

The statutory authority for the organization and designation of this district court is found at A.C.A. § 16-17-1110 (20)(A).

The judge(s) serve(s) in the statutorily designated departments of the court as follows:

<u>Judge</u>	<u>County</u>	<u>City Designated as Department</u>
Reid Harrod	Ashley	Hamburg
Reid Harrod	Ashley	Crossett

Consolidation of City Courts with District Courts

Pursuant to A.C.A. §16-17-1202, all city courts were consolidated with district courts on January 1, 2012, and former city courts became known as departments of the district court. If a town or city is no longer operating as a department of the district court, a copy of the local ordinance abolishing the city as a department of the court must be provided to the Administrative Office of the Courts.

Are all towns or cities statutorily designated as departments still operating as departments of the district court?

Yes

No

Town / City Abolished as Department Effective Date

A copy of the local ordinance abolishing the department of the district court has been attached.

3. OTHER JURISDICTIONAL AREAS.

The following cities and towns have police departments but have not been designated as statutory departments of the district court. Pursuant to A.C.A. §16-17-1203, these cities and towns contribute to the operational expenses of the district court and file cases in the district court.

City / Town Department Where Cases are Filed / Heard

Wilmot
Portland
Montrose

Hamburg

**4. COURT SESSIONS AND TYPES OF CASE BY SUBJECT MATTER
(Criminal, Traffic, Civil and Small Claims).**

Pursuant to Administrative Order No. 18, each department of a district court shall hear cases in all of the subject matter divisions.

Sessions of the court are generally scheduled on the following days of the week at the following times:

Judge	Department	Day	Time	Type of Case
Reid Harrod	Hamburg	1 st Tuesday	9:00 AM	Criminal Pleas
Reid Harrod	Crossett	1 st Thursday	9:00 AM	Criminal Trial
Reid Harrod	Crossett	2 nd Tuesday	9:00 AM	Criminal Pleas
Reid Harrod	Hamburg	2 nd Thursday	9:00 AM	Criminal Trial
Reid Harrod	Hamburg	2 nd Thursday	1:30 PM	Criminal Trial
Reid Harrod	Hamburg	3 rd Tuesday	9:00 AM	Criminal Plea
Reid Harrod	Hamburg	3 rd Wednesday	9:00 AM	Civil Hearings/Trials
Reid Harrod	Hamburg	3 rd Wednesday	1:30 PM	Criminal Reviews
Reid Harrod	Hamburg	1 st Friday	9:00 AM	Probation Review
Reid Harrod	Crossett	2 nd Friday	9:00 AM	Probation Review
Reid Harrod	Crossett	4 th Tuesday	9:00 AM	Criminal Pleas
Reid Harrod	Crossett	4 th Wednesday	9:00 AM	Civil Hearings/Trials
Reid Harrod	Crossett	4 th Wednesday	1:30 PM	Criminal Reviews
Reid Harrod	Crossett	4 th Thursday	9:00 AM	Criminal Trial
Reid Harrod	Crossett	4 th Thursday	1:30 PM	Criminal Trial

Mandatory Holding of Court in Departments of a District Court

Pursuant to A.C.A. §16-17-138, sessions of court must be held at least one (1) time per month in each department unless mutually waived by the district court judge and the governing body of the city or town where the department is located.

Is court held in each town or city designated as a department of the district court at least one (1) time per month?

- Yes
 No

A written agreement waiving the mandatory holding of court for departments of a district court has been entered into and has been adopted by ordinance of the governing body of the city or town in which the department is located.

The ordinance(s) has/have been attached to this plan.

Based upon said written agreement, sessions of court for the _____
Department are held in the _____ Department.

Pursuant to Administrative Order No. 18, a warrant docket shall be established within the criminal division. The docket shall be divided into a "search warrant docket," designated by the prefix "SW" and an "arrest warrant docket," designated by the prefix "AW." The warrant docket is used for warrants that have been returned either executed or unexecuted when a case file has not yet been opened. If a criminal case is subsequently opened, the information in the warrant docket related to the criminal case is transferred to it.

Has the warrant docket been established within the criminal division?

- Yes
 No

5. ADMINISTRATIVE ORDER NO. 18 REFERRALS FROM CIRCUIT COURT.

Has the circuit court referred matters pursuant to Administrative Order No. 18 to be heard by a state district judge?

