bella Vista; and a DWI Specialty Court is provided and operates in Bentonville for Benton County.

3. Division 3 – Siloam Springs: All traffic and criminal cases originating by the City of Siloam Springs; all civil and small claims cases within the boundaries of Division 3; all civil and small claims cases within the boundaries of Division 1; all civil and small claims cases within the boundaries of Division 4; all traffic and criminal cases originating by the County of Benton within the boundaries of said Division 3; all traffic and criminal cases originating by the City of Bethel Heights.
4. Division 4- Benton County West : All traffic and criminal cases originating by the City of Gentry; all traffic and criminal cases originating by the City of Decatur; all traffic and criminal cases originating by the County of Benton within the boundaries of said Division 4; all traffic and criminal cases originating by the City of Centerton; all traffic and criminal cases originating by the City of Gravette; all traffic and criminal cases originating by the City of Sulphur Springs; all traffic and criminal cases originating by the City of Lowell; all traffic and criminal cases originating by the City of Little Flock.
5. Additionally, the four Benton County District Judges consent to the reference of certain duties by the Nineteenth Judicial District- West Administrative Court Judge as provided for in the Administrative Order of the Supreme Court, Number 18. The four Benton County District Judges shall share equally in the following duties:
 - A) Issue a search warrant pursuant to Rule 13.1;
 - B) Issue an arrest warrant pursuant to Rule 7.1 or Ark. Code Ann. Section 16-81-104, or issue a summons pursuant to Rule 6.1;
 - C) Make a reasonable cause determination pursuant to Rule 4.1(e);
 - D) Conduct a first appearance hearing pursuant to Rule 8.1, at which the Judge may appoint counsel pursuant to Rule 8.2; inform a defendant pursuant to Rule 8.3; conduct a pre-trial release inquiry pursuant to Rules 8.4 and 8.5; or release a defendant from custody pursuant to Rules 9.1, 9.2 and 9.3.

E) Conduct extradition proceedings pursuant to A.C.A. 16-94-101 et seq.

6. The Benton County District Judges shall rely on the County of Benton to provide necessary equipment and supplies, and either: video or audio link hook-up; or transportation of prisoners for said Rule 8.1 hearing. The individual Benton County District Judges shall have discretion whether to conduct such hearings at their various locales; or at the Benton County Detention Facility.
7. This Administrative plan shall remain in effect, unless modified by the mutual agreement of the Benton County District Court Judges.

IT IS SO ORDERED AND AGREED THIS 27 DAY OF December, 2017.



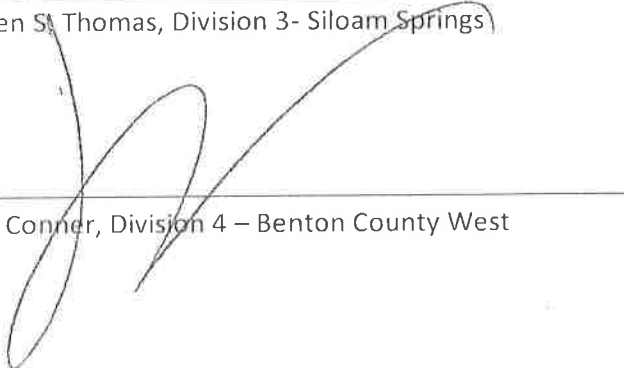
Chris Griffin, Division 1 – Rogers



Ray Bunch, Division 2 – Bentonville



Stephen St. Thomas, Division 3- Siloam Springs



Jeff R. Conner, Division 4 – Benton County West

EXHIBIT “A”

Bentonville DWI Court Plan

(A) Overview

i. Benton County DWI Court is designed for people who have multiple DWI's. Participants plead guilty and are sentenced to DWI Court. It addresses the root cause of impaired driving. Hopefully, by treatment it will be an Accountability Court (changing behaviors of hardcore offenders) and protect public safety.

ii. The Building Principles:

1. Determine the Population -Targeting, a process to I.D. a subset of DWI offenders (Repeat Offenders)
2. Perform Clinical Assessment
3. Treatment Plan
4. Supervise the offender
5. Forge Agency, Organization and Community Partnerships
6. Take a Judicial Leadership Role
7. Develop case management strategies
8. Address transportation issues
9. Evaluate the Program
10. Ensure a sustainable program

iii. Drug Court Team- Judge makes all the decisions regarding participation in program with input from DWI Court Team. Team consists of:

1. Prosecutor
2. DWI Court Coordinator
3. Defense attorney\ Public Defender
4. Probation Officers
5. Law Enforcement
6. Treatment Provider

iv. Program Rules –

1. Total abstinence from use of drugs and alcohol
2. Attend court and treatment sessions as scheduled, submit to random alcohol and drug testing
3. Not associate with people who use or possess drugs
4. Keep DWI Court Team informed of current address and phone number at all times
5. Consent to search when required
6. Inform Court immediately if have contact with Law Enforcement
7. Abide by all rules and regulations imposed by DWI Court Team.

Phase I

- Court and supervision appointment every week
- Treatment

- Support group
 - Supervised probation requirements
 - Contact with Probation Officer once a week
 - Drug/alcohol testing at least 2x/week
 - Home / job visits
 - Pay all associated fees and costs
 - Journal
 - Curfew
 - Sign Zero Tolerance Agreement
 - Sign Memorandum of Understanding
 - Pay Phase I fees of \$150/ month
- Minimum of 3 month

Phase II

- Court and supervision appointment every 2 weeks
 - Treatment
 - Support group
 - Supervised probation requirements
 - Contact with Probation Officer 1x every 2 weeks
 - Drug/alcohol every 2 weeks
 - Home / job visits
 - Pay all associated fees and costs
 - Continue journal
 - Curfew
 - Job search or work to obtain GED
 - Phase II fee \$150/ month
- Minimum of 4 month

Phase III

- Court and supervision appointment once a month
 - Treatment as needed
 - Support group
 - Supervised probation requirements
 - Contact with Probation Officer minimum once a week
 - Drug/alcohol testing 1x / month
 - Relax home / job visits
 - Pay all associated fees and costs
 - Continue journal
 - Relaxed curfew
 - Have a job / obtain a GED
 - Complete Defensive Driving Class
 - Complete a Life Skills Course
 - Pay Phase II fee of \$150/ month
- Minimum of 5 months

- v. Authority: National Center for DWI Courts, DWI Court Training and Technical Assistance Initiative is a project of the National Highway Traffic and Safety Administration of the U.S. Department of Transportation. The program conforms to Arkansas sentencing laws, including fines, fees, court costs and probation assessments.
- vi. Funding: Payment plan is established with the Court until all fees are paid in full. Participants pay for treatment and second opinion drug tests. Program fees cover program mandated drug tests conducted at courthouse and Initial Assessment through treatment provider.
- vii. Graduation:
 1. Complete each Phase of program (minimum 12 months)
 2. Demonstrated sobriety for at least 120 consecutive days
 3. Team determines you are eligible.

ADMINISTRATIVE PLAN
The 9th Judicial District Court Of Arkansas

The District Judges for the Ninth State District Court propose the following plan for allocation of the caseload and specialty courts within this district.

ADMINISTRATIVE POLICY

The judges shall meet periodically (no less than quarterly) and shall consider case management, administrative procedures, forms, calendars, etc. Any modification of this plan shall be by written agreement signed by both judges of the district. Each year a calendar shall be printed and published indicating such courtroom assignments and court dates.

CASE ASSIGNMENT AND ALLOCATION

The clerk of each department shall assign newly filed cases by computer program as provided in the attached Case Allocation.

SPECIALTY COURTS

DOMESTIC VIOLENCE COURT – Judge Reynolds proposes the continuance of “Domestic Violence Court” in District Court. Judge Reynolds currently presides over “Domestic Violence Court” and has for the past 16 years, including his time in Circuit Court. It requires no additional resources other than time related to additional hearing associated with reviews. Eventually, this court will (with the agreement of the Circuit Court judges) hear Order of Protection Cases filed in Circuit Court.

• **SOBRIETY COURT**- Please see attached

ARRAIGNMENTS, EMERGENCY AND UNCONTESTED HEARINGS

It is preferable for the division assigned to a case to handle all proceedings concerning the case. However, both judges may preside over arraignments, probations revocation and uncontested matters when presented and may sit on exchange when necessary. Emergency orders shall be presented to and heard by the judge assigned unless that judge is unavailable. In no event shall any Judge refuse to act on any case not part of their assignment for lack of jurisdiction.