- Yes
 No

The following matters have been referred by the circuit court and have been included in the circuit court administrative plan:

Consent Jurisdiction. Upon the consent of all parties, the following types of cases are referred from circuit court:

- Civil
 Domestic Relations
 Probate

Protective Orders.

Forcible Entry and Detainers / Unlawful Detainer.

Other Matters of an Emergency or Uncontested Nature Pending in Civil, Domestic Relations or Probate Division. *Please describe the types of other matters referred below and the location where these matters are heard.*

Type of Other Matters

Hearing Location

Petitions for mental, drug or alcohol commitments. If Judge Teresa French is not available, the district judge in the county shall handle that proceeding. If that district judge is unavailable, any of the circuit judges in the 10th Circuit may handle the commitment proceeding.

Other Matters, if Justification for the Reference and Procedures to be Employed are Sufficiently Demonstrated in the Circuit Court Administration Plan Pursuant to Administrative Order No. 14. *Please describe the types of other matters referred below and the location where these matters are heard.*

Type of Other Matters

Hearing Location

Criminal. The following duties are referred with respect to an investigation or prosecution of an offense lying within the exclusive jurisdiction of the circuit court:

- Issue Search Warrant Pursuant to Rule 13.1
- Issue Arrest Warrant Pursuant to Rule 7.1 or A.C.A. §16-81-104
- Issue Summons Pursuant to Rule 6.1
- Reasonable Cause Determinations Pursuant to Rule 4.1 (e)
- Conduct First Appearance Pursuant to Rule 8.1
- Appoint Counsel Pursuant to Rule 8.2
- Inform Defendant Pursuant to Rule 8.3
- Accept Plea of "Not Guilty" or "Not Guilty by Reason of Insanity"
- Conduct Pretrial Release Inquiry Rules 9.1, 9.2 and 9.3
- Conduct Preliminary Hearing Pursuant to A.C.A. §16-93-307

Digital Audio Recording Equipment

Is digital audio recording equipment utilized to make a verbatim record of matters referred from the circuit court?

- Yes
- No

Has the State District Court Digital Audio Recording Equipment Compliance Form been provided to the Administrative Office of the Courts?

- Yes
- No

6. SPECIALTY COURTS.

Does a district court judge preside over a specialty court program?

- Yes
 No

The following specialty courts are conducted:

Type of Specialty Court	Location
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- Type of specialty docket and description of its operation:
- Statutory or legal authority on which it is based:
- Certification of compliance with all applicable sentencing laws, including assessment, collection and remittance of fines, fees, court costs, probation fees.
- Use of court resources. *[Describe the court team including prosecuting attorneys, public defenders, and health professionals; that each has been consulted in setting up the program and its operation; scheduling has been coordinated; and the necessary resources are available.]*
- Sources of funding:

This specialty court was established in the circuit court administrative plan, but the judicial circuit does not have a circuit judge who is available to administer the specialty court on a consistent basis. Accordingly, the administrative plan for the judicial circuit required by Administrative Order No. 14 of the Supreme Court designated a district court judge to administer this specialty court program.

7. OTHER PROGRAMS OR DOCKETS.

Does a district court judge preside over other programs or dockets?

- Yes
 No

The following programs or dockets are administered:

Name of Docket	Location
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January 2024

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
31	1 New Year's Day	2 Hamburg City Plea 9:00 A.M.	3	4 Crossett City Trial 9:00 A.M.	5 Hamburg Prob. Review 9:00 A.M.	6
7	8	9 Crossett City 9:00 A.M.	10	11 Hamburg Trial City 9:00 A.M. County 1:30	12 Crossett Prob. Review 1:30 P.M.	13
14	15 M L King Day	16 Hamburg Plea 9:00 A.M.	17 Hamburg SC/CV 9:00 AM FTC 1:30 PM	18	19	20
21	22	23 Crossett Plea 9:00 A.M.	24 Crossett SC/CV 9:00 AM FTC 1:30 PM	25 Crossett Trial City 9:00 A.M. County 1:30	26	27
28	29	30	31	1	2	3