SUBMITTED THIS 27TH DAY OF JUNE, 2017


HONORABLE DAVID L. REYNOLDS
1ST DIVISION


HONORABLE SUSAN K. WEAVER
2ND DIVISION

THE DISTRICT COURT OF FAULKNER AND VAN BUREN COUNTY

810 Parkway St.
Conway, Arkansas 72034

TELEPHONE: (501) 450-6112
FACSIMILE: (501) 450-6184

Susan K. Weaver, Judge Div. II
Brittani Burnette, Head Clerk Div. II

June 27, 2017

Honorable David Clark
Circuit Court
Faulkner and Van Buren County Circuit Court
Twentieth Division
801 Locust St.
Conway, AR 72034

Re: Faulkner and Van Buren DWI Administrative Plan

Dear Judge Clark:

Per Administrative Order 18 please consider this the administrative plan for the specialty court known as the Faulkner and Van Buren County DWI Court.

a) Describe the program and how it operates:

The Faulkner and Van Buren County DWI Courts focus on repeat DWI offenders, including but not limited to individuals with a 2nd or 3rd DWI offense, or 1st offense with a high BAC (.18 or above). After a plea of guilty they enter a one-year, 4 phase program of extensive group and individual therapy sessions, probation with alcohol and drug testing, and constant monitoring. They are required to appear in court every two weeks where we review their compliance. This is the same model used by Drug Courts.

b) Provide the statutory and legal authority on which it is based:

A.C.A 16-98-303, and Administrative Orders 14 & 18.

c) Certify that the program conforms to all applicable sentencing laws, including fines, courts fees, and probation assessments.

I certify that the program conforms to all applicable sentencing laws, including fines, court fees, and probation assessments.

- d) Describe the program's use of court resources, including without limitation, prosecuting attorneys or public defenders, and the availability of such resources and how they will be provided.

The Court members are:

Judge Susan K. Weaver, Taylor Martin and Chad Brown (Prosecutors), Chris Murray and Nathan Morgan (Public Defenders), Brittani Burnette (Head Clerk/Coordinator), Darrick Simmons and Kenny Dunham (Probation), and Alice Keener with Conway Counseling and Psychological Services (Treatment Provider). Most sessions are fully staffed.


- e) Provide the source of funding for the program:

Funding is provided from grants from the Arkansas State Police-Highway Safety Office. We are in compliance with all reporting requirements. After the initial start-up costs were met the funding now goes to education of the team members to stay current on the best practices for the court. Defendants are expected to pay the costs associated with their treatment and probation since I suspend the payment of fines upon compliance.

This program has been one of the most effective programs that I have seen in dealing with repeat DWI offenders. Before being exposed to it, I would commit the offender to a 2-90 day jail sentence and move to the next case. But hearing the testimonies of those who have completed the program are inspiring. It changes lives and treats alcohol addiction, which in turn reduces the number of intoxicated drivers on the roadways.

Please let me know if you need any further information.

Sincerely,

A handwritten signature in black ink, appearing to be 'Susan K. Weaver', with a stylized, looping flourish.

Honorable Susan K. Weaver
SKW/bb

**CASE ALLOCATION
9TH JUDICIAL DISTRICT COURT**

1ST DIVISION- Judge David L. Reynolds

2ND DIVISION- Judge Susan K. Weaver

CLINTON/FAIRFIELD BAY/VAN BUREN COUNTY DEPT

Criminal division:

All misdemeanor domestic violence cases*

50% of all other criminal and traffic cases
other than DWI

Criminal division:

All misdemeanor DWI cases

50% of all other criminal and traffic cases other
than domestic violence cases

Civil Division:

All Small Claims and civil cases

CONWAY/FAULKNER COUNTY DEPARTMENT

Criminal division:

All misdemeanor domestic violence cases*

50% of all other criminal and traffic cases
other than DWI

Civil Division:

50% of all cases

Criminal division:

All misdemeanor DWI cases

50% of all other criminal and traffic cases other
than domestic violence cases

Civil Division:

50% of all cases

DAMASCUS DEPARTMENT

100% of all criminal and traffic

GREENBRIER DEPARTMENT

Criminal division:

All misdemeanor domestic violence cases*

50% of all other criminal and traffic cases
other than DWI

Criminal division:

All misdemeanor DWI cases

50% of all other criminal and traffic cases other
than domestic violence cases

GUY DEPARTMENT

100% of all criminal and traffic

MAYFLOWER DEPARTMENT

100% of all criminal and traffic

VILONIA DEPARTMENT

100% of all criminal and traffic

**IN THE DISTRICT COURT OF THE
FIFTH JUDICIAL DISTRICT OF ARKANSAS
CRAWFORD COUNTY
ALL DIVISIONS**

On January 1, 2012, the Crawford County District Court, located in Van Buren, Arkansas was merged with the former city courts for the cities of Alma, Arkansas, Mountainburg, Arkansas, and Mulberry, Arkansas and these former city courts became departments of the Crawford County District Court. On January 1, 2013, the Crawford County District Court became a State District Court and was designated the Fifth Judicial District. The Crawford County District Court is the sole district court in Crawford County, has countywide jurisdiction with multiple venues, and is presided over by one judge, Hon. Charles D. Baker.

As a State District Court having multiple venues, the following Administrative Plan is submitted as required by Administrative Order Number 18, Section 9 as an explanation of the administration of the divisions and departments of the Crawford County District Court.

TRAFFIC DIVISIONS AND CRIMINAL DIVISIONS - CITY OF VAN BUREN, AR

The court for the Department of Van Buren, Arkansas is held in the District Courtroom in Van Buren, Arkansas. Regular arraignments and trials for the Traffic Division and the Criminal Division are held on Monday, 1:00 p.m., and Thursday, 1:00 p.m.

CRAWFORD COUNTY, ARKANSAS

The court for the Department of Crawford County, Arkansas is held in the District Courtroom in Van Buren, Arkansas. Regular arraignments and trials of the Traffic Division and the Criminal Division are held on Monday, 9:30 a.m., and Thursday, 9:30 a.m.

DYER, CEDARVILLE AND KIBLER, ARKANSAS

The court for the Departments of Dyer, Cedarville and Kibler, Arkansas are held in the District Courtroom in Van Buren, Arkansas. Arraignments and trials for the Traffic Division and the Criminal Division are held on the second Wednesday of each month at 1:00 p.m.

CHESTER, ARKANSAS

RUDY, ARKANSAS

Although there have been departments established for these cities, cases are rarely filed. There has been no regular schedule established for hearing matters for these departments. In the event cases are filed, arraignments and trials would be held in the District Courtroom in Van Buren, Arkansas.

ALMA, ARKANSAS

The court for the Department of Alma, Arkansas is held in the District Courtroom in Alma, Arkansas. Arraignments for the Traffic Division and the Criminal Division are held each Tuesday at 3:00 p.m. Trials for the Traffic Division and the Criminal Division are held on the fourth Wednesday of each month at 3:00 p.m.

MOUNTAINBURG, ARKANSAS

The court for the Department of Mountainburg, Arkansas is held in the District Courtroom in Alma, Arkansas. Arraignments and trials for the Traffic Division and the Criminal Division are held on the first Tuesday of each month at 3:00 p.m.

MULBERRY, ARKANSAS

The court for the Department of Mulberry, Arkansas is held in the District Courtroom in Mulberry, Arkansas. Arraignments for the Traffic Division and the Criminal Division are held on the first Wednesday of each month at 3:00 p.m. Trials for the Traffic Division and the Criminal Division are held on the third Wednesday of each month at 3:00 p.m.

OTHER TRAFFIC DIVISION AND CRIMINAL DIVISION MATTERS

Bond forfeiture hearings for the Traffic Division and the Criminal Division are held each Monday, if necessary, at 2:30 p.m. in the District Courtroom in Van Buren, Arkansas.

JAIL COURT HEARINGS

Arraignments and First Appearances are held for all incarcerated District Court Defendants at 8:15 a.m. on Monday, Wednesday, Thursday and Friday in the Courtroom at the Crawford County Detention Center.

CIVIL DIVISION

The court for the Civil Division is held in the District Courtroom in Van Buren, Arkansas. Civil cases are tried on each Wednesday at 9:00 a.m.

SMALL CLAIMS DIVISION

The court for the Small Claims Division is held in the District Courtroom in Van Buren, Arkansas. Small claims cases are tried on the first Wednesday of each month at 9:30 a.m.

OTHER CIVIL DIVISION AND SMALL CLAIMS DIVISION MATTERS

Show cause hearings for civil contempt and hearings on Petitions for Writs of Possession are heard each Wednesday at 9:00 a.m. in the District Courtroom in Van Buren, Arkansas.

JURISDICTION UNDER ADMINISTRATIVE ORDER NUMBER 18

Beginning on January 1, 2013, the District Court commenced hearing uncontested divorces and Petitions for Final Orders of Protections assigned to it by the judges of the Twenty-First Judicial District, being the Crawford County Circuit Court. These cases are heard each Tuesday at 9:00 a.m. It is estimated that approximately 700 such cases will be assigned to the District Court. These cases are held in Courtroom #2 of Division 2 in Van Buren, Arkansas.

DWI COURT

DWI Court is held in the District Court's location in Van Buren, Arkansas. The sessions are held every other Tuesday, with the program team meeting at 11:00 a.m. for evaluation of the participants and with the participants appearing at 11:30 p.m. to appear before the judge for review.

I, Charles D. Baker, the sole judge for the Fifth Judicial District, Crawford County District Court, hereby affix my signature to this Administrative Plan and respectfully submit the same for approval.

DATED:

6-29-17



**HON. CHARLES D. BAKER
DISTRICT JUDGE**

District Court Administrative Plan

Saline County

32nd District Court District

22nd Judicial Circuit

District Judges

Division 1- Benton District Judge Mike Robinson

Division 2- Bryant District Judge Stephanie Casady

A. Assignment of Cases

1. Per statutory assignment, Division 1 (Mike Robinson) shall hear traffic and misdemeanor cases from the city of Benton, the city of Alexander and Saline County and Division 2 (Stephanie Casady) shall hear traffic and misdemeanor cases from the cities of Bryant, Haskell, Bauxite, and Shannon Hills. Such cases shall be heard in the locations agreed to by the assigned judges and the county judge and mayors of each city.
2. Civil cases shall be heard by Judge Casady in the Benton District Court and the Bryant District Court.
3. Small Claims cases shall be heard by Judge Casady in the Bryant District Court.

B. District Court Authority granted by Circuit Judges for certain Circuit Court cases

1. The Saline County District Courts shall have all authority permitted under the Arkansas Supreme Court's Administrative Rule 18.
2. The Bryant Division shall be the primary point of contact for Temporary Order of Protection Petitions and shall hear all Final Order of Protection cases. The Bryant Division shall also be the primary point of contact for uncontested agency adoptions.
3. The Benton Division shall conduct first appearance hearings in felony criminal cases. The Benton Division shall continue to operate a misdemeanor DWI court.
4. As described more fully in Administrative Rule 18, the District Courts shall have authority to hear emergency or uncontested matters pending in civil, domestic relations, or probate court. Any orders which result from said actions shall be copied for review to the appropriate Circuit Judge immediately via paper, fax, or electronic mail.

C. Recusal and Exchange Procedure

1. Each judge shall be available for exchange of cases with the other judge, and neither judge shall refuse assignment of a case solely on the grounds that he or she is not responsible for that type of case.
2. The judges within this district have unanimously agreed upon the herein division of duties and further agree that this plan shall not be altered except upon unanimous agreement. The judges shall meet from time to time, and in any event, no less than once every six months to review this plan and ensure the effective administration of justice.
3. In the event recusal is necessary, the District Judge shall personally inquire as to whether the other judge is available to handle the case. In the event that the other judge is unable to hear the case, the requesting judge shall contact the Administrative Office of the Courts for assignment of a judge to hear the case.

D. Specialty Dockets

Saline County has one District Court Specialty Docket as authorized by statute and previously approved by the Arkansas Supreme Court. The respective presiding judge by his signature below hereby certifies that his program conforms to all applicable sentencing laws.

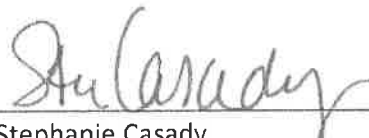
Saline County DWI Court—District Judge Mike Robinson

APPROVED THIS 2 DAY OF APRIL, 2019.