February 2024

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
28	29	30	31	1	2	3
					Hamburg Prob. Review 9:00 A.M.	
4	5	6	7	8	9	10
		Hamburg City Plea 9:00 A.M.		Hamburg Trial City 9:00 A.M. County 1:30 PM	Crossett Prob. Review 9:00 A.M.	
11	12	13	14	15	16	17
		Crossett City Plea 9:00 A.M.		Crossett Trial 9:00 A.M.		
18	19	20	21	22	23	24
	Presidents' Day	Hamburg Plea 9:00 A.M.	Hamburg SC/CIV 9:00 FTC 1:30 PM	Crossett Trial City 9:00 A.M. County 1:30		
25	26	27	28	29	1	2
		Crossett County Plea 1:30 P.M.	Crossett SC/CIV 9:00 FTC 1:30 PM			

March 2024

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
25	26	27	28	29	1	2
					Hamburg Prob. Review 9:00 A.M.	
3	4	5	6	7	8	9
		Hamburg City Plea 9:00 A.M.		Crossett City Trial 9:00 A.M.	Crossett Prob. Review 9:00 A.M.	
10	11	12	13	14	15	16
		Crossett City Plea 9:00 A.M.		Hamburg Trial City 9:00 A.M. County 1:30		
17	18	19	20	21	22	23
		Hamburg County Plea 9:00 A.M.	Hamburg SC/CV 9:00 FTC 1:30 P.M.			
24	25	26	27	28	29	30
		Crossett County Plea 9:00 A.M.	Crossett SC/CV 9:00 AM FTC 1:30 PM	Crossett Trial City 9:00 AM County 1:30 PM	Good Friday	
31	1	2	3	4	5	6
Easter Sunday						

April 2024

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
31	1	2 Hamburg City Plea 9:00 A.M.	3	4 Crossett City Trial 9:00 A.M.	5 Hamburg Prob. Review 9:00 A.M.	6
7	8	9 Crossett City Plea 9:00 A.M.	10	11 Hamburg Trial City 9:00 A.M. County 1:30 PM	12 Crossett Prob. Review 9:00 A.M.	13
14	15	16 Hamburg County Plea 9:00 A.M.	17 Hamburg SC/CIV 9:00 FTC 1:30 PM	18	19	20
21	22	23 Crossett County Plea 9:00 A.M.	24 Crossett SC/CIV 9:00 FTC 1:30 PM	25 Crossett Trial City 9:00 AM County 1:30 PM	26	27
28	29	30	1	2	3	4

May 2024

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
28	29	30	1	2	3	4
				Crossett City Trial 9:00 A.M.	Hamburg Prob. Review 9:00 A.M.	
5	6	7	8	9	10	11
		Hamburg City Plea 9:00 A.M.		Hamburg Trial City 9:00 AM County 1:30 PM	Crossett Prob. Review 9:00 A.M.	
12	13	14	15	16	17	18
		Crossett City Plea 9:00 A.M.				
19	20	21	22	23	24	25
		Hamburg County Plea 9:00 A.M.	Hamburg SC/CV 9:00 AM FTC 1:30 PM	Crossett Trial City 9:00 AM County 1:30 PM		
26	27	28	29	30	31	1
	Memorial Day	Crossett County Plea 9:00 A.M.	Crossett SC/CV 9:00 AM FTC 1:30 PM			

June 2024

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
26	27	28	29	30	31	1
2	3	4	5	6	7	8
		Hamburg City Plea 9:00 A.M.		Crossett City Trial 9:00 A.M.	Hamburg Prob. Review 9:00 A.M.	
9	10	11	12	13	14	15
		Crossett City Plea 9:00 A.M.	Hamburg SC/CV 9:00 AM FTC 1:30 PM	Hamburg Trial City 9:00 AM County 1:30 PM	Crossett Prob. Review 9:00 A.M.	
16	17	18	19	20	21	22
		Hamburg County Plea 9:00 A.M.	Juneteenth			
23	24	25	26	27	28	29
		Crossett County Plea 9:00 A.M.	Crossett SC/CV 9:00 FTC 1:30 P.M.	Crossett Trial City 9:00 AM County 1:30 PM		
30	1	2	3	4	5	6

July 2024

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
30	1	2 Hamburg City Plea 9:00 A.M.	3	4 Independence	5 Hamburg Prob. Review 9:00 A.M.	6
7	8	9 Crossett City Plea 9:00 A.M.	10	11 Hamburg Trial City 9:00 AM County 1:30 PM	12 Crossett Prob. Review 9:00 A.M.	13
14	15	16 Hamburg County Plea 9:00 A.M.	17 Hamburg SC/CV 9:00 AM FTC 1:30 PM	18	19	20
21	22	23 Crossett County Plea 9:00 A.M.	24 Crossett SC/CV 9:00 FTC 1:30 P.M.	25 Crossett Trial City 9:00 AM County 1:30 PM	26	27
28	29	30	31	1	2	3