To begin on July 1, 2019.



Mike Robinson
District Judge



Stephanie Casady
District Judge

DISTRICT COURT ADMINISTRATIVE PLAN

Lonoke District Court, Lonoke County, Arkansas

1. JUDGE: The Lonoke District Court, Southern Division is served by one local district judge. The judge serves in the designated divisions of the court as follows:

NAME	DIVISION	CITY
Teresa M. Smith	England Division	City of England
Teresa M. Smith	Carlisle Division	City of Carlisle
Teresa M. Smith	Lonoke Division	City of Lonoke
Teresa M. Smith	Allport Division	City of Allport

2. COURT: Sessions of court are generally scheduled on:

DIVISION	CITY	DAYS	TIMES
England Division	England	1 st and 3 rd Wednesday 3 rd Wednesday – Small Claim First Appearances as needed	1:30 p.m. 12:00 p.m.
Carlisle Division	Carlisle	2 nd and 4 th Wednesday 4 th Wednesday – Small Claim First Appearances as needed	5:00 p.m. 3:00 p.m.
Lonoke Division	Lonoke	1 st and 3 rd Tuesday – Arraignments at 8:30 Small Claims/Civil 10:00	
	Lonoke Lonoke	1 st and 3 rd Wednesday – Trials First Appearances as needed	9:00

3. TYPES OF CASES: The following cases are heard at these locations:

DIVISION	CITY	TYPES OF CASES
England	England	all misdemeanors, traffic, small claims
Carlisle	Carlisle	all misdemeanors, traffic, small claims

Lonoke	Lonoke	all misdemeanors, traffic, small claims Civil within jurisdictional limits
Allport	Allport	traffic only

4. SPECIALTY PROGRAMS: The following specialty programs are provided:

None at the England, Carlisle, Allport or Lonoke Division

- a. Type of program and description of its operation.
- b. Statutory or legal authority on which it is based.
- c. Certification of compliance with all applicable laws, including fines, fees, court costs, and probation assessments.
- d. Use of court resources. *[Describe the court team (such as, prosecuting attorneys, public defenders, and health professionals); that each has been consulted in setting up the program and its operation; scheduling has been coordinated; and the necessary resources are available.]*
- e. Sources of funding.

DATE: 05/02/2017

/s/Teresa M. Hallum Smith

DISTRICT COURT ADMINISTRATIVE PLAN

Lonoke County District Court
Northern District of Lonoke County

1. JUDGE: The Northern District of Lonoke County is served by a single local district judge. The judge serves in the designated divisions of the court:

DIVISION	CITY
Cabot Division	208 N. First St., City of Cabot
Ward Division	405 Hickory St., City of Ward
Austin Division	3181 AR-367, City of Austin

2. COURT: Sessions of court are generally scheduled on:

DIVISION	CITY	DAYS	TIMES
Cabot Division	Cabot	1 st , 2 nd and 3 rd Wednesday 1 st , 2 nd , 3 rd and 4 th Wednesday	9:00 a.m. 1:00 p.m.
Ward Division	Ward	1 st , 2 nd , 3 rd and 4 th Tuesday 1 st Monday of every other month	5:00 p.m. 1:00 p.m.
Austin Division	Austin	2 nd Monday	4:30 p.m.

3. TYPES OF CASES: The following cases are heard at these locations:

DIVISION	CITY	TYPES OF CASES
Cabot	Cabot	all misdemeanors, traffic, ordinance and code violations, civil and small claims within jurisdictional limits
Ward	Ward	all misdemeanors, traffic, ordinance and code violations

Austin

Austin

all misdemeanors, traffic, ordinance and
code violations

4. SPECIALTY PROGRAMS: The following specialty programs are provided:

None currently at the Cabot, Ward or Austin Division

a. Type of program and description of its operation.

b. Statutory or legal authority on which it is based.

c. Certification of compliance with all applicable laws, including fines, fees, court costs, and probation assessments.

d. Use of court resources. *[Describe the court team (such as, prosecuting attorneys, public defenders, and health professionals); that each has been consulted in setting up the program and its operation; scheduling has been coordinated; and the necessary resources are available.]*

e. Sources of funding.

DATE: 06/5/2017

/s/Clinton D. McGue