August 2024

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
28	29	30	31	1	2	3
					Hamburg Prob. Review 9:00 A.M.	
4	5	6	7	8	9	10
		Hamburg City Plea 9:00 A.M.		Hamburg Trial City 9:00 AM County 1:30 PM	Crossett Prob. Review 9:00 A.M.	
11	12	13	14	15	16	17
		Crossett City Plea 9:00 A.M.		Crossett City Trial 9:00 A.M.		
18	19	20	21	22	23	24
		Hamburg County Plea 9:00 A.M.	Hamburg SC/CV 9:00 FTC 1:30 P.M.	Crossett Trial City 9:00 AM County 1:30 PM		
25	26	27	28	29	30	31
		Crossett County Plea 9:00 A.M.	Crossett SC/CV 9:00 FTC 1:30 P.M.			

September 2024

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1	2 Labor Day	3 Hamburg City Plea 9:00 A.M.	4	5 Crossett City Trial 9:00 A.M.	6 Hamburg Prob. Review 9:00 A.M.	7
8	9	10 Crossett City Plea 9:00 A.M.	11	12 Hamburg Trial City 9:00 AM County 1:30 PM	13 Crossett Prob. Review 9:00 A.M.	14
15	16	17 Hamburg County Plea 1:30 P.M.	18 Hamburg SC/CV 9:00 AM FTC 1:30 PM	19	20	21
22	23	24 Crossett County Plea 9:00 A.M.	25 Crossett SC/CV 9:00 AM FTC 1:30 PM	26 Crossett Trial City 9:00 AM County 1:30 PM	27	28
29	30	1	2	3	4	5

October 2024

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
29	30	1 Hamburg City Plea 9:00 A.M.	2	3 Crossett City Trial 9:00 A.M.	4 Hamburg Prob. Review 9:00 A.M.	5
6	7	8 Crossett City Plea 9:00 A.M.	9	10 Hamburg Trial City 9:00 AM County 1:30 PM	11 Crossett Prob. Review 9:00 A.M.	12
13	14 Columbus Day	15 Hamburg County Plea 9:00 A.M.	16 Hamburg SC/CV 9:00 AM FTC 1:30 PM	17	18	19
20	21	22 Crossett City Plea 9:00 A.M.	23 Crossett SC/CV 9:00 AM FTC 1:30 PM	24 Crossett Trial City 9:00 AM County 1:30 PM	25	26
27	28	29	30	31	1	2

November 2024

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
27	28	29	30	31	1 Hamburg Prob. Review 9:00 A.M.	2
3	4	5 Hamburg City Plea 9:00 A.M.	6	7 Crossett City Trial 9:00 A.M.	8 Crossett Prob. Review 9:00 A.M.	9
10	11 Veterans Day	12 Crossett City Plea 9:00 A.M.	13 Crossett SC/CIV 9:00 FTC 1:30 PM	14 Hamburg Trial City 9:00 AM County 1:30 PM	15	16
17	18	19 Hamburg County Plea 9:00 A.M.	20 Hamburg SC/CV 9:00 AM FTC 1:30 PM	21 Crossett Trial City 9:00 AM County 1:30 PM	22	23
24	25	26 Crossett County Plea 9:00 AM	27	28 Thanksgiving	29	30

December 2024

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1	2	3 Hamburg City Plea 9:00 AM	4	5 Crossett City Trial 9:00 AM	6 Hamburg Prob. Review 9:00 A.M.	7
8	9	10 Crossett City Plea 9:00 AM	11 Crossett SC/CV 9:00 AM FTC 1:30 PM	12 Hamburg Trial City 9:00 AM County 1:30 PM	13 Crossett Prob. Review 9:00 A.M.	14
15	16	17 Hamburg County Plea 9:00 AM	18 Hamburg SC/CV 9:00 AM FTC 1:30 PM	19 Crossett Trial City 9:00 AM County 1:30 PM	20	21
22	23	24	25 Christmas	26	27	28
29	30	31 Crossett County Plea 9:00 AM	1	2	3	4